

# ICS Board of Trustee Directors Meeting and Conticom-ICS Ltd Directors Meeting Agenda

27 August 2011, 12:00 – 17:00. 28 August 2011, 08:00 – 12:00

Room - Castle 1, Crowne Plaza Hotel, Glasgow

**\* NOTE: YOUR REGISTRATION PACKS FOR THE ANNUAL MEETING WILL BE AVAILABLE AT THE MEETING ROOM SO YOU DO NOT NEED TO REGISTER WITH KENES ON SATURDAY**

**\* NOTE: THERE ARE NO FORMAL DINNER PLANS FOR SATURDAY OR SUNDAY EVENINGS.**

	* for discussion	** for decision	# report attached	
	<b>SATURDAY 27 AUGUST 2011</b>			
	Lunch available		11:30	12:15
1	Apologies for absence – Heinz Koelbl	JC	12:15	
2	Approval of Agenda**	JC	12:15	
3	Approval of 14 & 15 <sup>th</sup> January 2011 Minutes #**	JC	12:15	12:30
4	Matters arising from Trustee Minutes 14-15 January 2011  Action Points Outstanding/to be raised <i>AP73: Web tool budget, sponsorship (Mandy)</i> <i>AP76: Entitlement guidelines (Adrian)</i> <i>AP83: ICI-RS collaboration (Jacques, Heinz)</i>  Action Points incorporated in agenda <i>AP67/68/80/81</i>  All other action points resolved			
5	General Secretary report	JC	12:45	13:00
6	Report of Treasurer: a. Final Accounts for ICS/IUGA 2010 Toronto #* b. Annual Accounts, to 31 December 2010 #* c. Half year finance report of Treasurer #*	AS	13:00 13:15 13:45	13:15 13:45 14:15
	BREAK		14:15	14:30
7	Beijing update *	All	14:30	15:00
8	Director/CEO **	All	15:00	15:30
9	Update on Education Quality Advisory Committee *	TA	15:30	15:40
10	Scientific task force “research directions” – advisory group term of references *	CD	15:40	15:50
11	Nicola Walsh, request for permanent contract # **	JC	15:50	16:10
12	Membership Fee: to increase or not #**	JM	16:10	16:20
13	Research Committee: does the ICS need a separate Research Committee? #**	JM	16:20	16:30
14	Recruitment campaign for new members #**	JM	16:30	16:40
15	Voting: increasing reply rate #**	JM	16:40	16:50
16	Congress Newsletter #**	JM	16:50	17:00
	<b>SUNDAY 28<sup>th</sup> AUGUST 2011</b>			
	<b>Coffee, tea and pastries will be available from 07:30</b>			
17	Task force reports**			
	a- Internal Structure Governance Taskforce*	TBC	08:00	08:30
	b- Meetings #*	AW	08:30	09:00
	c- Scientific*	CD	09:30	10:00

	BREAK		10:00	10:15
	d- Awards *	MF	10:15	10:45
	e- Foreign Affairs*	HM	10:45	11:15
	f- Industry#*	JW	11:15	11:45
18	Abstract selection process for annual meeting#*	JG	11:45	11:55
19	AOB		11:55	12:00
20	Date of next Meeting: TBC by new Board, likely over 13-15 January 2012, London, England			