



ICS Standardisation Committee meeting Agenda
12:00 – 14:00, Tuesday 30th August, Crowne Plaza Hotel, Meeting room 2
Glasgow, UK

Known Attending: Marcus Drake (Chair), Robert Freeman, Jane Meijlink, Ash Monga, Peter Rosier

Known Apologies: Dirk De Riddler, Piotr Radziszewski, Catherine Du Beau

In Attendance: Jenny Ellis, Dominic Turner

1. **Approval of Toronto 2010 meeting minutes (attached)**
Proposed JM, Seconded RF
2. **Terms of office**
Reviewed and agreed that this information is correct and up-to-date.
3. **Terms of Reference**
Reviewed and agreed that this information is correct and up-to-date.

Dominic Turner enters meeting.

4. **Wiki Page**
Review of the changes to the wiki pages.
DT provided an overview of the wiki pages and its functions.
MD proposed that all members upload content to the website.

Action: All SSC members to start uploading information to the wiki page.

Jenny Ellis enters meeting.

5. **Working Group progress; Equipment WG, IUGA joint WGs on a) POP, b) anorectal, c) Native Tissue Female Pelvic Floor Surgery**

MD highlighted that the equipment working group report is needed in a timely manner.

MD confirmed which committee members were writing which report:

- IUGA joint working groups on POP is being written by RF and KW.
- Anorectal being written by AM
- Native Tissue Female Pelvic Floor Surgery [BH described response “hits”- data was

- from IUGJ, not received from N&U. Promoting the complications calculator, presentation of native tissue initiative will happen at ICS this time.

a) Overview of the joint docs:

Good working group for anorectal being headed by Abdul. May be about to initiate an u/s group- imaging was felt to be too big).

Action: Draw up a proposal for the working group standards.

DT mentions an initiative to draw in new blood to contributing to committees. DT talked about registry- likely to be simple to avoid local regulatory issues. Denominator data could make it difficult on the latter elements. Therefore may develop partnerships e.g. with BSUG, so can interface.

b) BF re POP report. Next step is to go on websites for a few weeks, prior to joint submission to the journals (aiming to publish in January).

IUGA has a login password for ability to comment on ICSOffice. Joint working with other organisations.

Action: JE to provide login in password for IUGA website to MD.

6. Chair and member selection for the Working Group on CPP

KW current Chair of working groups, RD will now be chair. Both genders covered, also children. Utilisation of industry; evidence basis is important, what research is needed, flexibility to respond to change. KW longlist agreed and additional suggestions of areas not represented but needed- KW. MD notify applicants. Thanks to KW. Chair must ensure all are contributing.

7. Standardising the Standards paper

MD to check with DS, need to send to PR, thence rest of committee. JM can proofread.

Action: MD to contact DS regarding Standardising the Standards paper

8. The Terminology Wiki

MD Described and commented on. Currently restricted access and will only be activated. Cascade development process.

9. Does SSC have a role in research?

The Committee discussed and concluded that this depends on Trustees. We need a

clearer statement of what might be involved. Too important for us currently to envisage delivering well.

SSC feels separate affiliate group would be more appropriate.

Should a WG be set up to look at issues such as is 5yr follow up research or audit- could Pt-H?

a) Nerve re-routing document; the SSC discussed the document but they feel that it has not gone through the process that it needs to in order to be an ICS approved document.

Action: MD will prepare a statement to the Board advising that they feel the nerve re-routing document is outside their remit and therefore they are unable to approve this document. This will be sent to the Committee prior to sending to the Board.

MD stated that he would draw up an SSC expectation information sheet which could be used for future documents.

10. Request to translate 2 articles: Good Urodynamic Practice and The standardisation of terminology in Lower Urinary tract function

Good Urodynamic Practice and The standardisation of terminology in Lower Urinary tract function. Supportive if back translated experts to review- PR for GUP , AM for LUTS. Notify re the joint document.

11. Defining tasks for SSC members; WG mentoring, Wiki

MD highlighted that we need members to provide documentation that we attended meetings, responded quickly to emails/requests which will help with the renewal of members. MD highlighted that he would speak to RW regarding his activity as a member.

12. AOB:

PR Urodynamics committee will be producing educational modules. Needs checks that it is complying with the standards; SSC will need to provide feedback.

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