



ICS Nursing Committee teleconference minutes

Friday 6th July 2012

Attending: Mandy Wells (Chair), Donna Bliss, Sharon Eustice, Kathleen Hunter, Jennifer Skelly.

In Attendance: Jenny Ellis

1) **Welcome**

Welcome and good morning/afternoon/evening to all!

2) **Updates from Sub-Committee chairs on their work since ICS meeting (SE/DB/KH/JS) 10 minutes per chair**

Sharon Eustice- Communications Subcommittee

- Working through the report that Jean prepared in Glasgow
- Migration of nurses.org website to ICS website
- Added organisations on to website- linked nursing organisations to ICS
- Nurses forum- working with JE to do a mail out to nursing organisations
- Reports from Glasgow now on nurse's microsite
- Nurses public forum set up- instructions now online.
- Updated photograph on nurses site
- Changed 3rd aim of communication sub-committee TOR
- Article for the newsletter after annual meeting

Further discussion required- funding for fellowships.

MW asked to add public forum link on flyer

Action; JE to speak to Roger to add public forum link on flyer

Donna Bliss- Education Subcommittee

- Nearly finalised the add on course in South Africa 2013
- Working with PACS to attend on behalf of the nursing committee- application pending
- Philippeans - application pending
- E-learning; discussion taken place regarding taping sessions at the annual meeting and turning into e-learning

Need a consultation with Committee as a whole regarding e-learning. JE to start a discussion online, Donna will provide an introduction to discussion.

Action- JE to start a discussion online regarding e-learning

Kathleen Hunter- Research Subcommittee

- Difficulty regarding members who expressed an interest in being involved in committee. Dina Rizk been very supportive.
- Call out to nursing committee 3-4 nurses who might be interested in being on research subcommittee

Action: JE to work with Kathleen Hunter to send mail out asking for new subcommittee members

- Using short term & long term goals plan provided by Mary. Kathleen will work with Sharon on some of these points- which will give direction to the research committee.
- Catheters- working with Katherine Moore on international project, practises worldwide of use of catheters.
- Guideline outlined by Mary, develop/build a nursing committee support, peer reviews. Move to long term goal.
- Continue nursing abstracts- has received 8 abstracts for 2012. Kathleen reviewing and preparing a tentative plan with Dina Rizk- will send draft to Mandy.

Action: Kathleen to send draft nursing forum to Mandy Wells

Abstract notification email drafted, Kathleen to work with Jenny to send this out.

Action: Kathleen to correspond with Jenny to send nursing confirmation emails out.

Kathleen highlighted that as this grows the committee will need to put a scientific review board in place.

Kathleen highlighted that there was some confusion last year regarding acceptance with nursing abstract and main meeting abstract which will need further clarification.

Jennifer Skelly- Nursing Practice Subcommittee

- Jennifer highlighted that there is an overlap with Kathleen's work.
- Not attending Beijing. Jan Paterson will represent subcommittee on behalf of Jennifer et al.
- Highlighted that the Practice subcommittee report- Nursing Continence Advisor report, taking further/developing. More information will be provided in due course.
- Further information can be given in report due on Monday

Committee discussed that they are concerned about lack of participation of some committee members- proposed reviewing terms of reference.

Jennifer Skelly left call.

3) Update from the committee chair 10 minutes

Now retired but working with Bob Freeman as a Consultant.
Katherine Moore is now health professional trustee.

Sharon Eustice left call.

4) Discussion around Beijing and nursing representation

Attending; Mandy Wells, Leslie Hanson, Sharon Eustice, Kathleen Hunter & Jan Paterson
Wakako trying to attending, to be confirmed.
Mandy will suggest Katherine Moore attends as well.

A lot of Hong Kong nurses attending.

5) Discussion around Barcelona and nursing representation

Mandy asked what the members thought about representation of nurses in Barcelona.
Donna & Kathleen both think that the event will be more popular than Beijing.
Donna & JE highlighted that issues with American visas will reduce the number of American nurses attending.

Mandy highlighted the suggestion to hold a meeting in February- nursing committee meeting and bonding session.

Kathleen- Think it is a great idea if ICS have funding to attend as it will be difficult for members to attend so soon after Beijing.

Donna- The last meeting was good- a lot of discussions but difficult to action the points raised. Also the issue of time commitments. Suggested a skype meeting instead- book ½ a day.

Webex meeting suggested instead, Jenny to arrange with Mandy.

Action: Jenny to follow up with Mandy regarding proposed Webex meeting in January/ February 2013

Mandy proposed a meeting in Barcelona on Saturday before meeting- ICS covering costs.
Jenny highlighted need for agenda and additional information to support budget request.

Action: Mandy to provide Jenny with meeting agenda and additional meeting details for a budget request for proposed pre-Barcelona meeting.

6) Discussion around 3 year plan

To be discussed at a later date.

7) AOB

None

Teleconference Ends