



# Annual Report 2006





## Trustees' Annual Report and Financial Statements

for the year ended  
31<sup>st</sup> December 2006

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## Reference and Administrative Details

<b>Company Number</b>	3589542
<b>Registered Charity Number</b>	1074929
<b>Registered Office</b>	9 Portland Square, Bristol, BS2 8ST
<b>Telephone</b>	+44 (0) 117 944 4881
<b>Fax</b>	+44 (0) 117 944 4882
<b>General Secretary</b>	Professor Walter Artibani
<b>Trustees</b>	Walter Artibani – 6 year term started 2003 ( <i>resigned 17th September 2007</i> ) Paul Abrams – 3 year term started 2003 ( <i>term ended 1st February 2007</i> ) Jean-Jacques Wyndaele – 9 year term started 1998 ( <i>resigned 24th August 2007</i> ) Linda Cardozo – 6 year term started 2001 ( <i>term ended 24th August 2007</i> ) Ajay Singla – 9 year term ( <i>appointed 24th August 2007</i> ) Werner Schaefer – 6 year term ( <i>appointed 24th August 2007</i> ) Dirk De Ridder – <i>Interim Trustee (co-opted 11th October 2007)</i>



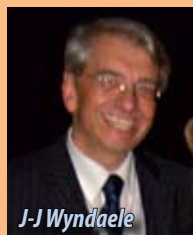
Paul Abrams



Walter Artibani



Linda Cardozo



J-J Wyndaele



Ajay Singla



Werner Schaefer



Dirk De Ridder

<b>Secretary</b>	Vicky Facey ( <i>resigned 31st March 2007</i> ) Jordan's Secretarial Services ( <i>appointed 1st April 2007</i> )
<b>Auditors</b>	Goldwyns (Bristol) Limited, 9 Portland Square, Bristol BS2 8ST
<b>Solicitors</b>	Henriques Griffiths, 18-20 Portland Square, Bristol BS2 8SJ
<b>Bankers</b>	NatWest Bank, Filton Bristol Branch, PO Box 182, 4 Church Road, Bristol BS99 5AA
<b>Staff</b>	Vicky Facey – <i>Administrative Manager: Senior staff member delegated day-to-day management of ICS office (resigned 31st March 2007)</i> Avicia Burchill - <i>Education Coordinator (appointed Administrative Manager 1st April 2007)</i> Carole Sales - <i>Administrative Coordinator</i> Dominic Turner - <i>IT Manager</i> Kelly Packer – <i>Administrative Assistant (appointed June 2007)</i>



Vicky Facey



Avicia Burchill



Carole Sales



Dom Turner



Kelly Packer

# Section 2

## Structure, Governance and Management

A CHAIR FOR EACH OF THE ABOVE-MENTIONED COMMITTEES IS ELECTED BY ELECTRONIC MEMBERSHIP BALLOT, TO HOLD OFFICE FOR 6 YEARS.

### 2.1 Board of Trustees



The ICS Board of Trustees are also the members of the Society's Executive Committee and directors of its trading subsidiary, Conticom ICS Limited.

#### The 2006 Board of Trustees:

The ICS General Secretary	Walter Artibani – 6 year term started 2003 (resigned 17th September 2007)
The Past ICS General Secretary	Paul Abrams – 3 year term started 2003 (term ended 1st February 2007)
The ICS Treasurer	Jean-Jacques Wyndaele – 9 year term started 1998 (resigned 24th August 2007)
The ICS Education Committee Chair	Linda Cardozo – 6 year term started 2001 (term ended 24th August 2007)

#### The Board of Trustees are required to meet four times per year and are responsible for:

- The long-term direction of the Society
- The development of new projects in line with the Society's charitable aims
- Ensuring the Society's charitable aims and objectives are met
- Inspection of the Society's annual accounts
- Ensuring suitable accounting policies are established and applied consistently
- Monitoring and reporting financial position to membership
- Safeguarding the assets of the charity and applying them properly
- Ensuring the Society is operating efficiently and effectively
- Ensuring proper records and reliable financial information are maintained
- Method, policies and procedures for recruitment, appointment, induction and training of new trustees

All nominated candidates for trustee positions will receive documents outlining their duties, responsibilities and any risks pertaining to the role of trustee. They can request attendance at a meeting of the Board of Trustees as observers, in preparation of their possible appointment, with the agreement of the Board.

The Nominations Committee will review all candidates for their suitability, prior to their nominations being put to the membership. All trustees are elected by the membership.

The Trustees have initiated a Statement of Policy with regard to the recruitment, induction and training of committee members. This endeavours to ensure that individuals with an interest in the works of the charity, with appropriate range of expertise and sufficiently diverse skills to provide a reasonable representation of the community are recruited, appointed and subsequently adequately versed in the affairs of the charity and the requirements and responsibilities of charity trusteeship.

## 2.2 Management Structure

The ICS is a Company Limited by Guarantee governed by its Memorandum and Articles of Association, updated in 2003, together with regularly updated Bylaws. These reflect the current activities of the Charity.

As a UK Registered Charity, the ICS Trustees are held responsible ultimately for the Charity and its affairs.

However, the Society has a management structure and Bylaws which ensure that members have sufficient input on all decisions within the Society. This is also supported by means of an elected Advisory Board. The Advisory Board is made up of elected committee chairs, meeting chairs and other representatives from the membership and is consulted on decisions and direction regarding the Society and its members. At present, the Executive Committee also acts as the Trustees of the Charity as well as being responsible for the day-to-day financial management of the Society.

Under supervision of the Trustees, day-to-day and management of the Charity, the Society, its trading subsidiary and office staff, is delegated to the Administrative Manager. The Administrative Manager is a full-time employee of the Society and its trading subsidiary and reports directly to the Trustees who are ultimately responsible for the management and finances of the Society and the review and approval of administrative procedures implemented by the Administrative Manager.

### Advisory Board



#### ICS Advisory Committee 2006

Walter Artibani	General Secretary
Jean-Jacques Wyndaele	Treasurer
Paul Abrams	ICS/ICUD Committee Chair/Past General Secretary
Linda Cardozo	ICS Education Committee Chair
Jacques Corcos	ICS Neurourology Com Chair/Chair ICS 2005
Jerzy Gajewski	ICS Publications and Communications Committee Chair (interim)
Philip van Kerrebroeck	ICS Standardisation Committee Chair (interim)
Diane Newman	ICS Continenence Promotion Committee Chair
Rien Nijman	ICS Children's Committee Chair
Lewis Wall	ICS Ethics Committee Chair (interim)
Kari Bo	Co-opted
Gordon L Hosker	Co-opted
Bernard Jacquetin	Chair ICS 2004
Edwin Paterson Arnold	Chair ICS 2006
Ruud Bosch	Chair ICS 2007 (observer)
Sherif Mourad	Chair ICS 2008 (observer)
Tony Stone	Chair ICS 2009 (observer)

- Members of ICS may be co-opted, joining the Advisory Committee for 3 or 6 years. These individuals will be selected in order to balance the Advisory Committee membership and reflect the multi-disciplinary nature of the ICS.
- Elected chairs of the current and future ICS annual meetings, may attend Advisory Committee meetings as observers.

# Section 2

## Constitutional Review Committee (CRC)



The Constitutional Review Committee (CRC) was originally composed of the following members:

Chairs: Ted Arnold & Guus Kramer

Walter Artibani

Jacques Corcos

Michael Craggs

Hans-Peter Dietz

Michael Halaska

Paul Hilton

Gordon Hosker

Bernard Jacquetin

Gunnar Lose

Diane Newman

Paulo Palma

Chris Payne

Werner Schaefer

Marijke Slieker-ten Hove

Anthony Stone

Lewis Wall

Osamu Yamaguchi

The CRC was established in order to revise and update the ICS Articles of Association and Bylaws. The Constitutional Review Committee (CRC) was established in order to revise and update ICS rules

A motion was presented to the AGM by the ICS General Secretary at the ICS AGM 2006 and voted by the membership to:

- Withdraw the special resolution proposed 26 June 2006
- Establish a Constitutional Review Committee
- To put the election of the new General Secretary-Elect on hold until the new rules are established and approved by the membership in a special AGM in Rotterdam

The CRC plans to meet in June 2007 to set its agenda for the year.



## 2.3 Related Parties

The Charity's wholly owned subsidiary Conticom ICS Limited was established to undertake the commercial trading activities of the Charity. Conticom ICS Limited gift aids the majority of its profits to the Charity.

## 2.4 ICS Committees 2006

The ICS currently has the following committees:

### ICS Education Committee



Linda Cardozo – Chair  
Paul Abrams (Co-opted)  
Walter Artibani  
Carlos Levi D'Ancona  
Michael Halaska  
Hashim Hashim  
John PFA Heesackers  
Vikram Khullar  
Helmut Madersbacher  
Flavio Trigo Rocha  
Roger Roman Dmochowski  
Menahem Neuman  
Peter K Sand  
Ajay Singla  
Marijke C. Ph. Slieker-ten Hove  
Amanda Wells  
Jean-Jacques Wyndaele

### Remit

The main aim of the Education Committee of the ICS is to establish, promote, organise and coordinate all educational activities undertaken under the aegis of the ICS. This will involve the following activities:

1. Educational courses to be arranged by the ICS Office and held in association with the ICS Annual Meeting each year.
2. Ensuring that high quality "local" workshops are arranged in association with the ICS annual meeting each year.
3. Organise at least two or three stand alone Educational Courses per year in addition to the Annual Meeting in countries where the Annual Meeting may normally not be held.

# Section 2

4. Setting standards for teaching and training related to incontinence and allied subjects for under graduate medical students, post graduate junior doctors, specialist registrars and subspeciality trainees as well as nurses, physiotherapists and technicians.
5. Setting standards for continuing medical education (professional development for qualified healthcare professionals, specialising in, or with an interest in, incontinence and allied disorders).
6. To promote the use of urodynamics in order to improve patient care in a multidisciplinary environment of investigation and treatment and to support urodynamic training in order to raise the standard of urodynamic testing worldwide under the remit of the School of Urodynamics. The School will also arrange for recognition of urodynamics courses.
7. Ensuring that the annual ICS Meeting, scientific programme has a high educational standard.
8. Liaising with the Continence Promotion Committee to provide information for incontinence sufferers, carers and providers of services.
9. The Education Committee of the ICS will comprise volunteers from relevant medical specialities, allied healthcare professionals and scientists, all being fully paid up members of the ICS.

They will be elected for an initial three year period, with a possible extension for a second three year term.

The Education Committee will meet twice each year, once at the ICS Meeting (for half a day) and once at an appropriate time of year to discuss the Workshop Applications for the coming year. Any member of the Education Committee who fails to attend two out of three meetings of the committee will be asked to tender their resignation unless adequate explanation for their absence can be provided.

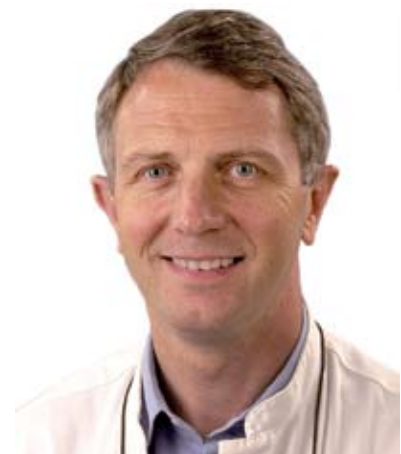
Members of the Education Committee are expected to contribute to the overall committee and to work in the relevant sub committees.

The work of the committee will be overseen by the Education Committee Chairman who will be a member of the Advisory Board of the ICS and who will present the Education Committee report at the AGM of the ICS each year.

The Chairman will be nominated and elected by the membership of the ICS and will stand for a three year term initially renewable for a further three years.

## ICS Standardisation Committee

Philip van Kerrebroeck - Interim Chair  
Paul Abrams  
Walter Artibani  
Bert Messelink  
Werner Schaefer  
Manfred Stohrer  
Andrea Tubaro  
Jean-Jacques Wyndaele



### Remit

The Standardisation Committee aims to standardise terminology and methodology in the broad field of function and dysfunction of the lower urinary tract.

In 2005 Derek Griffiths was voted in as the new Chair taking over from Philip Van Kerrebroeck. However, Derek Griffiths resigned for personal reasons before starting any new work with the Committee and, at the request of the Advisory Board, Philip van Kerrebroeck has taken up the role of interim Chairmanship. New nominations for the position of Chair to be received by 1st April 2007 with a ballot taking place in 2007. In the meantime the Committee is preparing a global publication of all the previous Standardisation Reports in printed version.

## ICS Children's Committee

Rien Nijman – Chair  
David Bloom  
Jens C Djurhuus  
Chung Kwong Yeung



### Remit

The Children's Committee of ICS is responsible for the organisation of the ICS Course on Incontinence in Children. The Committee usually meets during one of the international paediatric meetings. Most of the work is done through email. The Committee also ensures close co-operation between ICS and the ICCS. During the past years the ICCS has grown and has established a sound basis for the study and treatment of urinary incontinence in children: it also includes problems with defecation and faecal incontinence. The Committee aims to inform the ICS membership about new developments in the field of incontinence in children. New nominations for the position of Chair will be invited by 1st April 2007 with a ballot taking place in 2007.

## ICS Contience Promotion Committee

Diane Newman – Chair  
Elisabeth Bakker  
Tamara Dickinson  
David Fonda  
Ilan Gruenwald  
Peter Huat- Chye Lim  
Ewa Kolby Falck  
Marie Lapitan  
Helmut Madersbacher  
Nancy Muller  
Christine Norton  
Vasan Srin  
Rani Vadiveloo  
Jean-Jacques Wyndaele



### Remit

The Contience Promotion Committee's (CPC) mission is to promote awareness through its national organisations' members, as well as to provide a forum to support the formation of individual public and patient-based organisations in interested countries. The CPC's multinational and multi-disciplinary representation aims to identify broad issues through an international forum that can facilitate translation at a local national level. The CPC's goals are to promote education, services and public awareness about incontinence throughout the world, and to facilitate communication, exchange of information and partnerships between continence organisations, healthcare professionals, governments, and industry.

# Section 2

## ICS Publications and Communications Committee

Jerzy Gajewski – Interim Chair  
Walter Artibani  
Daniela Marschall-Kehrel  
Jane Meijlink  
Susie Orme  
Piotr Radziszewski  
Stefano Salvatore



### Remit

This committee has been charged with the role of communicating important news, information and, in particular, scientific developments both to and from the membership and between the ICS and the outside world.

The ICS Publications and Communications Committee was established in 2004 to oversee the ICS publications. The principal aims of the committee are:

- To oversee the production of a regular ICS newsletter.
- To oversee the development and maintenance of the ICS website.
- To oversee the production of other publications and media activity relating to the ICS.

The result of this Committee's activity is to produce and integrate publication interface between the ICS and its members, other professional bodies and the external environment.

The Publication and Communications Committee meets twice each year, once in association with the ICS annual meeting and once at another time, usually six months prior to the ICS Annual Meeting.

The work of the committee is overseen by the committee Chair who will be a member of the ICS Advisory Board and who will represent the Publications and Communications Committee at the AGM of the ICS each year.

In providing this role, the Chair of the Publications and Communications Committee will work closely with other members of the Advisory Board of the ICS and in coordination with the Executive Committee.

## ICS Neurourology Promotion Committee

Jacques Corcos – Chair  
Walter Artibani  
Emmanuel Chartier-Kastler  
Graham Creasey  
Karel Everaert  
Clare Fowler  
Helmut Madersbacher  
Andrei Manu-Marin  
Victor Nitti  
Francesco Pesce  
Michelle Spinelli  
Jean-Jacques Wyndaele  
Xiaodong Zhang



### Remit

The aim of this committee is to assist centres requesting help, in the set-up, development and promotion of neurourology

## ICS Ethics Committee

Lewis Wall – Chair  
Ted Arnold  
Walter Artibani  
Kari Bo  
Linda Cardozo  
Jacques Corcos  
Gordon Hosker  
Bernard Jaquetin  
Diane Newman  
Anthony Stone  
Jean-Jacques Wyndaele



### Remit

#### The ICS Ethics Committee shall:

1. Develop a policy concerning the disclosure of financial information and potential competing financial interests among members of the ICS as these issues pertain to the activities and interests of the ICS. If disputes arise over these matters among the membership, the Ethics Committee shall investigate the particulars of the issue involved and prepare a recommendation for resolving the issue to be forwarded to the Advisory Board. The ultimate decision as to how the matter should be decided will rest with the Advisory Board.
2. Develop policies to ensure that all research presented to the society is carried out in compliance with basic international ethical standards for the conduct of human and animal research.
3. Develop position papers on ethical matters as required from time to time by the ICS Advisory Board and Executive Committee (as for example, the American College of Obstetricians and Gynaecologists Committee on Ethics has developed position papers on such matters as "At-risk drinking and illicit drug use: Ethical issues in obstetric and gynaecologic practice;" "Nonmedical use of obstetric ultrasonography;" "Maternal decision making, ethics and the law," etc).
4. Provide advice from time to time on specific ethical questions as requested by the Advisory Board and/or ICS Executive Committee
5. Organise an annual educational programme on ethical issues relevant to the interests of the ICS in conjunction with each year's annual scientific meeting
6. Serve as a conduit for conveying the views and opinions on ethical issues from the membership of the ICS to the Advisory Board and Executive Committee, and vice-versa.
7. Undertake such additional matters as may from time to time be required of the Committee by the Advisory Board or Executive Committee.
8. In carrying out its duties, the ethics committee is encouraged to consult externally with appropriate experts or to co-opt expert advice from academia, bioethics, industry, business, the legal profession with regard to specific questions before the committee to aid in its deliberations.

#### Organisation and Structure of the ICS Ethics Committee

The Ethics Committee shall be composed of 11 members, to include the General Secretary of the ICS as a full voting member of the committee, an Ethics Committee Chair elected by the ICS membership for a term of 3 years, and 9 additional members elected directly from the ICS membership, each of these elected 9 members serving a term of 3 years. Three of these 9 members shall be elected each year, ensuring that there is a regular rotation through the committee. Members of the committee (including the Chair) shall be eligible for election to an additional 3 year term, after which time they must rotate off the committee. No committee member shall serve on the committee in any capacity for more than 6 years total service.

# Section 2

The Chair of the Ethics Committee will be elected by the membership of the ICS for a 3 year term, in accord with section 3 of the ICS Bylaws. The Chair may serve for only two terms. If the Chair has previously served on the committee as a member, his or her total service on the committee may not total more than 6 years.

The General Secretary of the ICS shall serve as a voting member of the Ethics Committee for the duration of his or her term as General Secretary.

Each ICS member is entitled to vote for all elected members of the Ethics Committee. Each ICS member shall be entitled to vote for one candidate for each elected position at each annual election of Ethics Committee members.

**The ICS Ethics Committee shall be composed of the following categories of members:**

- The General Secretary of the ICS, who will serve as a full voting member of the Ethics Committee
- A Chair, to be elected for a 6 year term by the members of the ICS
- A gynaecologist or urogynaecologist
- A gynaecologist or urogynaecologist
- A urologist
- A urologist
- A continence nurse advisor or other member of the nursing profession
- A geriatrician
- A physiotherapist
- An additional member not covered by the previous categories
- An additional member not covered by the previous categories

The members of the committee shall elect from among their members a Deputy Chair to assist the Chair in carrying out the functions of the committee.

## ICS/ICUD Committee



Paul Abrams - Chair  
Walter Artibani  
Linda Cardozo  
Alan J Wein



### Remit

This committee ensures efficient distribution of education and knowledge between the International Consultations on Incontinence and the International Continence Society.

## ICS Meetings and Nominations Committee

Ted Arnold  
Walter Aritbani  
Ruud Bosch  
Linda Cardozo  
Sherif Mourad  
Jean-Jacques Wyndaele

### Remit

This Committee is responsible for ensuring that only suitable Annual Meeting applications, or candidates for ICS positions, are accepted for ballot by the membership.

This group consists of the General Secretary, past General Secretary, General Secretary-elect, Treasurer, Chair of the Education Committee and three members of the ICS Advisory Board.

## ICS Scientific Committee

Don Wilson - Scientific Chair 2006  
Walter Artibani  
Michael Craggs  
Roger Dmochowski  
Peter Dwyer  
Mohammed Hatem EL Beyali  
François Haab  
Jean Hay-Smith  
Stefano Salvatore  
Werner Schaefer  
Erik Schick  
Mark Vierhout  
Linda Cardozo - in attendance as Education Committee Chair for structuring of final scientific programme  
Gus Kramer (Scientific Coordinator)



### Remit

This Committee has the duty to review and select the papers/posters to be presented at the Annual Meeting and to produce the scientific programme for the Annual Meeting each year.

The Committee will consist of a Chair, appointed by the Chair of the ICS Annual Meeting for that year and the ICS General Secretary, together with two local representatives, four elected ICS representatives (two clinical and two non-clinical) and the Chairs of the previous two years and the next two years ICS Scientific Committees.

The ICS representatives to the Scientific Committee are elected for three-year terms, two shall usually be clinical and two non-clinical. The Chair of the Scientific Committee is obliged to ensure that his/her Committee is balanced to represent the interests of the ICS membership as a whole.

The Education Committee Chair shall also attend the Scientific Committee to ensure a balanced and interesting programme has been selected for the Annual Meeting.

A Scientific Coordinator will be selected in a paid consultative role to mark all papers (scores only to be used if required), to remove and reject all papers not adhering to the rules and to give guidance to the committee and abstract authors.

# Section 2

## 2.5 Election of ICS Posts

The ICS Bylaws are still under review by the Constitutional Review Committee (CRC). At present the system for election remains as follows:

Nominations shall be received by the ICS office for all elected posts by April 1st in the year that election will take place.

All nominees must be current, paid-up ICS members.

Nominations shall be proposed and seconded by current, paid-up ICS members.

The ICS membership shall be requested to make nominations by a notice placed in Neurourology & Urodynamics, by electronic mailing, in the final call for abstracts for the annual scientific meeting and on the ICS website.

Nominees will be announced at the AGM and an on-line ballot will commence for 6 weeks, with the winner announced in the next issue of Neurourology and Urodynamics, in the ICS newsletter, on the ICS website and by an email notification to members.

Nominations for new Committee Chairs should only include those who have attended at least two respective committee meetings.

No canvassing by candidates to ICS members is allowed; candidates found canvassing will be disqualified from the ballot.

The Meetings and Nominations Committee has now been established to ensure only suitable candidates are put forward for ballot by the membership.

## 2.6 Risk Management

The Trustees are reviewing and implementing a formal risk management process to assess business risks and implement risk management strategies.

The Trustees have identified the types of risks the Charity faces, and have prioritised them in terms of potential impact and likelihood of occurrence, and identified, where possible, means of mitigating the risks. The adequacy of internal controls is reviewed and costs of implementing new controls compared to benefits obtained and implemented, if agreed. Procedures have been established for reporting failure, immediately, to appropriate levels of management and to the Board of Trustees.

The task of monitoring the Charity's financial control systems and procedures is delegated to the ICS Treasurer (Jean-Jacques Wyndaele). In conjunction with the Administrative Manager and the Charity's auditors (Goldwyns [Bristol] Limited) the Treasurer reviews and reports to the Trustees on the working of these systems and procedures in relation to the wider issue of managing major risks identified as arising from or in connection with the Charity's activities.

We continue to keep under review the adequacy of our systems which are, in our opinion, appropriate for the Charity at present.

We believe an area of risk requiring particular attention is the ICS Annual Meeting, where possible cancellation or postponement due to terrorist attacks or natural disasters is a major concern. The Charity has passed on the major risk to our new permanent Congress Organiser who, from 2008, will bear the financial risk of any cancellation or postponement. We are also ensuring adequate levels of insurance are sought for each event.

A nominations committee has now been established to ensure suitable Trustee candidates are put forward for ballot by the membership.

Key Staff – Although all efforts are made to ensure the administration of the Society could continue efficiently should certain key members of staff leave or be absent for any length of time, the position of Administrative Manager and IT Manager are particularly important positions.

With regard to the Society's finances, the Auditors are fully aware of the current status and systems used and could take over from the Administrative Manager in an emergency. The Trustees and the Administrative Manager are all signatories on the Society accounts and therefore any two could sign if required.

With regard to IT systems, the IT Manager is documenting all design and maintenance work to ensure another IT specialist could take over in an emergency. All systems and the ICS website are backed up and stored off site.

Wherever possible, all ICS office staff are trained and briefed in all office procedures.



## Objectives and Activities

### 3.1 History

With Peter Caldwell as president, Shedden Alexander as vice president and Eric Glen as the organising secretary, the inaugural meeting of the Continent Club was held in Exeter in 1971. Over 60 participants attended the meeting from several countries and it was hailed as a great success, both scientifically and socially.

At the same meeting Dr Smeekes, from the Hague, emphasised the importance of standardising the nomenclature used in urodynamics.



At the third ICS conference held in Copenhagen in 1973, Tage Hald was elected first Chair of the ICS standardisation Committee. His committee published the first ICS reports between 1976 and 1981. The Society has gone on to publish many reports and retains the copyright, enabling them to be published in a range of international journals.

In 1998 the Society was set up as a UK Charity under the guidance of Paul Abrams and now boasts a membership of around 2,000 from 70 different countries covering many disciplines including physicians, surgeons, nurses, physicists, physiotherapists, bio-engineers and scientists.

The founder members decided that the society should meet annually with a different meeting chair and venue each year. This annual meeting remains today one of the most valued dates in the urological and gynaecological calendars attracting in excess of 3,000 delegates from all corners of the globe.



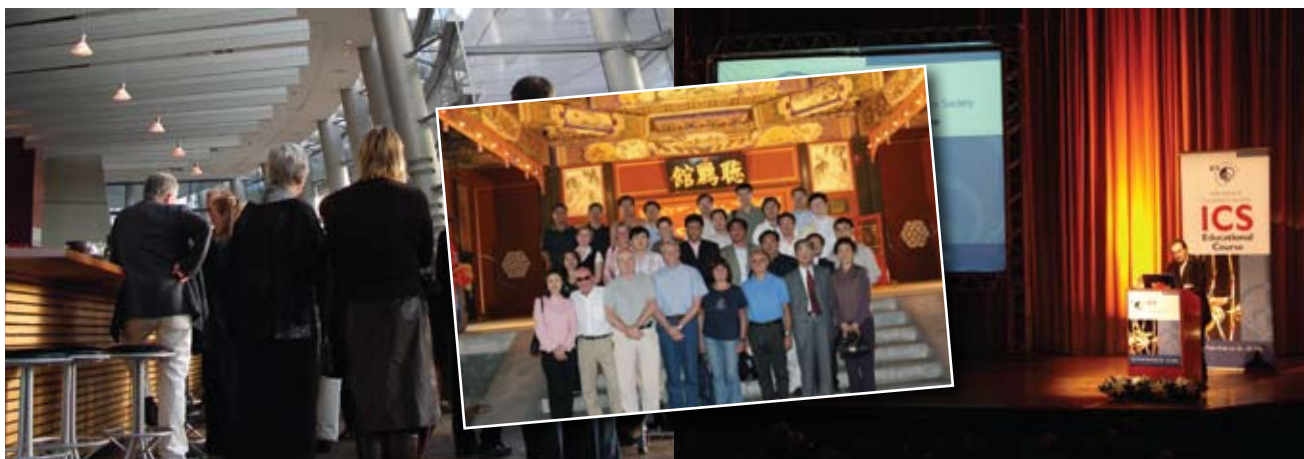
# Section 3

## 3.2 Objectives

The Society is a membership society for professionals working in the field of incontinence.

The objectives for which the Charity has been established are:

- the advancement of sciences concerned with lower urinary tract and pelvic dysfunction including urology, gynaecology and urodynamics
- the promotion of research into the causes, remedies and relief of incontinence
- making provision for the publication of the results of that research via website, email, post, telephone, paper publication, newsletters and presentations, annual congresses and educational courses.



The main objectives for the year were to continue increasing the membership numbers of the Society and to encourage different disciplines to join the Society, for example continence nurses and engineers as well as the traditionally recognised urologists and gynaecologists. In addition the Charity aimed to encourage more delegates to submit abstracts for presentation at the annual congress. This in turn is expected to encourage a greater attendance at the Annual Meeting.

The strategies employed in the year to achieve the Charity's objectives were to:

- Host the 2006 Annual Meeting in New Zealand and to increase delegate numbers and therefore income
- Hold additional ICS Committee meetings
- Continuation and expansion of Education Courses whilst maintaining low registration fees
- Continue and expand the membership and activities of the School of Urodynamics
- Increase and improve communications and publications with the members
- Continue development of the interactive website
- To obtain the best rate of return on our reserve funds

## 3.3 Activities

Our main activities were to include the holding of our Annual Meeting, the development and production of standardisation reports, educational courses and educational material and communication with other relevant societies and organisations.

### Annual Meeting

The Annual Meeting consists of a scientific programme selected from over 1,000 submitted abstracts, along with workshops, courses, committee meetings and, of course, the Society's Annual General Meeting.

The ICS policies, with respect to the Annual Meeting, are to be found in 'The ICS Annual Meeting Guidelines', which is available from the ICS office or website ([www.icsoffice.org](http://www.icsoffice.org)).

The chair for the Annual Meeting is decided four years in advance (i.e. in 2007 for 2011). Bids to host the Annual Meeting must be submitted to the ICS office by 1st April four years prior to the meeting. The bids are then approved or rejected by the ICS Nominations and Meetings Committee. Approved bids are then put to a members' ballot via the ICS website. Within two months the results of the ballot will be announced to the membership by email. A notice will also be put in the members' journal, in the ICS newsletter and on the website.



No canvassing of ICS membership by the proposed organising committee bidding for the Annual Meeting is allowed. Any canvassing will result in the rejection and disqualification of the bid.

#### **Recent Meetings**

**ICS 2005** - Montreal, Canada - Chair, Jacques Corcos

**ICS 2006** - Christchurch, New Zealand - Chair, Ted Arnold

#### **Future Meetings**

**ICS 2007** - Rotterdam, Netherlands - Chair, Ruud Bosch

**ICS 2008** - Cairo, Egypt - Chair, Sherif Mourad

**ICS 2009** - San Francisco, USA - Chair, Tony Stone

#### **Educational Courses**

The Educational Courses were started in 2005 as a non-profit making activity and are intended to appeal to younger doctors, nurses, physiotherapists and scientists who may find it difficult or too expensive to attend the ICS Annual Meeting but who are keen to understand the important aspects of the ICS. Therefore the Education Courses are heavily subsidised by the ICS and the aim is to keep the registration cost as low as possible. In addition to this the ICS involves local industry to have exhibition stands at the event in order to assist with the costs.

The geographical location of these courses is influenced by a number of factors; as they are intended to compliment the ICS Annual Meeting, countries who have not yet hosted, or may not have the infra-structure in place to host the ICS Annual Meetings are selected. It is also hoped that by running these courses, more people may be encouraged to join the ICS and thereby increasing the communication network amongst the multi-disciplinary professionals in the field of Urology. With this, the Educational Courses are hoped to be held in developing countries. The ICS Education Committee reviews applications from members who wish to hold an Educational Course in their country or sometimes decide on a country based on demand.

The speakers are a mixture of local and international, all recognised in their field and have committed time and effort to ICS activities over the years. Normally the courses are one and a half days starting on a Friday afternoon in order to attract more numbers. The courses cover the history of the ICS and an introduction to ICS terminology. The remaining programme is made up of multi-disciplinary topics which the ICS hopes all will find interesting and stimulating. The ICS provides free handout material to all delegates plus CDs of terminology and other educational material to take away and review. Where possible the ICS attempts to get the courses webcasted so that delegates and those who could not attend can review the slides and talks online.

# Section 4

## Achievements and Performance

### 4.1 ICS Office

The financial stability of the Society meant that the administrative office of the Society was able to increase its staff to four, thus allowing many of the proposed projects and initiatives to be developed and completed. During the year the office staff team consisted of an Administrative Manager, an Information Technology Manager, an Administrative Coordinator and an Education Coordinator.

Vicky Facey resigned from her post as Administrative Manager in December 2006, to take effect from the end of March 2007. Her replacement will be Avicia Burchill, from April 2007. Dominic Turner and Carole Sales remain in their posts as IT Manager and Administrative Coordinator, respectively, with additional responsibilities. Two new appointments are to be made in due course comprising a full time Administrative Assistant and a part-time Accounts Administrator. A company secretary will be appointed from Jordans, the ICS charity advisors.

### 4.2 ICS Membership

The membership of the International Continence Society has grown significantly in the last five years. The ICS achieved their main objective of 2006 by increasing membership to 1,976 members in 68 countries.



The Annual Membership subscription remains at £50 thanks to support from various industry partners. Subscription includes:

- Six issues of the journal *Neurourology and Urodynamics* (Official journal of the ICS)
- On-line access to Wiley Interscience
- A substantial discount on registration to the ICS Annual Meeting
- Free access to all educational materials on the ICS website
- Access to details of, and contact with, ICS members worldwide
- ICS Membership Certificate
- ICS Membership Book
- On-line membership directory
- A regular ICS Newsletter
- Free membership to the EU-ACME Programme for Continuing Professional Development

### 4.3 ICS Annual Meeting 2006

The 36th Annual Meeting of the International Continence Society took place in Christchurch, New Zealand and was attended by over 1800 delegates from around the Globe. ICS 2006 was a joint meeting with The Continence Foundation of Australia (CFA) and The New Zealand Continence Association (NZCA). The ICS acknowledges there was a drop in the attendance at ICS 2006. This may have been due to the geographical location of the meeting however from the registration statistics it was clear that there were more attendants from the Australasia area than at previous meetings. By holding the annual meeting in

different geographical locations it enables delegates to attend meetings that were perhaps previously inaccessible.

The scientific programme included over 700 abstracts and was carefully constructed by the scientific chair, Don Wilson, and the Scientific Committee. The meeting provided an excellent forum for the clarification and resolution of some difficult issues that had been raised over the preceding months with the establishment of the Constitutional Review Committee. The education programme consisted of 12 ICS educational courses and 25 workshops which were all well attended and represented the multi-disciplinary values of the ICS.

The Charity's wholly owned subsidiary, Conticom ICS Limited operates the Annual Meeting and the majority of its profit is gift aided to the ICS.

Sincere thanks go to Ted Arnold and his organising committee for their hard work and commitment to the meeting.

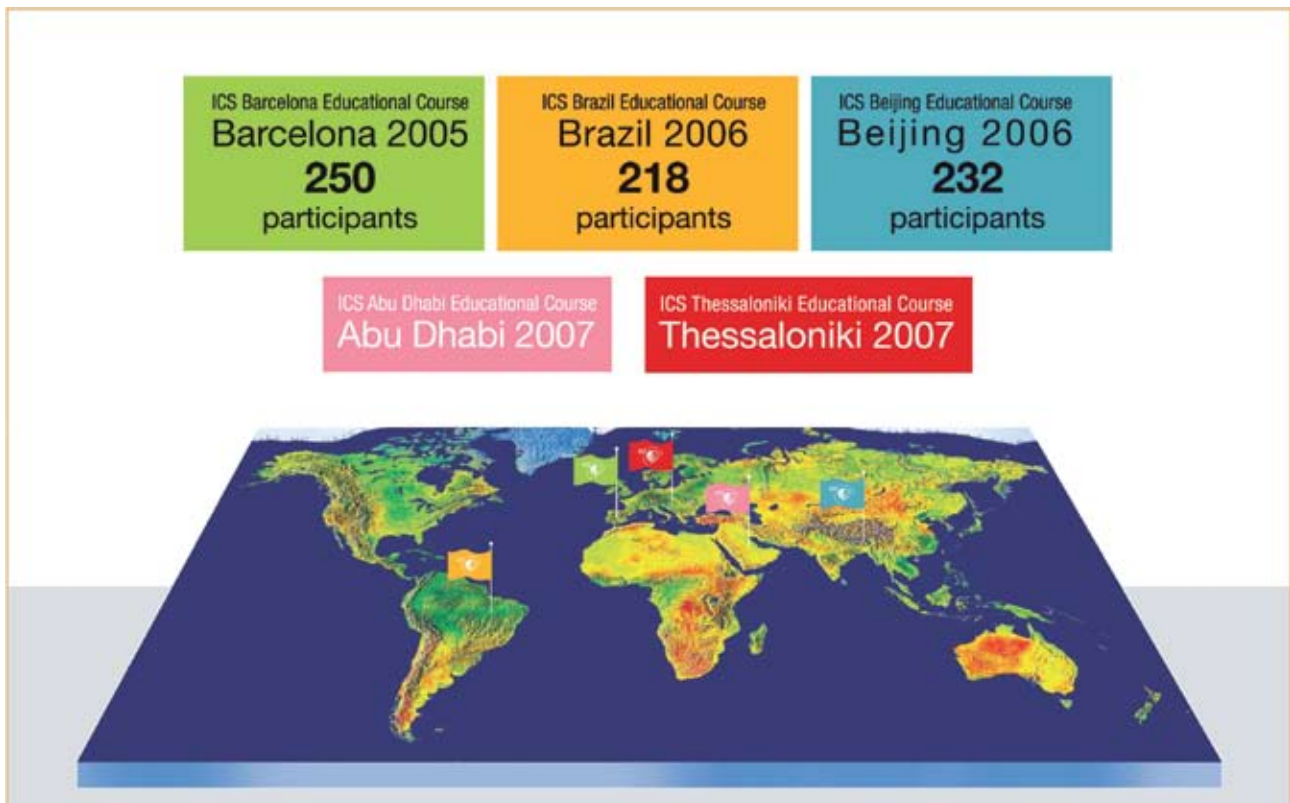


#### **4.4 Additional ICS Committee Meetings**

The aim was established in 2005 for committees to meet, in addition to the Annual Meeting, so that the members could discuss and establish new projects. This initiative has continued in 2006 with the Education and Publication Committee meeting in January 2006 in Bristol.

# Section 4

## 4.5 Educational Courses 2006



The Education Committee, under the guidance of Linda Cardozo, has continued to develop and run ICS Educational Courses. In 2006 two Educational Courses were held in Brazil and in China, both places the ICS had not visited before.

### Sao Paulo, Brazil July 2006

Carlos D'Ancona assisted the Education Committee by running this well attended Education Course in Brazil with over 220 delegates attending.

There were three Pre-meeting Workshops held for urodynamics, nurse and physiotherapy attended by a total of 130 attendees. There were a total of 36 speakers on the course and an 85% return of evaluation forms.



## Beijing, China September 2006

With the assistance of Limin Liao, and in conjunction with the Chinese Continence Symposium, this was the first time an ICS meeting had been held in China.

With over 230 delegates attending, there were 6 International Speakers and 82% of the delegates returned their evaluation forms.



## 4.6 School of Urodynamics

Since the School of Urodynamics started in November 2005 the over 80 ICS members from over 30 countries have come forward to act as "Champions" within their country. Each country has also been appointed a "coordinator". The School met for the first time at ICS 2006 in New Zealand.

The champions were asked to select topics to develop a set of presentations which will be available for teachers to use on Urodynamic courses. Good progress with these slide sets have been made and it is hoped that the first set will be available for use in 2007. The slide set topics are as follows:

- Hydrodynamic principles of urodynamics
- Hydrodynamic principles of urodynamics
- Philosophy and aims of urodynamics
- Uroflowmetry
- Filling cystometry
- Pressure flow studies and voiding
- Urethral function studies
- Video urodynamics
- Ambulatory urodynamics
- Non-invasive urodynamics
- Urodynamics in:
  - Children
  - Men
  - Women
  - Neurogenic patients
  - Frail elderly

# Section 4

The School wants to ensure that urodynamics equipment conforms to ICS terminology and standardisation policies. In particular, it wants to encourage the use of the published standard for the digital exchange of urodynamic data so that this information can be transferred between different manufacturer's equipment. A database of the equipment manufacturers/ distributors has been compiled and is constantly being added to so that the School can involve the companies with this (and other) initiatives. Work has begun on providing potential equipment purchasers with information regarding the minimum specifications required for equipment to conform to ICS standards.

The ICS through the School of Urodynamics has now recognised four Urodynamic courses throughout the world.

## 4.7 Publications

The ICS newsletter was expanded to 8 pages in 2006 and a standardised style is being developed



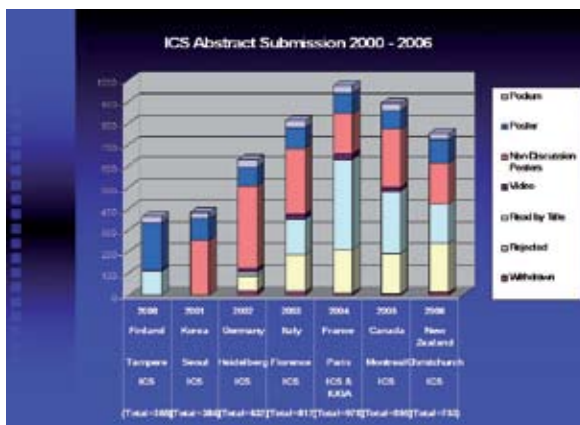
## 4.8 Information Technology

### Website Overview

The website, [www.icsoffice.org](http://www.icsoffice.org), hosts a huge amount of information and research data and is the foremost channel of communication for members. In addition to many standardisation reports and other ICS policy documents, members have access to on-line searchable abstracts from our Annual Meetings, dating back to the 1970s. These documents are free and available to all members.

### Abstract System 2006

The existing 2006 system was used successfully for the ICS 2006 meeting in Christchurch and the number of abstracts submitted are shown in the following graphs:



Status	No's	%
Plenary Presentations	26	3.5
Discussion Posters	110	14.6
Non Discussion Posters	192	25.5
Read by Title	186	24.7
Rejected	226	30.0
Withdrawn	13	1.7
<b>TOTAL</b>	<b>753</b>	<b>100</b>



The abstract system was completely rewritten during 2006, using the latest technology. It will be used for the first time for abstract submission for the 2007 Annual Meeting. The results will be detailed in the Annual Report for 2007.

## Committees

The new committees section shows the ICS organisation hierarchy in both organisational charts and committee details. All details of the committee and committee members are stored within the database. Templates for various committee roles exist to assist in creating new members and committees. Advanced Administration tools allow all aspects of the committee to be maintained and updated by ICS Staff.

## NAVIGATION

### Navigation Controls and Interface

A new advanced interface was introduced for the ICS website, which gives a common set of Navigation and user controls to every page in the website.

### Navigation Tree

A navigation tree allows users to find and navigate to the pages that they wish (based upon which pages they are allowed to view).



### Security Features

This is tied into the security system of the website – which shows who is logged on and controls access to which areas of the website they can view and what permissions they have.

### Breadcrumbs

In addition there is a "breadcrumb" navigation control, which shows the user where they are in the website (a sort of online "you are here") and allows navigation back to more generalised sections (e.g. from a specific committee to the parent committee or the organisation chart of all committees).



### Events

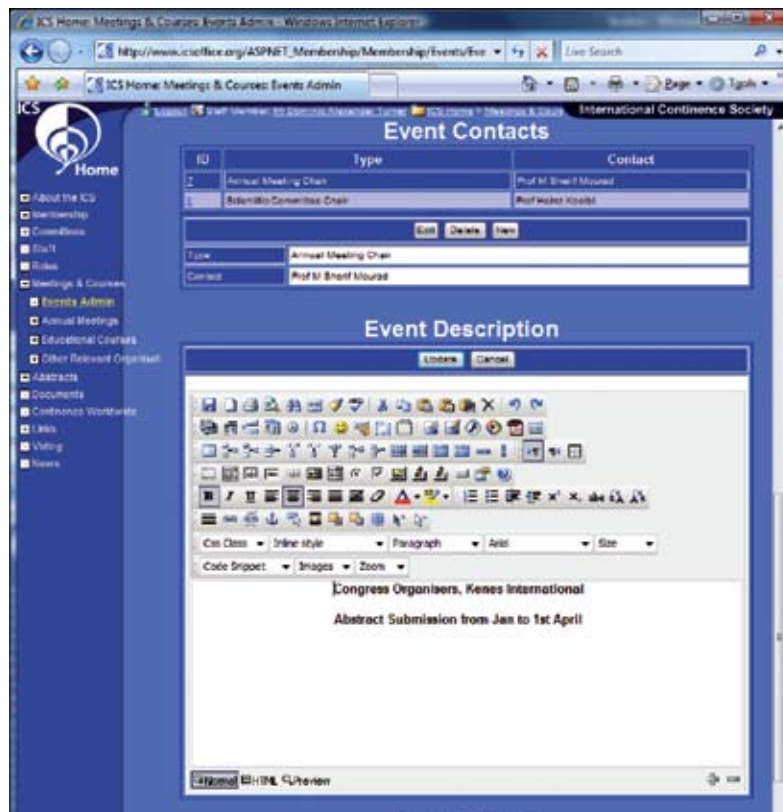
The events module allows members to view details of ICS Annual Meetings, ICS Educational Courses and other relevant events. All details stored can be updated by ICS Office Staff.

# Section 4

## Annual Meetings



## Editing an event



## **4.9 Investment Performance**

Surplus funds invested during the year in an interest bearing deposit account earned interest of £47,175.

## **4.10 Conticom ICS Limited**

The trading subsidiary continued to support the Charity in meeting its objectives.

## Financial Review

### 5.1 Reserves Policy

The Trustees of ICS have adopted this reserves policy in order to determine prudent levels of financial reserves which ICS should maintain. The process for setting and monitoring the annual budget will take account of the level of reserves set by this policy. Reserves are maintained:-

- a. To provide a safeguard of two years' estimated operating costs of ICS and Conticom ICS Limited.
- b. To provide an element of contingency for unforeseen liabilities.
- c. To provide a permanent base for the Charity.

In determining the level of reserves the Trustees have taken into account the average present annual operating costs (£763,500 per annum). They have also allowed, within the contingency element, a figure of £50,000 in case of liabilities arising against ICS in respect of the Annual Meeting. The Annual Meeting is an annual international medical and scientific conference for specialists in the medical and scientific disciplines relevant to the charitable objects of ICS. Organisation of the Annual Meeting is contracted to an organiser by Conticom ICS Limited (the wholly-owned trading subsidiary of ICS).

The terms of the relevant agreement (on which legal advice was taken) provide for the organiser to accept all financial risks and for a proportion of any net surplus to be passed to ICS via Conticom ICS Limited. However, notwithstanding the provision regarding financial risks, the trustees consider it prudent to retain the contingency figure stated in case any liability should be alleged against ICS in the event of a major failure of the Annual Meeting, such as cancellation.

The Trustees consider it appropriate to retain two years' operating costs as ICS operates on an annual cycle and its key annual event (the Annual Meeting) has to be pre-planned on a four year cycle.

The Trustees, in consultation with the Advisory Board, are currently considering the purchase of a freehold property to provide a permanent base for the ICS. £500,000 has been set aside for this purpose.

### 5.2 Principal funding sources

The principal funding sources of the Charity in the year aside from the donation from Conticom ICS Limited, were membership fees £96,575 (2005: £89,450), educational course registration fees £18,701 (2005: £23,887) sponsorship and investment income £47,175 (2005: £19,181).

With this funding the Charity has been able to finance additional educational activities, the running costs of the ICS Office and continue to produce the membership book and newsletters and the subscriptions to the NUU Journal. In addition it has allowed the Education and Publication Committees to meet outside of the Annual Meeting which has been found to be extremely useful in driving forward their ongoing projects.

The total profits of the trading subsidiary were £306,441 (2005: £522,589), and £309,033 (2005: £514,375) was gifted to the Charity to minimise any tax liability. The Trustees are pleased with the commercial success of the subsidiary which supports the Charity in meeting its objectives.

As of 31st December 2006 the consolidated balance sheet showed the Charity and its subsidiary had a combined carried forward funds of £1,373,984.

### 5.3 Investment Powers and Policy

Under the Memorandum and Articles of Association, the charity has the power to invest in any way the Trustees wish. The Trustees, having regard to the liquidity requirements of operating the Charity and to the reserves policy have operated a policy of keeping available funds in an interest bearing deposit account to see the best rate obtainable.

## Plans

The main objectives for the coming year are to continue increasing the membership numbers of the society and to encourage different disciplines to join. Several projects are planned to increase continence awareness both from a scientific and patient perspective. In working towards becoming a more democratic and modern the ICS will be reviewing the Bylaws and structure of ICS as a whole through the work of the Constitutional Review Committee.

### 6.1 ICS Annual Meeting 2007 – Rotterdam 20th August - 24th August 2007

Chair - Ruud Bosch

Scientific Chair - Mark Vierhout

The 37th Annual Meeting of the International Continence Society will take place at the Concert and Congress Centre de Doelen, Rotterdam, the Netherlands.



The pre-meeting programme (20th and 21st August) will consist of over 30 courses and workshops on a range of multi-disciplinary topics. The diverse scientific programme (22nd - 24th August) will cover a number of disciplines and will be accessible to all health professionals.

Registration for 2007 can be made online through [www.kenes.com/ics](http://www.kenes.com/ics) please contact Ms. Efrat Yarom on [ics2007reg@kenes.com](mailto:ics2007reg@kenes.com) for further information.

#### Congress Organisers

Ms Marie Koops [m.koops@congressconsultants.com](mailto:m.koops@congressconsultants.com)

Congress Consultants B.V.

PO Box 30016

6803 AA Arnhem

The Netherlands

Tel +31 26 389 1751 Fax +31 26 389 1752

Email [ics2007@congressconsultants.com](mailto:ics2007@congressconsultants.com)

[www.ics2007.org](http://www.ics2007.org)

# Section 6

## 6.2 Contenance Promotion Contenance Public Forum

The CPC plans to launch the first Public Forum at Rotterdam 2007. The aim of this forum will be to raise continence awareness and continue its work to break down the stigma attached to this sensitive subject. It will encourage local people to come along and have opportunity to listen to the experts and become more informed.

## 6.3 2007/2008 Educational Courses

The following courses have been planned for 2007/2008 Educational Course:

Abu Dhabi, UAE, January 2007

Thessaloniki, Greece May 2007

Mumbai, India November 2007

Warsaw, Poland early 2008

## 6.4 Developing Countries

All committees have been asked to put special emphasis on ideas and projects for expanding membership in developing countries. It is also hoped the Educational Courses will encourage membership in these areas.

## 6.5 Voting

ICS Posts for Nomination by 1st April 2007 – to start office August 2007

- ICS Treasurer
- Education Committee Chair
- Ethics Committee Chair + 3 Elected Members
- Publication & Communications Committee Chair
- Standardisation Committee Chair
- Children's Committee Chair
- ICS Scientific Committee – Clinical Rep
- ICS Scientific Committee – Allied Health Professional (New Post)

## 6.6 ICS Neurourology Committee

The Neurourology committee plans to set up a Fellowship scheme and offer more courses in different countries and linked to local urological meetings. It also intends to develop a "Guide of Good Practice in Neurourology".

## 6.7 ICS Ethics Committee

After the posts have been filled on the Ethics Committee the following objectives will be developed.

### Policy on Relationships between the ICS and Industry

- Formation of a subcommittee of the Ethics Committee to function as a working group to develop policies and guidelines for ICS-industry interactions.
- Subcommittee empowered to co-opt members of industry, specialists in business ethics, etc as part of the working party

### Development of ICS Policy to Govern Educational Activities

- Subcommittee to develop policy guidelines to govern the organization and operation of ICS educational programs
- To adopt the 2004 Accreditation Council on Continuing Medical Education (ACCME) guidelines as a working document to begin this process

### **Development of a Code of Conduct for Staff and Volunteer Leadership**

- Subcommittee to begin work on a code of conduct for the ICS
- Adoption of the report of ACCF-AHA task force #6 on "Code of conduct for staff and volunteer leadership" as a working document to begin this process

## **6.8 ICS Publications & Communications Committee**

The PCC plans to further enlarge the ICS News to 12 pages and incorporate the CPC newsletter.

It also aims to register the trade mark of "ICS News".

## **6.9 Planned IT Projects 2007**

### **ICS Events**

This section is a new part of the ICS website that coordinates information regarding annual meetings, educational courses and other relevant events. It should make it easier for members to find out information about past, present and future events from one specific area on the website. The areas being developed are detailed below

- ICS Annual Meetings Module (Event Summary)
- ICS Courses Module (Event Summary)
- Other Relevant Meetings Module (Event Summary)
- Event Detail View
- Staff Administration Module

### **ICS 2007 Abstracts System**

Work continues on the new abstract system due to be introduced for the ICS Annual Meeting 2007. The areas to be developed are detailed below

- Submission Website
- Administration Module
- Review Module
- Scientific Programme Module
- Wiley Publishing Module for Neurourology and Urodynamics Abstracts Issue
- Notification System

### **Online Publishing Search Database**

Prior to 2000, all abstracts submitted for ICS annual meetings were sent by post as hard copies. During 2006, all abstracts from 1971 to 2000 were digitally scanned in order to make them available to members. A planned project is to index these documents in order to make a searchable database of all this historic information available online. This should then result in a single unified research tool providing a searchable resource spanning the entire history of the ICS. The existing database of abstracts 2000-2006 will also be rewritten, using the latest technology. The following activities are planned for 2007, in order to achieve the above goals:

- ASP.NET 2.0 Search Module
- Data Migration, 1999-2006 (SQL Server from Classic ASP system)
- Archive Import, 1971-1998 (SQL Server from scanned PDF archive)

# Section 6

## ICS Website

Work continues to improve and update the ICS website. Areas that will be redeveloped during 2007 are as follows:

- About the ICS
- Contact Us
- Links
  - Links (Search)
  - Links (Submission Organisations)
  - Links (Submission Industry)

## Future Plans

Future plans include rewriting the documents and voting sections. Other projects that remain on the ICS IT plan are online forums, chat and news sections.



## Trustees' Responsibilities In Relation To The Financial Statements

Company law requires the trustees to prepare Financial Statements for each financial year, which give a true and fair view of the state of affairs of the Charity and the group and the incoming resources and application of resources, including the net income or expenditure, of the group for the year. In preparing these financial statements the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent; and
- State whether applicable UK accounting standards and statements of recommended practice have been followed, subject to any material departures and explained in the financial statements;
- Prepare Financial Statements on the going concern basis unless it is appropriate to presume that the Charity will continue in business;

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and the group and to enable them to ensure that the Financial Statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the Charity and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the Charity's website. Legislation in the United Kingdom governing the preparation and dissemination of Financial Statements may differ from legislation in other jurisdictions.

**In accordance with company law, as the company's directors, we certify that:**

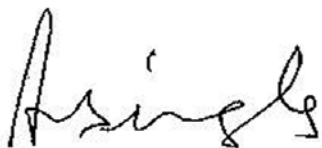
- so far as we are aware, there are no relevant audit information of which the company's auditors are unaware; and
- as the directors of the company we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant audit information and to establish that the Charity's auditors are aware of that information.

### **Auditors**

A resolution will be proposed at the Annual General Meeting that Goldwyns (Bristol) Limited be re-appointed as auditors to the Charity for the ensuing year.

Approved, on behalf of the Trustees, by:

**Treasurer**



Ajay Singla

Date 19th October 2007

## INTERNATIONAL CONTINENCE SOCIETY ANNUAL GENERAL MEETING

### AGENDA

#### The 37th Annual General Meeting of the International Continence Society Rotterdam, The Netherlands 24th August 2007

1. Approval of Minutes of AGM held 1st December 2006, Christchurch, New Zealand
2. Matters arising from the Minutes of the AGM
3. General Secretary's report from ICS Advisory Group & Executive Board – Walter Artibani
4. Constitutional Reform Committee Report and New Articles for approval – Ted Arnold/Guus Kramer
5. ICS Treasurer's Report & Statement of Accounts – Jean-Jacques Wyndaele
  - Approval auditor's reappointment
6. ICS Neurourology & Urodynamics Report – Chris Chapple (Editor-in-Chief)
7. ICS Children's Committee Report and handover to new Chair - Rien Nijman (Outgoing Committee Chair)
8. ICS Continence Promotion Committee Report – Diane Newman (Committee Chair)
9. ICS Education Committee Report and introduction of new Chair Elect – Linda Cardozo
10. ICS Publications and Communications Committee Report and handover to new Chair – Jerzy Gajewski (interim Chair)
11. ICS Ethics Committee Report – Lewis Wall (Committee Chair)
12. ICS/ICUD Committee Report – Paul Abrams (Committee Chair)
13. ICS Meetings and Nominations Committee Report – Walter Artibani
  - i. Announcement of approved bids for 2011 Annual Meeting web ballot
  - ii. Announcements of nominees required by 1st April 2008 for ICS posts web ballot – clinical scientist rep to Advisory Board, physiotherapist rep to Advisory Board, Annual Meeting Chair ICS 2012, ICS Treasurer and Trustee
14. ICS Neurourology Committee Report – Jacques Corcos (Committee Chair)
15. ICS Standardisation Committee Report and handover to new Chair - Philip van Kerrebroeck (interim Chair)
16. ICS Scientific Committee 2007 Report – Mark Vierhout (ICS 2007 Scientific Chair)
17. Date of Next Annual General Meeting – Cairo, Egypt – 24th October 2008
18. Any Other Business

**AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2006**

**FOR**

**THE INTERNATIONAL CONTINENCE SOCIETY**

# THE INTERNATIONAL CONTINENCE SOCIETY

## CONTENTS OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2006

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Consolidated Balance Sheet	6
Notes to the Financial Statements	7

## REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF THE INTERNATIONAL CONTINENCE SOCIETY

We have audited the consolidated financial statements of The International Continence Society for the year ended 31 December 2006, which comprise of the Charity and Consolidated Statement of Financial Activities (including Summary Income and Expenditure Account), the Charity and Consolidated Balance Sheet, and the related notes. These financial statements have been prepared under the historical cost convention and the accounting policies set out therein and the requirements of the Financial Reporting Statement for Smaller Entities (effective January 2005).

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

### **Respective responsibilities of directors and auditors**

As described in the Statement of Trustees' responsibilities the trustees (who are also the directors of The International Continence Society for the purpose of company law) are responsible for the preparation of the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you whether in our opinion the information given in the Trustees' Annual Report is consistent with the financial statements.

In addition, we report to you if, in our opinion the charity has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and transactions with the charity is not disclosed.

We read other information contained in the Trustees' Annual Report and consider whether it is consistent with the audited financial statements. We consider the implications for our report if we become aware of any apparent misstatements within it. Our responsibilities do not extend to any other information.

### **Basis of audit opinion**

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We have undertaken the audit in accordance with the requirements of APB Ethical Standards including APB Ethical Standard – Provisions Available for Small Entities, in the circumstances set out in note 24 to the financial statements.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF  
THE INTERNATIONAL CONTINENCE SOCIETY**

**Opinion**

In our opinion:

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities of the state of the charity's affairs as at 31 December 2006, and of its incoming resources and application of resources, including its income and expenditure, in the year then ended;
- the financial statements have been properly prepared in accordance with the Companies Act 1985; and
- the information given in the Trustees' Annual Report is consistent with the financial statement.

Goldwyns (Bristol) Limited  
Registered Auditor  
Chartered Accountants  
9 Portland Square  
BRISTOL  
BS2 8ST

Date: 19th October 2007

**THE INTERNATIONAL CONTINENCE SOCIETY**

**STATEMENT OF FINANCIAL ACTIVITIES  
(INCLUDING INCOME & EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 DECEMBER 2006**

		Year Ended 1.1.6		Year Ended 31.12.05	
	Note	Unrestricted Funds		Unrestricted Funds	
		£	£	£	£
<b>Incoming resources</b>					
<i>Incoming resources from generated funds:</i>					
Voluntary Income:					
Donations and gifts	2	19,374		4,745	
Investment Income	4				
Interest income		47,175		19,181	
Gift aid donation from trading subsidiary		309,033		514,375	
			375,582		538,301
<i>Incoming resources from charitable activities:</i>					
Educational activities	5	18,701		23,887	
Membership fees	6	96,575		89,450	
			115,276		113,337
Other incoming resources			410		-
<b>Total incoming resources</b>			491,268		651,638
<b>Resources expended</b>					
<i>Costs of charitable activities:</i>					
Educational activities	7	143,124		85,024	
Membership costs	7	118,520		117,789	
<i>Governance costs</i>	7	55,673		29,576	
<b>Total resources expended</b>			317,317		232,389
<b>Net incoming resources and net income for the year</b>			173,951		419,249
Fund balances brought forward at 1 January 2006			1,164,530		745,281
Fund balances carried forward at 31 December 2006			1,338,481		1,164,530

All the above results are derived from continuing activities. All gains and losses recognised in the period are included above.

THE INTERNATIONAL CONTINENCE SOCIETY

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES  
(INCLUDING CONSOLIDATED INCOME & EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 DECEMBER 2006

		Year Ended 31.12.06		Year Ended 31.12.05	
	Note	Unrestricted Funds		Unrestricted Funds	
		£	£	£	£
<b>Incoming resources</b>					
<i>Incoming resources from generated Funds:</i>					
Voluntary Income:					
Donations and gifts	2	19,374		4,745	
Sponsorships and grant	3	107,621		118,338	
Activities for generating funds:					
Scientific organisation income		321,590		530,951	
CD Rom sales		-		8,000	
Investment Income	4	50,217		26,584	
			498,802		688,618
<i>Other incoming resources</i>			410		-
<i>Incoming resources from charitable Activities:</i>					
Educational activities	5	18,701		23,887	
Membership fees	6	96,575		89,450	
			115,276		113,337
<b>Total incoming resources</b>			614,488		801,955
<b>Resources expended</b>					
<i>Cost of generating funds:</i>					
Scientific organisation		125,812		140,663	
CD Rom production		-		1,440	
			125,812		142,103
<i>Costs of charitable activities:</i>					
Educational activities	7	143,124		85,024	
Membership costs	7	118,520		117,789	
<i>Governance costs</i>	7	55,673		29,576	
			317,317		232,389
<b>Total resources expended</b>			443,129		374,492
<b>Net incoming resources and net income for the year</b>			171,359		427,463
Fund balances brought forward at 1 January 2006			1,202,625		775,162
Fund balances carried forward at 31 December 2006			1,373,984		1,202,625

All the above results are derived from continuing activities. All gains and losses recognised in the period are included above.



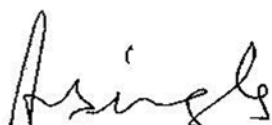
**THE INTERNATIONAL CONTINENCE SOCIETY**

**BALANCE SHEET AS AT 31 DECEMBER 2006**

		<u>2006</u>		<u>2005</u>	
	Note	£	£	£	£
<b>FIXED ASSETS:</b>					
Investments	13		<u>1</u>		<u>1</u>
			1		1
<b>CURRENT ASSETS:</b>					
Debtors	14	358,206		546,293	
Cash at bank and in hand		<u>1,029,540</u>		<u>677,464</u>	
		1,387,746		1,223,757	
<b>CREDITORS:</b> Amounts falling due within one year	15	<u>49,266</u>		<u>59,228</u>	
<b>NET CURRENT ASSETS:</b>			<u>1,338,480</u>		<u>1,164,529</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES:</b>			<u>£1,338,481</u>		<u>£1,164,530</u>
<b>FUNDS:</b>					
Unrestricted funds	17		<u>1,338,481</u>		<u>1,164,530</u>
			<u>£1,338,481</u>		<u>£1,164,530</u>

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective January 2005).

**ON BEHALF OF THE BOARD:**



A Singla- TRUSTEE

Approved by the Board on 19th October 2007

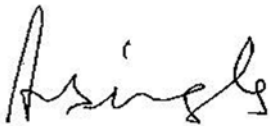
THE INTERNATIONAL CONTINENCE SOCIETY

CONSOLIDATED BALANCE SHEET AS AT 31 DECEMBER 2006

		<u>2006</u>		<u>2005</u>	
	Note	£	£	£	£
<b>FIXED ASSETS:</b>					
Tangible assets	12		8,168		9,797
<b>CURRENT ASSETS:</b>					
Debtors	14	325,444		564,789	
Cash at bank and in hand		<u>1,106,897</u>		<u>784,599</u>	
		1,432,341		1,349,388	
<b>CREDITORS:</b> Amounts falling due within one year	15	<u>66,525</u>		<u>156,560</u>	
<b>NET CURRENT ASSETS:</b>			<u>1,365,816</u>		<u>1,192,828</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES:</b>			<u>£1,373,984</u>		<u>£1,202,625</u>
<b>FUNDS:</b>					
General funds	17		<u>1,373,984</u>		<u>1,202,625</u>
			<u>£1,373,984</u>		<u>£1,202,625</u>

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective January 2005).

ON BEHALF OF THE BOARD:



A Singla- TRUSTEE

Approved by the Board on 19th October 2007.

# THE INTERNATIONAL CONTINENCE SOCIETY

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2006

### 1. ACCOUNTING POLICIES

#### a) **Basis of Preparation**

The financial statements have been prepared under the historical cost convention, in accordance with the Statement of Recommended Practice (SORP 2005), Accounting and Reporting by Charities issued in March 2005, applicable accounting standards and the Companies Act 1985. Certain comparative income and expenditure headings have been reanalysed to comply with SORP 2005.

#### b) **Group Accounts**

The results of Conticom - ICS Limited, a wholly owned subsidiary, have been consolidated on a line by line basis in the Statement of Financial Activities and the Balance sheet. Exemption from preparing a cash flow statement under FRS 1 has been taken.

#### c) **Company Status**

The charity is a company limited by guarantee. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

#### d) **Fund Accounting**

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of general objectives of the charity and which have not been designated for other purposes.

#### e) **Incoming Resources**

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Incoming resources from membership fees are recognised in the Statement of Financial Activities on a calendar year basis and are deferred where they are received in advance.

#### f) **Resources Expended**

All expenditure included in the Statement of Financial Activities is accounted for on an accruals basis. Charitable activities include expenditure associated with the educational activities and the provision of membership services and includes both the direct costs and support costs relating to these activities. Governance costs include those incurred in the governance of the charity and its assets and are primarily associated with constitutional and statutory requirements. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, e.g. staff costs by their time spent and other costs by their usage. Any irrecoverable VAT is charged to the Statement of Financial Activities or capitalised as part of the asset cost, where appropriate.

#### g) **Tangible Fixed Assets Depreciation**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

Fixtures and fittings	- 25% on cost
Computer equipment	- 33% on reducing balance

#### h) **Group Investments**

The investment in the subsidiary is stated at cost.

#### i) **Foreign Currencies**

Transactions in foreign currencies are recorded at the rate ruling at the date of transaction. Monetary assets and liabilities are retranslated at the rate of exchange ruling at the balance sheet date. All differences are taken to the Statement of Financial Activities.

#### j) **Hire purchase and leasing commitments**

Rentals paid under operating leases are charged to the Statement of Financial Activities over the period to which they relate.

#### k) **Pension costs**

The charity operates a defined contribution pension scheme. Contributions payable for the year are charged in the Statement of Financial Activities.

THE INTERNATIONAL CONTINENCE SOCIETY

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2006

2. DONATIONS AND GIFTS

	Charity		Group	
	2006 £	2005 £	2006 £	2005 £
Other donors	19,374	4,745	19,374	4,745
	<u>19,374</u>	<u>4,745</u>	<u>19,374</u>	<u>4,745</u>

3. SPONSORSHIP AND GRANTS

	Charity		Group	
	2006 £	2005 £	2006 £	2005 £
Partnership program sponsors:				
Medtronic	-	-	20,590	20,590
Pfizer	-	-	67,632	68,964
Educational course sponsors	-	-	19,399	28,784
Other sponsors	-	-	-	-
	<u>-</u>	<u>-</u>	<u>107,621</u>	<u>118,338</u>

4. INVESTMENT INCOME

	Charity		Group	
	2006 £	2005 £	2006 £	2005 £
Interest receivable	47,175	19,181	50,217	26,584
Gift aid donation from trading subsidiary	309,033	514,375	-	-
	<u>356,208</u>	<u>533,556</u>	<u>50,217</u>	<u>26,584</u>

5. EDUCATIONAL ACTIVITIES

	Charity & Group	
	2006 £	2005 £
Educational course registration fees receivable during the year	18,701	23,887
	<u>18,701</u>	<u>23,887</u>

6. MEMBERSHIP FEE INCOME

	Charity & Group	
	2006 £	2005 £
Deferred balance brought forward	44,772	49,428
Membership income received during the year	84,137	84,794
Deferred balance carried forward	(32,334)	(44,772)
Income as shown in the Statement of Financial Activities	<u>96,575</u>	<u>89,450</u>

**THE INTERNATIONAL CONTINENCE SOCIETY**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2006**

**7. ANALYSIS OF CHARITABLE EXPENDITURE**

	Charity & Group				
	Educational Activities £	Membership Costs £	Governance Costs £	Total 2006 £	Total 2005 £
Journal costs	-	54,361	-	54,361	50,369
Membership book costs	-	7,290	-	7,290	10,898
Travel and subsistence	46,257	-	-	46,257	7,478
Educational course venue costs	44,599	-	-	44,599	63,292
Executive committee costs	-	-	1,923	1,923	2,093
Publication committee costs	-	4,831	-	4,831	9,591
Education committee costs	9,081	-	-	9,081	131
Editorial committee costs	-	-	1,069	1,069	-
Trial committee costs	1,689	-	-	1,689	-
Nurses' meeting costs	5,944	-	-	5,944	-
Advisory committee costs	-	3,459	3,459	6,918	-
Printing and postage costs	17,986	1,839	7,851	27,676	5,671
Staff costs	12,312	38,299	18,793	69,404	60,602
Finance costs	932	3,525	-	4,457	4,600
Support costs (Detailed in note 8)	4,324	4,916	22,578	31,818	17,664
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total	<u>143,124</u>	<u>118,520</u>	<u>55,673</u>	<u>317,317</u>	<u>232,389</u>

**8. SUPPORT COSTS**

	Charity & Group				
	Educational Activities £	Membership Costs £	Governance Costs £	Total 2006 £	Total 2005 £
General office	4,324	2,799	175	7,298	5,736
Information technology	-	-	-	-	176
Auditors remuneration	-	-	8,803	8,803	8,401
Legal and other professional fees	-	2,117	13,600	15,717	3,351
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total	<u>4,324</u>	<u>4,916</u>	<u>22,578</u>	<u>31,818</u>	<u>17,664</u>

**THE INTERNATIONAL CONTINENCE SOCIETY**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2006**

**9. TRUSTEES REMUNERATION**

The trustees neither received nor waived any emoluments during the period (2005: £Nil).

Out of pocket expenses were reimbursed to trustees as follows:

	Charity & Group		Charity & Group	
	2006	2005	2006	2005
	Number	Number	£	£
Travel and meeting expenses	4	4	<u>6,222</u>	<u>3,190</u>
			<u><u>6,222</u></u>	<u><u>3,190</u></u>

**10. STAFF COSTS**

	Charity		Group	
	2006	2005	2006	2005
	£	£	£	£
Wages and salaries	60,872	52,588	121,744	105,176
National insurance contributions	6,432	5,486	12,865	10,972
Pension contributions	2,100	1,983	4,200	3,966
Recruitment and training	-	545	-	1,090
	<u>69,404</u>	<u>60,602</u>	<u>138,809</u>	<u>121,204</u>

No employee earned more than £60,000 during the year.

The average number of full-time equivalent employees during the year was as follows:

	Charity		Group	
	2006	2005	2006	2005
	Number	Number	Number	Number
Governance	1	1	1	1
Educational co-ordinator	1	1	1	1
Membership administrators	1	1	2	2

**11. AUDITORS REMUNERATION**

The auditors remuneration consists of the following:

	Charity		Group	
	2006	2005	2006	2005
	£	£	£	£
For audit services	6,517	5,748	11,340	10,598
For audit services – previous year	-	542	-	1,041
For preparation of consolidated accounts	1,175	1,645	1,175	1,645
For accounting software installation and support	329	139	515	493
For VAT and taxation advice	-	327	141	1,465
For payroll bureau services	110	-	713	534
For other services	568	-	568	-
For preparation & filing annual return	103	-	103	-
	<u>8,802</u>	<u>8,401</u>	<u>14,555</u>	<u>15,776</u>

**THE INTERNATIONAL CONTINENCE SOCIETY**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2006**

**12. CONSOLIDATED TANGIBLE FIXED ASSETS**

	Fixtures and Fittings	Computer Equipment	Total
	£	£	£
<b>COST:</b>			
At 1 January 2006	3,683	53,867	57,550
Additions	293	3,812	4,105
Disposals	-	(4,985)	(4,985)
	3,976	52,694	56,670
<b>DEPRECIATION:</b>			
At 1 January 2006	1,616	46,137	47,753
Charge for year	994	3,351	4,345
Eliminated on disposals	-	(3,596)	(3,596)
	2,610	45,892	48,502
<b>NET BOOK VALUE:</b>			
At 31 December 2006	1,366	6,802	8,168
At 31 December 2005	2,067	7,730	9,797

**13. CHARITY FIXED ASSET INVESTMENTS**

	£	
<b>COST:</b>		
At 1 January 2006 and 31 December 2006		1
<b>NET BOOK VALUE:</b>		
At 31 December 2006		1
At 31 December 2005		1
	2006	2005
	£	£
Unlisted investments	1	1
	=	=

**THE INTERNATIONAL CONTINENCE SOCIETY**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2006**

The charity's investments at the balance sheet date in the share capital of unlisted companies include the following:

**Conticom - ICS Limited**

Country of incorporation : England & Wales

Nature of business : Conference facilitator %

Class of shares: holding  
Ordinary 100.00

	2006	2005
	£	£
Aggregate capital and reserves	35,504	38,096
Profit/(loss) for the year	<u>(2,592)</u>	<u>8,214</u>

**Results and net assets/(liabilities) of Conticom – ICS Limited**

	£	£
Turnover:		
Scientific organisation	321,590	
CD ROM sales	-	
Sponsorships	<u>107,621</u>	
		429,211
Cost of sales:		
Scientific organisation		<u>(1,473)</u>
Gross profit		427,738
Administrative expenses		<u>(124,339)</u>
Operating profit		303,339
Interest receivable and other similar income		<u>3,042</u>
<b>Net income</b>		306,441
Amount gift-aided to the charity		<u>(309,033)</u>
Retained profit for the year		(2,592)
Retained profit brought forward		<u>38,095</u>
<b>Retained profit carried forward</b>		<u>35,503</u>
Assets		405,878
Liabilities		(370,374)

**14. DEBTORS: AMOUNTS FALLING  
DUE WITHIN ONE YEAR**

	Charity		Group	
	2006	2005	2006	2005
	£	£	£	£
V.A.T.	-	-	743	-
Trade debtors	-	-	319,112	539,373
Prepayments	5,091	23,765	5,589	25,416
Amounts due from group undertaking	353,115	522,528	-	-
	<u>358,206</u>	<u>546,293</u>	<u>325,444</u>	<u>564,789</u>



**THE INTERNATIONAL CONTINENCE SOCIETY**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2006**

**15. CREDITORS : AMOUNTS FALLING  
DUE WITH ONE YEAR**

	Charity		Group	
	2006 £	2005 £	2006 £	2005 £
Trade creditors	6,3474,055	7,990	5,629	
Other creditors	2,1122,000	3,106	3,755	
V.A.T.	-	-	10,691	
Social security and other taxes	-	4,278	3,839	
Accruals and deferred income	40,807	53,173	51,151	132,646
	<u>49,266</u>	<u>59,228</u>	<u>66,525</u>	<u>156,560</u>

**16. OPERATING LEASE COMMITMENTS**

The following payments are committed to be paid within one year:

	Charity		Group	
	2006 £	2005 £	2006 £	2005 £
Expiring:				
Within one year	2,800	-	5,600	-
Between one and five years	-	4,200	906	9,360
	<u>2,800</u>	<u>4,200</u>	<u>6,506</u>	<u>9,306</u>

**THE INTERNATIONAL CONTINENCE SOCIETY**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2006**

**17. STATEMENT OF FUNDS**

	At 1 January 2006 £	Income £	Expenditure £	At 31 December 2006 £
Charity unrestricted funds	1,164,530	491,268	(317,317)	1,338,481
Subsidiary	38,095	432,253	(434,845)	35,503
Intercompany transactions	-	(309,033)	309,033	-
	<u>1,202,625</u>	<u>614,488</u>	<u>(443,129)</u>	<u>1,373,984</u>

**18. ANALYSIS OF NET ASSETS  
BETWEEN FUNDS**

**CHARITY**

**Fund Balances at 31 December 2006  
are represented by:**

	Unrestricted Funds £	Total Funds £
Fixed assets	1	1
Current assets	1,387,746	1,387,746
Current liabilities	(49,266)	(49,266)
<b>Total Net Assets</b>	<u>1,338,481</u>	<u>1,338,481</u>

**GROUP**

**Fund Balances at 31 December 2006  
are represented by:**

	General Funds £
Fixed assets	8,168
Current assets	1,432,341
Current liabilities	(66,525)
<b>Total Net Assets</b>	<u>1,373,984</u>

**19. PENSION COMMITMENTS**

During the year, the charity paid into a defined contribution pension scheme. These monthly amounts, totalling £2,100 for the year (2005: £1,983), are included within staff costs in the Statement of Financial Activities.

There were no outstanding or prepaid contributions as at 31 December 2006.

## THE INTERNATIONAL CONTINENCE SOCIETY

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2006

#### 20. TAXATION

As a registered charity the International Continence Society is exempt from taxation of income and gains falling within Section 505 Taxes Act 1988 or Section 256 Taxation of Chargeable Gains Act 1992 to the extent these are applied to its charitable objects. No tax charge has arisen during the year. No tax charge has arisen in the subsidiary since they gift all taxable profit to the charity.

#### 21. RELATED PARTY DISCLOSURES

During the period a donation of £309,033 (2005: £514,375) was receivable from the charity's subsidiary, Conticom - ICS Limited.

At the balance sheet date the charity was owed £353,115 (2005: £522,528) by Conticom - ICS Limited. This balance is shown in 'amounts due from group undertakings'.

The above balances have been removed from the consolidated accounts.

#### 22. CONTROLLING PARTY

The charity is under the joint control of the trustees, as set out in the trustees report.

#### 23. CONTINGENT LIABILITIES

An application has been made to the Canadian tax authorities to obtain tax exempt status for the 2005 annual meeting and confirmation of this status is currently outstanding. If tax exempt status is not granted then Conticom – ICS Limited will be responsible for 75 per cent of any outstanding tax liability due and initial calculations estimate this as £50,886.

#### 24. APB ETHICAL STANDARD – PROVISION AVAILABLE FOR SMALL ENTITIES

In common with many other charities of our size and nature we use our auditors to assist with the preparation of the financial statements. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.



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