# REPORT OF THE DIRECTORS AND

# AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2004

**FOR** 

**CONTICOM - ICS LIMITED** 

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# COMPANY INFORMATION FOR THE YEAR ENDED 31ST DECEMBER 2004

DIRECTORS: Professor P H Abrams
Professor L D Cardozo

Professor L D Cardozo Professor J J M Wyndaele Professor W Artibani

**SECRETARY:** Mrs V J Facey

**REGISTERED OFFICE:** 9 Portland Square

BRISTOL BS2 8ST

**REGISTERED NUMBER:** 3687688 (England and Wales)

**AUDITORS:** Goldwyns

Registered Auditor Chartered Accountants 9 Portland Square BRISTOL

BS2 8ST

## REPORT OF THE DIRECTORS FOR THE YEAR ENDED 31ST DECEMBER 2004

The directors present their report with the financial statements of the company for the year ended 31st December 2004.

#### PRINCIPAL ACTIVITY

The principal activity of the company in the year under review was that of conference organisation and management.

#### DIRECTORS

The directors during the year under review were:

Professor P H Abrams Professor L D Cardozo Professor J J M Wyndaele Professor W Artibani

The directors holding office at 31st December 2004 did not hold any beneficial interest in the issued share capital of the company at 1st January 2004 or 31st December 2004.

## STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **AUDITORS**

The auditors, Goldwyns, will be proposed for re-appointment in accordance with Section 385 of the Companies Act 1985.

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

#### ON BEHALF OF THE BOARD:

Mrs V J Facey - Secretary	
Date:	

# REPORT OF THE INDEPENDENT AUDITORS TO THE SHAREHOLDERS OF CONTICOM - ICS LIMITED

We have audited the financial statements of Conticom - ICS Limited for the year ended 31st December 2004 on pages four to nine. These financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002), under the historical cost convention and the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

## Respective responsibilities of directors and auditors

As described on page two the company's directors are responsible for the preparation of financial statements in accordance with applicable law and United Kingdom Accounting Standards.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Report of the Directors is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

We read the Report of the Directors and consider the implications for our report if we become aware of any apparent misstatements within it.

#### Basis of audit opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### Opinion

Goldwyns

Registered Auditor

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31st December 2004 and of its loss for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Chartered Accountants	
9 Portland Square	
BRISTOL	
BS2 8ST	
Date:	

# PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31ST DECEMBER 2004

		Year Ended 31.12.04	Period 1.7.02 to 31.12.03
	Notes	£	£
TURNOVER		423,650	214,643
Cost of sales		39,416	2,765
GROSS PROFIT		384,234	211,878
Administrative expenses		405,449	181,321
		(21,215)	30,557
Other operating income		4,100	
OPERATING (LOSS)/PROFIT	2	(17,115)	30,557
Interest receivable and similar income		1,316	961
(LOSS)/PROFIT ON ORDINARY ACT BEFORE TAXATION	TIVITIES	(15,799)	31,518
Tax on (loss)/profit on ordinary activities	3	(3,004)	3,001
(LOSS)/PROFIT FOR THE FINANCIA AFTER TAXATION	L YEAR	(12,795)	28,517
Retained profit brought forward		42,676	14,159
RETAINED PROFIT CARRIED FORV	VARD	£29,881	£42,676

# BALANCE SHEET 31ST DECEMBER 2004

		2004		2003	
	Notes	£	£	£	£
FIXED ASSETS: Tangible assets	4		11,498		37,082
CURRENT ASSETS:					
Debtors Cash at bank	5	416,854 18,821		149,725 7,233	
		435,675		156,958	
<b>CREDITORS:</b> Amounts falling due within one year	6	417,291		148,359	
NET CURRENT ASSETS:			18,384		8,599
TOTAL ASSETS LESS CURRENT LIABILITIES:			29,882		45,681
PROVISIONS FOR LIABILITIES AND CHARGES:	8				3,004
			£29,882		£42,677
CAPITAL AND RESERVES: Called up share capital	9		1		1
Profit and loss account			29,881		42,676
SHAREHOLDERS' FUNDS:			£29,882		£42,677

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective June 2002).

## ON BEHALF OF THE BOARD:

Professor J J M Wyndaele - Director
Approved by the Board on

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2004

#### 1. ACCOUNTING POLICIES

#### **Accounting convention**

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

#### Turnover

Turnover represents profit achieved from organisation and management of international medical conferences.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings - 25% on cost

Computer Equipment - 33% on reducing balance

#### **Deferred** tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

#### Foreign currencies

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of transaction. Exchange differences are taken into account in arriving at the operating result.

#### Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the profit and loss account in the period to which they relate.

#### **Pensions**

The company operates a defined contribution pension scheme. Contributions payable for the year are charged in the profit and loss account.

## 2. **OPERATING (LOSS)/PROFIT**

The operating loss (2003 - operating profit) is stated after charging:

		Period
		1.7.02
	Year Ended	to
	31.12.04	31.12.03
	£	£
Depreciation - owned assets	5,354	3,401
Loss on disposal of fixed assets	1,413	-
Auditors' remuneration	4,000	-
Pension costs	729	=
Impairment of fixed assets	34,356	
Directors' emoluments and other benefits etc	-	_

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2004

## 3. TAXATION

## Analysis of the tax (credit)/charge

The tax (credit)/charge on the loss on ordinary activities for the year was as follows:

		Period
	Year Ended 31.12.04 €	1.7.02 to 31.12.03 £
Current tax: Overprovision re prior year	-	(3)
Deferred taxation	(3,004)	3,004
Tax on (loss)/profit on ordinary activities	<u>(3,004)</u>	3,001

## 4. TANGIBLE FIXED ASSETS

and fittings	Computer Equipment	Totals
£	£	£
-	43,048	43,048
3,382	12,157	15,539
(599)	(3,465)	(4,064)
2,783	51,740	54,523
-	5,966	5,966
696	4,658	5,354
-	34,356	34,356
	(2,651)	(2,651)
696	42,329	43,025
2,087	9,411	11,498
<del>-</del>	37,082	37,082
	fittings  £  3,382 (599)  2,783	and Computer Equipment  £ £  - 43,048 3,382 12,157 (599) (3,465)  2,783 51,740  - 5,966 696 4,658 - 34,356 - (2,651)  696 42,329  2,087 9,411

During the period, the company completed the installation of its online meeting registration system. Related costs of £1,593 were capitalised during the period.

The registration system was subsequently deemed unsuitable for its purpose, with no further future economic benefit expected. The impairment loss of £34,356 shown above is a result of this asset being written down to £nil.

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2004

5.	DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
		2004 £	2003 £
	V.A.T. Trade debtors Prepayments	3,626 411,384 1,844	2,926 145,733 1,066
		416,854	149,725
6.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
		2004 £	2003 £
	Other creditors Amounts due to group	450	10,450
	undertaking Accruals and deferred income	343,877 72,964	135,009 2,900
		417,291	148,359
7.	OPERATING LEASE COMMITMENTS		
	The following payments are committed to be paid within one year:		
		2004 £	2003 £
	Expiring: Between one and five years	5,106	
8.	PROVISIONS FOR LIABILITIES AND CHARGES	2004	2003
	Deferred taxation	£	£ 3,004
		Deferred tax	
	Balance at 1st January 2004 Provision released in year	£ 3,004 (3,004)	
	Balance at 31st December 2004	<u> </u>	

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2004

## 9. CALLED UP SHARE CAPITAL

Authorised:	

1

Number:	Class:	Nominal value:	2004 £	2003 £
100	Ordinary	£1	100	<u>100</u>
Allotted, iss	ued and fully paid:			
Number:	Class:	Nominal value:	2004 £	2003 £

## 10. PENSION COMMITMENTS

Ordinary

During the year, the company paid into a defined contribution pension scheme. Contributions totalled £729 for the year, and are included within the profit and loss account.

£1

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There were no outstanding or prepaid contributions as at 31 December 2004.

#### 11. ULTIMATE PARENT COMPANY

The company is a wholly owned subsidiary of The International Continence Society, a charitable company registered in England and Wales. The parent is a company limited by guarantee and a registered charity.

#### 12. CAPITAL COMMITMENTS

	2004	2003
	£	£
Contracted but not provided for in the		
financial statements		6,450

#### 13. RELATED PARTY DISCLOSURES

A donation of £334,495 (2003: £135,000) was payable to The International Continence Society, the parent company, for the year. At the balance sheet date £343,877 (2003:£135,009) was due to the parent company, and is included in creditors: amounts falling due within one year.

A donation of £4,100 was received in the year from the International Consultation on Incontinence, and rent of £750 was paid to the Bristol Urological Institute. Professor P H Abrams, a director, has interests in both of these organisations.

# TRADING AND PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31ST DECEMBER 2004

	Year Ended 31.12.04		Period 1.7.02 to 31.12.03	
	£	£	£	£
Income: Scientific organisation fees CD-ROM sales Meeting registration fees Sponsorships	332,726 8,750 50,174 32,000	423,650	205,893 8,750 - -	214,643
Cost of sales:  Meeting registration costs - impairment loss on computer equipment Scientific meeting expenses	34,356 5,060	39,416		2,765
GROSS PROFIT		384,234		211,878
Other income: Donations received Deposit account interest	4,100 1,316	5,416 389,650	96 <u>1</u>	961 212,839
Expenditure: Salaries Pensions Donation - ICS Telephone Printing, postage & stationery Travelling & subsistence Computer services Abstract CD production Sundry expenses Auditors remuneration Accountancy Legal & professional fees Rent	33,389 729 334,495 2,241 3,576	<u>400,667</u> (11,017)	12,059  135,000 1,883 2,110 118 8,409 8,737 448  2,700 2,570	174,034 38,805
Finance costs: Bank charges (Gain)/Loss on exchange	175 (2,160)	(1,985)	205 3,681	3,886
Carried forward		(9,032)		34,919

# TRADING AND PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31ST DECEMBER 2004

	Year Ended 31.12.04		Period 1.7.02 to 31.12.03	
	£	£	£	£
Brought forward		(9,032)		34,919
<b>Depreciation:</b> Fixtures & fittings Computer equipment	696 4,658	5,354 (14,386)	3,401	3,401 31,518
Loss on disposal of fixed assets: Fixtures & fittings Computer equipment	599 814	1,413	- -	
NET (LOSS)/PROFIT		£(15,799)		£31,518