

ICS Board of Trustees Meeting and Conticom-ICS Ltd Directors Meeting Agenda
Sunday 25 August 2013, 09:00 – 18:00
Hilton Diagonal Mar, Barcelona

* for discussion

** for decision

report attached

	SUNDAY 25 AUGUST 2013	Lead		
	N.B. Please take breakfast in the hotel before attending the Board meeting. Tea and coffee will be available upon arrival			
1	Take Board photo		09:00	
2	Apologies for absence	SH	09:00	
3	Approval of Agenda**	SH	09:00	09:05
4	Matters arising from Board Minutes, 12 January 2013 AP157, 161, 162 Action Points incorporated in agenda: AP 143, 146, 155, All other action points resolved ----- Matters arising from Board Teleconference Minutes, 7 March 2013: not applicable All other action points resolved		09:05	09:20
5	Approval of Board Minutes, 12 January 2013 #**	ALL	09:20	09:25
6	Approval of Board Minutes, 7 March 2013 #**	ALL	09:25	09:30
7	Summary of progress to date on Board actions #**	ALL	09:30	09:35
8	Decisions made on Board discussion forum #**	ALL	09:35	09:40
9	General Secretary report*	SH	09:40	09:50
10	Strategic Plan: current draft, implementation plans #**	ALL	09:50	10:30
11	Finance Report of Honorary Treasurer a) Final Accounts for ICS 2012, Beijing #* b) Financial Review, ICS and Conticom Annual Accounts, to 31 December 2012 #* c) Early financial projections for 2014 – 2017 #*	AS	10:30	11:30
	BREAK		11:30	11:45
12	ICS/Conticom investment strategy *	AS/SH	11:45	12:00
13	Preparation for ICS 2013 meetings and AGM **	ALL	12:00	12:20
14	Article and Bylaw revisions #**	ALL	12:20	13:15
	LUNCH		13:15	13:45
15	Annual meeting locations **	SH	13:45	14:00
16	Wiley Contract update *	SH	14:00	14:15
17	Code of Conduct and Grievance procedure #**	KM/SH	14:15	15:00
18	Future of Neurourology Promotion Committee**	SH	15:00	15:10
19	Annual meeting allowances (accommodation) ** Chairman's Dinner	AW	15:10	15:20
20	Co-opting Trustees for 2013-2014**	ALL	15:20	15:30

	BREAK		15:30	15:45
21	Staff cover during Avicia's maternity leave **	DS	15:45	15:55
22	Membership: real cost and whether to raise **	AS	15:55	16:00
23	Review of Fistula Workshops #**	SM	16:00	16:15
24	Trustee Handbook: update and how best to use #**	DS	16:15	16:30
25	Poster presentations at ASM #*	KM	16:30	16:45
26	Kenes to present ICS 2013 and 2014 updates *	Bas	16:45	17:15
27	Update from Julie Simper, Kenes Compliance Manager*	Julie	17:15	17:45
28	Dates and location of next Board meeting**	ALL	17:45	17:50
29	Any other business*	ALL	17:50	18:00
	Date of next meeting: winter 2014			