

Nursing Committee Teleconference minutes
17th June 2015

Attendees: Donna Bliss (Chair), Sharon Eustice, Karen Logan, Veronica Haggar, Kathleen Hunter, Jo Booth, Sandra Engberg, Mary Wilde

Also in attendance: Trustee Representative Katherine Moore

Apologies: Gisele Azevedo, Maria Lopez, Wakako Satoh,

I. Roll Call

DB thanked everyone for attending on the call. DB checked who will be attending the ICS annual meeting in Montreal, DB –yes; SE-yes; KH-yes; MW-yes; SE-yes; KM-yes; JB yes, KL attending? KL yes. VH working on funding TBC.

II. Old Business

1. Subcommittee chairs briefly summarize planning activities for ICS meeting in Montreal in Oct. 2015—any issues/concerns?—Kathleen Hunter, Sandra Engberg, Sharon Eustice

Nursing workshop ICS2015- KH 3 Canadian speaker- self management- patients taking charge of care. KH and Frankie Bates speakers. Workshop selected as an e-learning course. Will have simultaneous translation. KH will be personally translating slides- no funding for slide translations. SCA sponsoring simultaneous translation.

Forum- 2 speakers, Joan O and Rona Agnew. Jan Paterson replaced by Joan O. DB asked about slide completion. SE said Joan submitted hers but Rona's will not be ready until close to the meeting. - DB said we would like them at least a few weeks in advance; if not received in advance, the speakers will need to bring 50 hard copies of their slides/handouts themselves.

Action: Forum speakers to send slides/handouts to Jenny about 3 weeks in advance to print off before meeting.

1a. Plan to prepare a written report after this call for our semi-annual committee report

All subcommittee chairs to prepare for Montreal.

2. Brief updates on other key activities in work plans –subcommittee chairs

Communication:

SE added library to website. DB thanked members for reviewing the content. Mail out to members regarding annual meeting nursing involvement. SE Laurence news article online, need to add Sharon's recent award to news section.

DB asked members to send 2014-15 publications concerning continence to Sharon to add to library as a new feature; no submissions were received from ICS nurse members after an email news item about this opportunity was sent so committee members can start this off.

Action: Members to send publications to Sharon

Mary has a booklet that could be added, due to go online earlier but there was an issue concerning Intellectual Property (IP)- now resolved. MW will contact Sharon with this information.

KL has citations that could be added- will send to SE.

KM looking at website difficult to find library. DB suggested could be missed need to have more links/easier to find. KM suggested under resources. KL suggested we can highlight at the forum. DB and SE will update delegates at forum in Montreal about webpage.

DB need to update the website subcommittee names- will be discussed/approved in Montreal and finalised.

3. Applications/renewals for Nursing Committee

DB advised 4 positions, 3 applicants. DB would like to re-open nominations, not possible but can co-opt- asked members to suggest possible people, send to DB.

Action: Send suggested committee members to DB.

KL 2 nurses came to mind this week- from Whipscross hospital, would it be worth me contacting to see if they would be interested? DB yes, the more applicants the better, committee will also be seeking new members next year and it could be that they want to start next year instead- happy to consider this year or encourage for next year.

III. New Business

4. Low registration of nurses to Montreal meeting so far – how might we increase?

DB suggested members encourage colleagues to attend. Perhaps Canadian nurses can be encouraged to attend via professional societies such as WCET? Can KM and KH assist with this? KH Jewish General hospital- trying to connect, no luck. KH suggested UMC as well, KM to help. MW will reach out to encourage nurses in her area as they are in driving distance. DB reminded that some planning will be involved for passports for non-Canadian nurses.

Promotion via SM and news from office: <http://www.ics.org/news/394> had 812 views

Flyers available- office can send if you would like some to pass out to colleagues.

Postscript: WS has offered to encourage Japanese members to attend.

5. New activities in work plan to start next year?

Need to set you a process to help streamline annual plans. Would like to start another activity e.g. white papers, consensus re: research or practice related procedures etc. This will be open to the committee to suggest. KH discussed this in Rio 2 issues- continence in elderly and postpartum incontinence. These are the areas that should be worked on, have discussed with AW, he welcomes a proposal from us. These topics are not exclusive to nurses so could be a multidisciplinary document. SE talked about consensus approach. DB said need to be aware ICI with ICS will be working on these topics next year so might be redundant. ICI asking committee members to put names forward if they are interested in being involved- members should suggest their name if they are interested. DB suggested a best practice consensus for topics where evidence may be lacking might be helpful. JB was interested in a series of papers the physios have recently published from the Glasgow meeting. They have several publications from this one meeting, could we look at doing it? DB have discussed this previously, looking at process guidelines, things to include. KL lots of things we don't know, could do empirical work e.g. bladder training. People do it differently in different locations, as an example we could survey the members to get their feedback. DB would like to take one step forward and ICS nurses to take the lead on a nursing related topic (but can

include other disciplines as relevant), create principles that people can use for best practice. MW can see using some of the new ICI principles about catheter care to develop that sort of thing, DB would like to try to add on research guidelines as well if possible. KH thought we could create links to existing 'best practice' documents via ICS webpage—no need to reinvent what already exists. SE and DB can consider this activity for next year. JE suggested adding a video for any procedures- DB thought this would be great.

DB suggested forum discussion to discuss this further- practice and research. Who would be willing to take lead on topics- will need to have assistance from members.

Action: Office/DB to set up forum.

JB and KL think bladder training would be a great topic to choose. DB suggested including bowel habit training if not too much. DB open to all topics, thinks members need to suggest and then we can take votes on the proposed topics.

6, Interest in secretary position of Nursing Committee

DB looking to add a secretary to group as taking a sabbatical. JE suggested deputy chair position. DB open to calling it deputy chair, just need someone to provide support and communication on behalf of Donna/committee.

Action: If you are interested in Deputy Chair position contact Jenny & Donna.

7. Begin planning for Nursing Workshop for Tokyo

DB asked if annual meeting we continue to have shorter and integrates sessions in Tokyo? KM yes think so. KL said we have ICI link up in Tokyo. KM will be quite busy. Would like to include WS in workshop- need to start looking into topics and speakers. DB has some contacts in Tokyo from a previous trip there and will work with WS and SE. Could people advise whether they are attending? Start working on this now. KM suggested setting up a time in Montreal to meet with Japanese delegates to find out what topics they would be interested in. KM advised language barriers need to allocate more time. DB thinks we should start before, KM agrees thinks that a face to face meeting would be good.

Action: DB to set up face to face meeting with Japanese nurse members in Montreal.

Postscript: WS offered two ideas:

1. *The role of nurse for LUTS care; OAB, Urgency, etc. Maybe Japanese nursing researchers who are representative member of Japanese academic organisations will be able to introduce some activities to promote quality of LUTs Care and Cost effectiveness.*
2. *I would like to propose the educational system for next generation of nurse or nursing researcher for continence care experts. Japanese young nurse researchers is growing up little by little. I am developing new guideline for prompted voiding in Japan with young nursing researchers. They have passion. I propose to have the opportunity of international exchange for young nurse's generations in the world.*

8. Other DB reminded members to vote in Trustees election.

9. Committee will meet in Montreal; Next call September but likely after the annual meeting 2015?

Will send out minutes- please note the actions.