



ICS Board of Trustees and Conticom-ICS Ltd Directors

Teleconference Meeting Minutes

Wednesday 12 August, Edmonton, 07:00 – 08:00 (MST)

Present: Adrian Wagg (AW, Chair), Mauro Cervigni (MC), Carlos D’Ancona (CD) Katherine Moore (KM), Chris Payne (CP)

Apologies: David Castro Diaz, Myung-Soo Choo, Sherif Mourad, Alex Wang

In attendance: Dan Snowdon (DS), Dominic Turner (DT)

Minutes: Dan Snowdon

1. International Consultation on Incontinence (ICI)

AW summarised the recent discussions on ICS hosting ICI. It is proposed that general ICS 2016 delegates receive access to ICI sessions within the main registration fee. This should be seen as extra value to delegates and further encourage them to travel to Japan.

ICI committee members may opt to attend ICS 2016 only to attend ICI sessions. A proposal for discounted registration to ICS 2016 was discussed with the Board. A table of options and levels of discount is shown on the Board forum (attached as appendix to these minutes). Voting is now open. MC suggested attendance may be time rather than cost related. AW noted that ICI and ICS would now be integrated over four days to maximise use of time for delegates.

The Board considered the discount for ICI committee members as a gesture on the part of ICS. KM added that this would be especially helpful to allied health professionals. DT asked if all committee members could be given free registration. DS added that this was considered some months ago and rejected as the costs were likely to be prohibitive.

A house style document for ICI is being worked upon by the ICS chairpersons: Paul Abrams, Alan Wein, Linda Cardozo and Adrian Wagg. All four would have chapter editing duties in preparing the final book. KM stressed the importance of the house style document for the quality of the final ICI book.

KM asked if the timelines for the ICI process were available and could they be shared with the Board. AW said a meeting would be held during ICI-RS (9-10 September) and further information would be available afterwards.

AW updated on further ICI business.

- Printing options for the ICI book are being investigated – both print and electronic
- Invitations will be sent to ICI committee members by the office. These are slightly



late in going out so will be prioritised.

The Board discussed some of their thoughts and concerns over the current ICI process. AW accepted and shares these. The board concluded that the benefits of ICS hosting ICI outweighed the risks.

2. ICS Strategic Plan

AW updated the Board on the recent meeting in Bristol, which was attended by Adrian, Sherif, Dan, Dom and the consultant, George Levvy. The current position is summarised in the slides attached to these minutes.

A performance management framework will be created so the Board can monitor progress. This fits the responsibilities of a Board to maintain oversight and govern.

AW recommended the next focus be on embedding work completed since the plan's inception, enhancing reputation and stakeholder engagement. This will all be considered by the Board at the strategy session on 4th October.

3. AOB

KM asked for the Board to consider increasing the number of travel grants offered. There were a record 47 applications this year and more are expected in 2016. DS will add the request to the Board meeting agenda.

AW asked trustees to share their feedback on the operations of the ICS and the Board. Positive or negative feedback was encouraged. AW's perception was that work had progressed well in the past year.

Meeting adjourned 0745

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Board of Trustees and Directors of Conticom meeting

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ICI

ICI member registrations	Discount	Cost in lost registration (net)	ICS 2016 surplus (early estimate, not including scientific fee)
N/A	0%	\$0	\$217,888
70	25%	\$17,406	\$200,482
75	30%	\$17,917	\$199,971
80	40%	\$20,723	\$197,165
85	50%	\$23,687	\$194,201

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Strategic Plan Update

The three key elements of the strategy agreed in 2013 remain valid i.e.

- Scholarly activity
- Securing ICS's finances
- Reputation and influence

In the past two years emphasis has been on the first two. During the next period more attention needs to be given to the third

ICS Board of Trustees Meeting



Strategic Plan update

Draft agenda for Montreal meeting

- **Sunday afternoon**

- Present strategy
- Present progress to date

→ group discussion

- Present proposed priorities for next three years

→ group discussion

- **Monday morning**

- Present performance management framework

→ group discussion

- Present proposals for priority activities & activities to cut

→ group discussion