

Physiotherapy Committee teleconference minutes 8th Sept 2015

Attendance: Doreen McClurg, Peter, Petra, Heather, Stephanie, Rhonda, Rebekah Das, Cristina Naranjo Ortiz

Apologies: Adelia Lucio, Cristiane, Els, Jacqueline and Marijke, Chantal

Also in attendance: Jenny Ellis

1. Introductions and apologies

DM welcomed everyone and advised on apologies.

2. Minutes from previous teleconference

DM asked if everyone was happy with the information on the teleconference minutes. JE advised minutes not on documents page, will look into this and ensure that it is online and included in agenda minutes for Montreal.

3. Update ICS and physio workshops

Office has suggested that we extend the workshops by 30 minutes so people could attend 2 workshops. DM suggested that people are expecting to attend 2 workshops. JE advised this is possible. DM asked Petra her thoughts? PV agreed it would be a lot of work to notify people that there would only now be one workshop as it was advertised as 2 per attendee. Currently 125 people registered for the event, with 8 workshops. After some discussion it was agreed that the fairest way to allocate the workshops would be that PV will make a spreadsheet for the 8 workshops and they will be allocated on a first come basis as people arrive, with a maximum of 15 per workshop.

DM confirmed 2 workshops, PV confirmed, JE to notify Kenes/Avicia.

Action: JE to confirm 2 workshops for roundtable to Kenes/Avicia, will need to extend session and shorten lunch.

PM suggested that we have stickers for the different workshops- so you can easily see who has registered for this one. So it would stop people joining that had not registered- all agreed.

Action: Delegates to be given stickers to indicate which workshops they had registered for.

DM asked that PV email the chairs to confirm the process, PV confirmed that MVK & JJ have already emailed the chairs the programme and process..

Heather joined. DM provided an update on the call so far.

DM thinks it would be good for the workshop chairs to introduce themselves prior to the workshop- all agree.

RD asked what happens before the workshops State of the art lectures take place before the workshop.

4. Update Roundtable

Discussed above.

5. Update on physio (PT) committee

DM 1 new member elected, Paula. Few people stepping down- JDJ, CD, MVK, DM will bring some gifts to the meeting and present at the meeting. We will review the subcommittees in Montreal to ensure they will be covered with the members stepping down.

6. Thoughts on activities for next year

The committee has been finishing the adherence project and publications. DM keen to look at pelvic floor training, committee to think about what they would like to do. DM asked if any other suggestions? All think the examinations training document would be good. DM need to think about plans for Tokyo, will be discussed in Montreal. PM question on education document, how is it coming on? DM waiting for an update from the education subcommittee, will confirm in Montreal.

7. AOB

RD advised will be speaking in a workshop so will need to leave the meeting early, PM has advised clash with CPC meeting- DM confirmed this is no problem. DM asked JE to send a reminder to the committee members who are presenting an update report, on the other committees that they are involved in, just to remind them.

Action: JE to email the committee representatives on other committees that their reports will be discussed at the roundtable.