



## **ICS Neuro-urology Promotion Committee Meeting Agenda**

**Tuesday 6<sup>th</sup> October 2015,**

**Venue: Palais des Congrès**

**Room: 512D**

**Time: 10.30-12.30**

**Known Attending:** Emmanuel Chartier-Kastler (Chair), Enrico Finazzi Agrò, Andrei Manu-Marin

**Known Apologies:** Brigitte Schurch, Pierre Denys, Melissa Davies, Thomas Kessler

**Unconfirmed:** Waleed Altaweel, Marcio Averbeck, Homero Bruschini, Magdy Hassouna, Charalampos Konstantinidis, Limin Liao, Helmut Madersbacher, Jalesh Panicker, Ryuji Sakakibara

**In Attendance:** Avicia Burchill, Carlos D'Ancona

*Please be aware that the below timings are approximates for each point.*

1. Committee picture to be taken	5 Minutes
2. Approval of Rio and Zurich meeting minutes (Attached)	5 Minutes
3. Terms of office (Attached)	5 Minutes
4. Terms of Reference (Attached)	5 Minutes
5. Outstanding Actions: I. <b>Literature review process:</b> to be discussed for draft decision, surgery and MS, LUTS and medical therapies in BPH, MS and antimuscarinics, BTX A and MS, II. <b>Courses for year 2016 :</b> which projects? Validation of the standards programme for a one day basic and advanced course to be advertised on the ICS website; III. <b>Atlas for surgery and neurourology:</b> to be started (after past circulation of the summary)	15 minutes
6. INUS: new information from TK and	15 minutes
7. HM and ICS GS	10minutes

8. Next interim meeting and annual meeting	15 minutes
9. Dates for 5 <sup>th</sup> international neurourology meeting : January 2017	5 minutes
10. Financial support from the ICS	10minutes
11. Bladder augmentation workshop 2016	10 minutes
12. Guidelines of Pelvic neuromodulation	10 minutes
13. AOB	10 minutes

## **ICS Neuro-Urology Promotion Committee**

*Scientific committee meeting, Zürich, 26-27 August 2015*

Location: Best Western Hotel Spirgarten, Lindenplatz 5, 8048 Zürich (under the invitation of Thomas M. Kessler under the auspice of the Swiss Continence Foundation as an ICS Neuro-Urology Promotion Committee meeting before the 4th International Neuro-Urology Meeting)

### **Wednesday, 26 August 2015**

13.30 - 19.00:

Presentation and elaboration of disease specific recommendations for urological management of LUTS in central nervous system disorders: final steps

- Literature search and data extraction
- Discussion and revisions of first drafts
- Submission process
- Elaboration of a presentation programme (ICS and other meetings)

13.30 – 15.00:

Dementia and associated disorders: Marcio Averbeck et al.

15.00 – 16.30:

Parkinson's disease: Ryuji Sakakibara et al.

16.30 – 17.00: Tea break

17.00 – 19.00:

Multiple sclerosis: Thomas M. Kessler et al.

(alpha-blockers: Schneider / antimuscarinics: Kessler / baclofen: Denys / botulinum toxin: Schurch / cannabinoid: Abo Youssef / catheterization: Gajewski / desmopressin: Phé / Neuromodulation: Kessler / pelvic floor muscle training: Davies / surgical techniques: Chartier-Kastler / vanilloids: Phé)

19.30: Dinner at the Best Western Hotel Spirgarten

### **Thursday, 27 August 2015**

08.00 – 09.45:

ICS atlas of surgical techniques for neuro-urology: Emmanuel Chartier-Kastler et al.

- Objectives and type of publication
- Discussion of the table of content
- Defining instructions for authors
- Deadlines

09.45 – 10.15: Coffee break

10.15 – 12.00:

ICS basic and master class level course programmes: Emmanuel Chartier-Kastler et al.



## **ICS Neurourology Promotion Committee meeting minutes**

**12:00 - 14:00, Monday 20 October 2014**

**Location: Sul America, Rio de Janeiro, Brazil**

**Present:** Helmut Madersbacher (HM) (Chair), Waleed Altaweel (WA), Marcio Averbeck (MA), Homero Bruschini (HB), Emmanuel Chartier Kastler (ECK), Melissa Davies (MD), Enrico Finazzi Agro (EFA), Jerzy Gajewski (JG), Thomas Kessler (TK), Limin Liao (LL), Jalesh Panicker (JP), Ryuji Sakakibara (RS), Brigitte Schurch (BS)

**In attendance:** Sender Herschorn (SH)

**Apologies:** Pablo Gomery, Andrei Manu Marin

**ICS Office:** Dan Snowdon (DS)

### **1. Committee picture**

A photo was taken.

### **2. Minute's silence for our colleague Louise Kurczycki**

HM asked that all committee members observe a moment of silence and reflection in honour of Louise Kurczycki who had sadly passed away this year.

HM thanked the committee and gave thanks to the contribution of Louise to the committee.

### **3. Approval of February Teleconference meeting minutes and Barcelona minutes**

The minutes were approved.

### **4. Terms of office**

HM noted that as of the 2015 annual general meeting (AGM) four Neurourology Promotion Committee (NPC) members would end their terms: Homero, Andrew, Helmut and Ryuji. Three new members will join the NPC as of the 2014 AGM.

It was agreed to request four new members to begin as of the 2015 AGM.

**Action:** Call for four new Neurourology Promotion Committee members by 1<sup>st</sup> April 2015.

### **5. Terms of reference**

No changes were made.

### **6. Election of new members for our committee to replace the positions of those whose term is finished or had to step down from the position for other reasons**

HM referred to the twelve 2014 candidate applications. Committee members were asked to mark the candidates in terms of first, second and third choice. There would be 5 points allocated to first choices, 3 for second and 1 for third. DS would calculate the scores as an impartial observer. HM



recommended that the NPC appoint a range of candidates to cover different countries and experience. ECK seconded this proposal.

After calculating the results DS announced that Pierre Denys, Charalampos Konstantinidis and Magdy Hassouna were appointed. HM congratulated the new members and welcomed them to the committee. HM asked that DS notify the new members and to inform those not chosen on this occasion and ask that they re-apply for a 2015 position.

**Action: DS to formally notify new committee members.**

A discussion was held whether ECK would still be a member of the NPC when he is appointed as Chair from the 2014 AGM. It was clarified that he would still be a full member of the NPC and have the same rights as other NPC members.

## **7. Discussion of the report of the Chairman sent to the ICS office**

### **a. Recommendations for the urological management of patients with LUTS and cerebral diseases resp.**

Comments were invited and a discussion was held over the report.

The recommendations from the report will be presented during ICS 2014. Following the presentation an approach to publishing will be made. TK suggested this be completed as a systematic review. TK outlined the definition of a systematic review to the group and delivered a presentation.

The methodology will use prisma statements. Registration should be completed so a registration number is received, like in a randomised trial.

SH agreed that a systematic review would be valuable but recommended to publish in the official ICS journal, Neurourology and Urodynamics. The report should be formally noted as an output of the committee.

MA gave an update on the work of his group.

**Action: Committee to discuss the LUTS report and publication and reach a decision.**

### **b. Neurogenic Bladder Day Courses (NBDC)**

The courses have been well accepted. Twelve are scheduled and six have been run to date. HM thanked the committee for their contribution to the success of the courses. HM displayed a map of where courses were held. HM attended every course.

Course requests are increasing and remain a valued route to promoting neurourology. HM asked for suggestions on how to improve the courses. A course in Africa would be welcomed as none have been held there to date.

HM showed a slide of how speaker travel expenses were funded. This was achieved through industry support from Astellas, Allergan, Andromeda, Wellspect and others.



WA recommended that delegates receive an ICS certificate recognising their attendance. HM confirmed that they do receive a certificate.

JP suggested that courses be accredited. HM noted that the locals are in charge of accreditation but he supported this. Each course has been evaluated to date.

## **8. Further plans proposed by Prof. Chartier-Kastler, upcoming chairman of the NPC**

ECK thanks HM for his contribution as interim Chair.

### **a. Continuation of NBD courses**

ECK supported the continuation of the courses, following the same method.

### **b. To finalise the recommendations and to publish them**

This will be a key task for the committee to accomplish. ECK noted that the committee should consider to which congresses workshops should be submitted. Start sub-groups on surgery.

**Action:** ECK to provide suggestions on sub-groups for surgery.

### **c. Atlas of Surgical Neuro-Urology**

A discussion was held whether to publish by chapter or book. The latter would mean output is outdated. TK commented that ICS financial support would be required if a systematic review was to be completed. ECK will make a request when details are available.

### **d. Get in contact with other new urological organisations and regional experts**

It is important to collaborate and get other opinions from the neurourology field. ICS can assist with this work.

**Action:** ECK asked the committee to send contacts from the neurourology field to him.

### **e. Budget request for a Scientific Annual Meeting of the NPC possibly in the context of the International Neuro-Urology Meeting in Zurich**

HM will suggest a funded meeting in Zurich. This is a good opportunity.

**Action:** HM to ask the Board for a mid-term committee meeting in Zurich.

MD noted that in the UK it is hard to recruit neurourologists. More promotion is needed to encourage younger doctors to specialise in this field.

## **9. Any other business**

HM reported on a meeting with Emmanuel Braschi (of Argentina) who had proposed the creation of an international neurourology society. HM did not think this was the right time to create the society but asked that Emmanuel keep in contact with the NPC. HM suggested that Emmanuel be invited to join the NPC. A NBD course in Argentina would be a good idea too.

**Action:** Emmanuel Braschi to be invited to apply to join the NPC as of 2015



JP suggested a NBD in association with the Romanian Society of Neurology. HM remarked that this could take place as long as there was a minimum half day programme for the ICS.

Next meeting: ICS 2015 in Montreal with a meeting in Zurich before or after the 4<sup>th</sup> International Neuropsychiatry Meeting. The Board was asked for GBP 7.500 for financial support. If necessary a teleconference/Webex could be arranged in February/ March 2015.

End of meeting

**Neuro-Urology Promotion Committee Terms of Office**

Member	Committee Role	Term Start	Term End	Term Yrs	Elected	Term details	Additional Information
Emmanuel Jean Chartier Kastler	Chair	23-Oct-14	14-Sep-17	3	Y	3 year term will finish in 2017- can be re-elected by formal election	
Andrei Manu-Manu	Committee Member	02-Oct-09	08-Oct-15	6	N	6 year term will finish in 2015- CANNOT renew	
Helmut Madersbacher	Committee Member	02-Oct-09	08-Oct-15	6	N	6 year term will finish in 2015- CANNOT renew	
Homero Bruschini	Committee Member	02-Oct-09	08-Oct-15	6	N	6 year term will finish in 2015- CANNOT renew	
Ryuji Sakakibara	Committee Member	21-Oct-09	08-Oct-15	6	N	6 year term will finish in 2015- CANNOT renew	
Brigitte Schurch	Committee Member	26-Aug-10	15-Sep-16	6	N	6 year term will finish in 2016- Cannot renew	
Enrico Finazzi Agro	Committee Member	26-Aug-10	15-Sep-16	6	N	6 year term will finish in 2016- Cannot renew	
Limin Liao	Committee Member	26-Aug-10	15-Sep-16	6	N	6 year term will finish in 2016- Cannot renew	
Waleed Altaweel	Committee Member	26-Aug-10	15-Sep-16	6	N	6 year term will finish in 2016- Cannot renew	
Thomas Kessler	Committee Member	29-Aug-13	15-Sep-16	3	N	3 year term will finish in 2016- can renew	
Magdy Hassouna	Committee Member	23-Oct-14	14-Sep-17	3	N	3 year term will finish in 2017- can renew	
Charalampus Konstantindis	Committee Member	23-Oct-14	14-Sep-17	3	N	3 year term will finish in 2017- can renew	
Pierre Denys	Committee Member	23-Oct-14	14-Sep-17	3	N	3 year term will finish in 2017- can renew	
Jalesh Panicker	Committee Member	18-Oct-12	25-Oct-18	6	N	6 year term will finish is 2018- CANNOT RENEW	
Márcio Averbeck	Committee Member	18-Oct-12	25-Oct-18	6	N	6 year term will finish is 2018- CANNOT RENEW	
Melissa Davies	Committee Member	18-Oct-12	25-Oct-18	6	N	6 year term will finish is 2018- CANNOT RENEW	
Juan Carlos Castaño Botero	Committee Member	08-Oct-15	25-Oct-18	3	N	3 year term will finish in 2018- can renew	
Daniele Minardi	Committee Member	08-Oct-15	25-Oct-18	3	N	3 year term will finish in 2018- can renew	
Emmanuel J Braschi	Committee Member	08-Oct-15	25-Oct-18	3	N	3 year term will finish in 2018- can renew	
Pawan Vasudeva	Committee Member	08-Oct-15	25-Oct-18	3	N	3 year term will finish in 2018- can renew	
Carlos D'Ancona	Ex-officio	19-Feb-15	14-Sep-17	2	N	Ex-officio	

**Nominatons 2016**

Andrei, Helmut, Homero and Ryuji will step down in Montreal.

Brigitte, Enrico, Limin and Waleed will step down in Tokyo- 4 positions will need to be advertised after the Montreal meeting.

Thomas needs to confirm whether he wishes to renew, if not then 5 positions will be available after Montreal.

Key	
Colour	Meaning
	Stepping down in Montreal
	Stepping down in Tokyo
	Elect position- will need to re-apply
	Will need to confirm if renewing/ positions will need to be advertised after Montreal
	New member/position
	No action



## **ICS Neuro-Urology Promotion Committee Terms of Reference**

### **1. PURPOSE:**

Aim of this committee is to promote Neuro-Urology and to assist centres requesting help, to set up and develop this sub-specialty

### **2. FUNCTIONS:**

1. To promote educational efforts, including materials related to Neuro-Urology
2. To manage and run the Neuro-Urology Fellowship
3. To encourage multidisciplinary and multicentre research relating to Neuro-Urology
4. To contribute to the creation of standards and guidelines in Neuro-Urology in collaboration with other relevant committees and organisations

### **3. RESPONSIBLE TO:** ICS Board of Trustees and ICS Membership

### **4. COMPOSITION:**

<b>Total Members</b>	<b>Method of Appointment</b>	<b>Name</b>	<b>Term of Office</b>
General Secretary	Ex Officio		2 years
<b>Chair:</b>	Elected. A member must sign his/her agreement to stand. This nomination is signed by nominator and seconder, all being ICS members. The Chair would normally have served as a committee member, either current or in the past. Nominations received by April 1st as advertised. Voting regulations as stated.	See <a href="#">Membership</a>	Term of office: 3 years, renewable once by formal election.
Membership	All members of ICS committees must be active ICS members (paid for current membership year) (By-law 2.3.2) and have completed a disclosure form.  One position on the committee to be held exclusively for nurse applications.	See <a href="#">Membership</a>	3 years, renewable once by Chair and committee approval. Further terms could be approved in exceptional circumstances and by referral to the ICS Trustees. Members must attend at least 1 out of 3 annual meetings to be considered for a renewal of term.

Subcommittees (if any)			
	Neuro-Urology Guidelines	See <a href="#">Membership</a>	
Updated January 2014			

**5. MEETINGS:**

One face-to-face meeting during the Annual Scientific meeting; other deliberations normally by electronic media. Another meeting will be considered if necessary and will ideally be combined with a major European conference.

**6. QUORUM:**

One third of committee membership plus one. For example, a committee of ten will have a quorum of four members.

**7. MINUTES:**

Minutes are recorded at each meeting and posted on the ICS website in accordance to ICS Bylaw 6.1-6.4).

**8. REPORTING & ROLES:**

The Chair of each committee is required to prepare an annual report to the Board of Trustees outlining achieved goals/budget requests and future objectives and strategies. The Chair is also required to be present at the Annual General Meeting should the membership have any questions over committee activities.

The committee Chair is also responsible for submitting an interim report to the Board of Trustees' mid-term meeting. The date that this report will be required will be given in advance each year.

For Terms of Office information please see the [Neuro-Urology Promotion Committee Membership page](#).