



ICS Board of Trustees Meeting and Conticom-ICS Ltd Directors Meeting Agenda

Friday 16 September 2016, 13:30 – 14:30

Meeting space: Tokyo International Forum

Trustees present: Sherif Mourad (Chair, General Secretary), David Castro Diaz, Alex Digesu, Mauro Cervigni, Myung-Soo Choo, Carlos D’Ancona, Jerzy Gajewski (Treasurer), Cristina Naranjo-Ortiz, Chris Payne

Apologies: Chris Payne

ICS Office staff present: Daniel Snowdon (Administration Director), Dominic Turner (I.T. Director)

Invited: Dudley Robinson

1	SM started the meeting by welcoming the new trustees to the board: Jerzy and Alex
2	Apologies for absence Chris Payne
3	Approval of Agenda The agenda was approved with the additions
4	Trustees/Committees Allocation update: (for discussion) <ul style="list-style-type: none"> • Developing World (Chris) • Educational (Alex) • Scientific (Carlos) • Children & Young Adults (Myung-Soo) • Standardisation (Mauro) • Ethical (David) • Physio (Cristina) • Nurses (Cristina) • Publication (Jerzy) • Urodynamics (Sherif) • Awards (Chris, Cristina, Dudley) <p>A comment was made that larger conference travel awards were more useful even if that meant fewer were awarded as a result.</p>
5	Tokyo 2016 in a Glance Positives <ul style="list-style-type: none"> • Excellent registration of 2,147 • ICI organisation and attendance a success • Location and venue • General organisation • Quality of the science • DCD noted the atmosphere of friendship and calm during the meeting

	<p>Challenges</p> <ul style="list-style-type: none"> • Lack of lunch limited networking opportunities and led to sporadic attendance in the exhibition hall. The Board felt strongly that having some lunch provision was important and this should be included again for Florence. • The venue was large which spread delegates out too far perhaps. Halls were well attended overall. • Annual dinner food portions too small for ticket price. SM noted that the ticket price included buses, luxury venue rental, unlimited alcoholic drinks and music. This was also subsidised by the ICS. Smaller food portions typical of Japan. Comments and feedback noted and will be considered for future meetings as attendees should feel they receive value for money even if the ICS is subsidising the event. <p>SM will review the annual meeting budget line by line in conjunction with Dan and Kenes. Many savings have been made and more can be found without impacting the meeting quality.</p> <p>Action Point: investigate options for hosting lunch in Florence.</p> <p><i>JG and DCD joined the meeting</i></p>
6	<p>Task Force for Gynaecologists Confirmed as MC, AD and DR</p> <p>AD noted that there was an opportunity to increase ICS membership of Urogynaecologists. The task force will investigate ways to increase gynae members and improve the scientific provision of the annual meeting to the interest of gynaeas.</p> <p>MC recommended live surgery for Florence as an important topic.</p> <p>AD noted that ICS 2016 had an equal number of abstracts submitted by Urologists and Gynaecologists, which is an encouraging statistic.</p>
7	<p>ASM Layout The Board is involved in the creation of the scientific programme in collaboration with the scientific committee.</p> <p>Action Point: Invite Laurence Stewart to attend the February board meeting.</p> <p>AD recommended that the Board approve all education material produced. CD advised some freedom of control for production. SM noted that a standard operating procedure and approval process was being developed by the office and would be shared for comment.</p>
8	<p>ICS Institute SM discussed the creation of ICS institutes to include the ICS educational materials: e-learning, educational activity and ICS TV. AD remarked that the institutes could coordinate the work of committees and their modules.</p> <p><u>School of Urogynaecology</u>: MC is working on this and will present a proposal in February.</p> <p>Action Point: MC to present a proposal on the School of Urogynaecology for the February Board meeting.</p>

	<p><u>School of Male LUTS/Voiding Dysfunction</u>: CD was in support.</p> <p><u>School of Neurourology</u>: to be discussed further</p> <p><u>School of Urodynamics</u>: (Peter Rosier to be contacted in relation to this)</p> <p><i>DCD and MSC left the meeting</i></p>
9	<p>Educational Course/ April 2017 Proposal being considered for April 2017 in USA. Business case is still under review. December 2017 was proposed with April rather close. Concerns were raised over December being close to ICS 2017 in September and maybe impacting on ICS 2018 in August 2018.</p>
10	<p>Committees Follow up SM felt that the Board need closer reporting on committees via the trustee representatives.</p> <p>Action Point: Trustees to report on their committees at each Board meeting.</p> <p>SM asked the Board to consider how to recognise committee members for their work. JG suggested a discount on registration. DS agreed to prepare a report of various discounts.</p> <p>Action Point: DS to prepare report of offering committee members 10%, 25% and 50% discount on meeting registration.</p> <p>DT proposed a premium member service or further restricted access for committee members and ICS VIPs only.</p> <p><i>CNO joined the meeting</i></p>
11	<p>Any other business</p> <p>Cadaver course AD recommended that this should only move ahead if the courses can be held worldwide and not just in Bristol. SM agreed to trial the courses in Bristol and if successful to consider holding courses internationally.</p> <p>Action Point: Trial cadaver course in Bristol and review.</p>



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