

**ICS Urodynamics Committee meeting minutes**

**Wednesday 14th September,**

**Venue: Tokyo International Forum**

**Time: 07:00-08:00**

**Room: G407**

**Known Attending:** Peter Rosier (Chair), Michael Guralnick, Roman Zachoval, Jerzy Gajewski, Carlos D'Ancona, Enrico Finazzi Agro, Margaret McDougald, Alex Digesu, Tufan Tarcan, Luis Abranches Monteiro

**Also in Attendance:** Avicia Burchill

**Known Apologies:** Tamara Dickinson, Gunnar Lose, Alan Wein, Alexandre Fornari, Eskinder Solomon, Jian Guo Wen, Jose Batista, David Castro-Diaz

**1. Approval of Montreal Minutes**

The minutes were approved.

**2. Terms of office**

PR explained that it will be requested from the Board that Alan Wein and Tamara Dickinson extend their terms by one year to enable a succession plan.

**ACTION POINT: Request extension of one year for Alan Wein and Tamara Dickinson**

PR explained that his term was finishing in Florence and welcomed anyone from the committee to apply to be chair. A discussion was held about the non-attendance and involvement of Gunnar Lose. It was agreed to contact Gunnar and suggest that he not renew his position.

**ACTION POINT: Contact Gunnar Lose and suggest that he not renew his position**

Michael Guralnick agreed to renew his position.

**3. Terms of Reference**

It was agreed that there were no changes to the current terms of reference.

**4. Checking of modules**

PR felt that the committee was ready to hand over the teaching modules to the rest of the ICS which was PR's aim in the beginning. The SOP for the teaching modules is now in place and hopefully this will lead to more modules being created outside of the urodynamics topic area.

PR explained that the current modules will be presented on Friday's workshop slot. But for future modules it is recommended that the recording of the modules will take place separately, in the Bristol office or another venue/meeting like EAU. PR explained that the office suggested that he travel to Bristol for one day and re-recorded the pressure flow module. PR explained

that this worked very well and looks forward to seeing the results. EF suggested that it doesn't need to be the author who does the recording and this was agreed.

PR questioned whether we need to pre run the module at the workshop. MM thought it was a good idea as it allows for feedback and time to amend the content. PR recommends that there should be a session during meeting but it would not be a workshop format but it will be an open competition to submit a teaching module proposal and the individuals would present a draft a teaching module. A session would have 5-10 teaching modules and feedback would be given at that moment. EF agrees that the presentation is a good idea but a little concerned that the abstract or submission document would not be processed in the same way as other abstracts.

AD entered.

AB also questioned abstract submission process and felt that it should be separate. PR questioned the control of the quality of the modules. AD explained that the education committee discussed the need for another committee to assess the quality. PR felt that they do need some controlling body.

AD felt that the committee should try to disseminate this information around at other meetings. PR explained that this was the intention of the powerpoints. AD suggested that the budget could go towards a professional speaker. CD felt that students would want to see the true speakers. PR explained that the budget for the year will be related to where speakers could travel to and it was agreed to ask the committee members where they attending i.e. EAU or whether they could travel to the ICS office.

**ACTION: Committee to provide details of where they could attend in the coming months to potentially re-record their module in a studio style.**

PR confirmed that the new modules being presented at ICS 2016 are

- Translated Module Analysis of voiding Pressure flow analysis (basic module) Japanese
- Translated Module Cystometry (basics) Japanese
- Pelvic Floor Muscle EMG
- Flowmetry
- Lower Urinary Tract Function and physiology (& urodynamics)
- Assessment of the pelvic floor for urinary incontinence

PR explained that the frail elderly module is not ready.