

Urodynamics Committee Minutes

Tuesday 12th September 2017,

Venue: Fortezza da Basso

Room: n5 Palazzina Lorenese

Time: 07:00-08:00

Chair: Peter Rosier

Members: Alex Digesu, Luis Abranches-Monteiro, Michael Guralnick, Tufan Tarcen, Alexandre Fornari, Eskiner Solomon, Jian Wen

Also in Attendance: Jenny Ellis, Sherif Mourad, Enrico Finazzi Agro

1. Committee picture to be taken

The picture was taken and is available on the committee homepage.

2. Approval Tokyo minutes

The minutes were approved by the committee, first TT, seconded by MG.

3. Committee Terms of Office

EFA is the new committee chair, PR is stepping down in Florence. PR was presented with his certificate of appreciation and the committee thanked him for his hard work.

4. Committee Terms of Reference

PR highlighted that the committee would need to create a balance between the committee and the institute- which was launching in Florence. This will need to be reviewed and discussion further going forward- changes may need to be made to the TOR regarding this changes.

Action: Committee to review and discuss the link between the committee and the institute. The TOR may need to be changed based on these discussions.

5. Actions discussion:

- **Committee to look into a “How to set up equipment” video (ongoing)- Committee**

The committee all agreed that this was an important video to complete. 4 modules were published in 2017, 6 in 2016 and 5 teaching modules have also been completed. The full list is available to view on the committee report [here](#). More modules are being planned now.

TT asked whether there is a set slide format? PR confirmed that we have a slide set so all modules are in a set format.

Action: PR to send TT the slide format to create ICS modules.

Action: TT to send his module slides to PR for review.

- **EFA to advise how often the tracking data (the number of times the pages / articles are accessed) should be sent-EFA**
See below action.
- **The office to provide the tracking data (track the number of times the pages / articles are accessed)to EFA (frequency to be confirmed)- Office**
JE confirmed that all page statistics are now visible on the ICS website, if you select which page you are interested in then you can view the statistics for that page.

6. Future of urodynamics discussion

PR presentation to the committee- see attached slides. PR highlighted the history of urodynamics. Now when you google urodynamics the perception is negative. Feedback at urogynaecology conferences is also negative. We therefore need to develop a strategy to make urodynamics look better- committee agreed.

LAM highlighted in his country urodynamic presentations focus on the 'new urodynamics.' So we need to consider this- new concepts/how to make urodynamics relevant.

PR asked the committee how urodynamics looked within their country?

ES highlighted in the UK there is a shift, it is now seen as less important and only used in private practice. ES felt that we need to re-educate clinicians on the importance of urodynamics.

LAM agreed. It's seen as an invasive procedure.

MG stated that in the US people were moving away from urodynamics. At the recent SUFU meeting delegates questioned why "do" urodynamics.

SM joins the meeting.

JW highlighted the view wasn't as strong.

AD felt it was a health insurance issue.

PR felt this could be resolved with a good PR campaign. The committee need to look into current perceptions, latest science, relevance and new techniques. As a committee we need to address this. A 4 pronged approach was suggested:

>Accreditation

>Science
>Innovation
>PR

We could create an 'ICS Urodynamics Promotion Campaign' project.

SM felt this issue was that urodynamics was not being used properly by clinicians. This is because current guidelines are trying to move away from urodynamics. Clinicians therefore follow this step by step. We need innovation to make it less invasive to increase uptake.

TT felt that people don't know/understand the benefit of urodynamics.

PR agreed. Education can help in this area- the committee and ICS as a whole could work on this.

AD felt that clinicians have poor urodynamics training, we therefore need to address this issue. PR agreed- we need to improve standards of training in this area.

LAM highlighted in his country clinicians who perform urodynamics are also trained to treat patients based on the outcome of the tests.

PR highlighted this is mixed internationally e.g. UK/US nurses to the testing, other places its Dr's. But all professionals need to be trained- there's a lot of work to do.

EFA joins the meeting.

Group discussed the importance of education, accreditation maybe required to increase the uptake of urodynamics internationally. The committee need to think about a strategy on how to make urodynamics look better.

Action: Committee to discuss possible strategies to make urodynamics look better/increase uptake of urodynamics.

7. ICS Institute discussion

SM provided an overview on the institute concept. This will be an umbrella for all ICS educational content. As it is stored centrally it should increase the update of ICS science, education and training. It will also make finding content easier on one platform.

AD stated that the institute will be a platform for all content e.g. videos, webcasts, modules etc.

PR will be the institute director for urodynamics working with the committee to create content. EFA highlighted that the committee and institute will be working on different, but complimentary projects. The committee can introduce topics, SOA, modules etc for the institute. The committee will continue to produce educational materials in conjunction with the Chair of the Institute (PR). These won't be overlapping for the 2 groups, we will clearly define these projects.

The group stated that they were interested in an accreditation topic. But it was decided it would be difficult as different countries have different accreditation. But we need to think and act globally.

8. AOB

No further points.



Urodynamics Committee Agenda

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Also in Attendance: Jenny Ellis, Sherif Mourad

1. Committee picture to be taken
2. Approval Tokyo minutes (attached)
3. Committee Terms of Office (attached)
4. Committee Terms of Reference (attached)
5. Actions:
 - Committee to look into a “How to set up equipment” video (ongoing)-
Committee
 - EFA to advise how often the tracking data (the number of times the pages / articles are accessed) should be sent- **EFA**
 - The office to provide the tracking data (track the number of times the pages / articles are accessed) to EFA (frequency to be confirmed)- **Office**
6. ICS Institute discussion
7. AOB

ICS Urodynamics Committee meeting minutes

Wednesday 14th September,

Venue: Tokyo International Forum

Time: 07:00-08:00

Room: G407

Known Attending: Peter Rosier (Chair), Michael Guralnick, Roman Zachoval, Jerzy Gajewski, Carlos D'Ancona, Enrico Finazzi Agro, Margaret McDougald, Alex Digesu, Tufan Tarcn, Luis Abranches Monteiro

Also in Attendance: Avicia Burchill

Known Apologies: Tamara Dickinson, Gunnar Lose, Alan Wein, Alexandre Fornari, Eskinder Solomon, Jian Guo Wen, Jose Batista, David Castro-Diaz

1. Approval of Montreal Minutes

The minutes were approved.

2. Terms of office

PR explained that it will be requested from the Board that Alan Wein and Tamara Dickinson extend their terms by one year to enable a succession plan.

ACTION POINT: Request extension of one year for Alan Wein and Tamara Dickinson

PR explained that his term was finishing in Florence and welcomed anyone from the committee to apply to be chair. A discussion was held about the non-attendance and involvement of Gunnar Lose. It was agreed to contact Gunnar and suggest that he not renew his position.

ACTION POINT: Contact Gunnar Lose and suggest that he not renew his position

Michael Guralnick agreed to renew his position.

3. Terms of Reference

It was agreed that there were no changes to the current terms of reference.

4. Checking of modules

PR felt that the committee was ready to hand over the teaching modules to the rest of the ICS which was PR's aim in the beginning. The SOP for the teaching modules is now in place and hopefully this will lead to more modules being created outside of the urodynamics topic area.

PR explained that the current modules will be presented on Friday's workshop slot. But for future modules it is recommended that the recording of the modules will take place separately, in the Bristol office or another venue/meeting like EAU. PR explained that the office suggested that he travel to Bristol for one day and re-recorded the pressure flow module. PR explained

that this worked very well and looks forward to seeing the results. EF suggested that it doesn't need to be the author who does the recording and this was agreed.

PR questioned whether we need to pre run the module at the workshop. MM thought it was a good idea as it allows for feedback and time to amend the content. PR recommends that there should be a session during meeting but it would not be a workshop format but it will be an open competition to submit a teaching module proposal and the individuals would present a draft a teaching module. A session would have 5-10 teaching modules and feedback would be given at that moment. EF agrees that the presentation is a good idea but a little concerned that the abstract or submission document would not be processed in the same way as other abstracts.

AD entered.

AB also questioned abstract submission process and felt that it should be separate. PR questioned the control of the quality of the modules. AD explained that the education committee discussed the need for another committee to assess the quality. PR felt that they do need some controlling body.

AD felt that the committee should try to disseminate this information around at other meetings. PR explained that this was the intention of the powerpoints. AD suggested that the budget could go towards a professional speaker. CD felt that students would want to see the true speakers. PR explained that the budget for the year will be related to where speakers could travel to and it was agreed to ask the committee members where they attending i.e. EAU or whether they could travel to the ICS office.

ACTION: Committee to provide details of where they could attend in the coming months to potentially re-record their module in a studio style.

PR confirmed that the new modules being presented at ICS 2016 are

- Translated Module Analysis of voiding Pressure flow analysis (basic module) Japanese
- Translated Module Cystometry (basics) Japanese
- Pelvic Floor Muscle EMG
- Flowmetry
- Lower Urinary Tract Function and physiology (& urodynamics)
- Assessment of the pelvic floor for urinary incontinence

PR explained that the frail elderly module is not ready.

Urodynamics Committee Terms of Office

Member	Role	Term Start	Term End	Term Yrs	Elected	Term details	Comments
Peter Rosier	Chair	23-Oct-14	14-Sep-17	3	Y	6 year term ending in 2017- cannot renew	
Enrico Finazzi Agrò	Chair	14-Oct-17	03-Sep-20	3	Y	3 year term will finish in 2020- can renew once	
Tamara Dickinson	Committee Member	26-Aug-10	15-Sep-16	6	N	6 year term will finish 2016 - cannot renew	Would like extension from BOT BOT denied extension, notified and removed from website 27/01/17
Alan Wein	Committee Member	26-Aug-10	15-Sep-16	6	N	6 year term will finish 2016 - cannot renew	Would like extension from BOT BOT denied extension, notified and removed from website 27/01/17
Michael Guralnick	Committee Member	23-Oct-14	14-Sep-20	3	N	6 year term will finish is 2020- CANNOT renew	Renewing
Jian Wen	Committee Member	29-Aug-13	05-Sep-19	6	N	6 year term will finish in 2019- cannot renew	
Alex Digesu	Committee Member	29-Aug-13	05-Sep-19	6	N	6 year term will finish in 2019- cannot renew	
Alexandre Fornari	Committee Member	16-Sep-16	05-Sep-19	3	N	3 year term will finish in 2019- can renew once	
Eskinder Solomon	Committee Member	16-Sep-16	05-Sep-19	3	N	3 year term will finish in 2019- can renew once	
Luis Abranches Monteiro	Committee Member	16-Sep-16	05-Sep-19	3	N	3 year term will finish in 2019- can renew once	
Tufan Tarcan	Committee Member	16-Sep-16	05-Sep-19	3	N	3 year term will finish in 2019- can renew once	
Sherif Mourad	Exofficio	17-Oct-16	31/08/2018	2	N	Ex-officio	

Quorate No=5

Nominations 2018

Key	
Colour	Meaning
	Stepping down in Florence
	Stepping down in Philadelphia
	Elect position- will need to re-apply
	Will need to confirm if renewing/ positions will need to be advertised after Florence
	New member/position
	No action

ICS Urodynamics Committee Terms of Reference

1. PURPOSE:

The ICS Urodynamic Committee develops specific content for the training of good urodynamic practice. The ICS-UC should provide this for basic and (very) advanced education, about the complete variety of diagnostic methods that applicable to diagnose LUT and pelvic floor function that has an ICS watermark and can be made available to all relevant persons.

2. FUNCTIONS:

To initiate and support the development and the maintenance of educational modules that are relevant for ICS. To guide ad-hoc working groups with an initiative to develop a future ICS teaching module, according to the ICS-UC manual (2010).

3. RESPONSIBLE TO: ICS Board of Trustees and ICS General Secretary

4. COMPOSITION:

Total Members	Method of Appointment	Name	Term of Office
ICS General Secretary	Ex officio	See Membership Page	3 years
Chair:	Elected. A member must sign his/her agreement to stand. This nomination is signed by nominator and seconder, all being current ICS members. The nominee for Chair would be a current or recent member (past 5 years) of the Urodynamics Committee. If no one is nominated the ICS Nominations committee may suggest a suitable candidate. Nominations received by 1st March for current members all other applications by 1st April Voting regulations as stated.	See Membership Page	Term of office: 3 years, renewable once by Chair and committee consensus. Further terms could be approved in exceptional circumstances and by referral to the ICS Trustees.
Members:	All members of ICS committees must be active ICS members (paid for current membership year) (By-law 2.3.2)		3 years, renewable once by Chair/committee approval. Further terms could be approved in exceptional circumstances and by referral to the ICS Trustees.
Subcommittees	None		

Updated January 2016			
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5. MEETINGS: One face-to-face meeting during the Annual Scientific meeting; Occasional gatherings during other congresses. All other deliberations and internal minutes will be circulated by email.

6. QUORUM: One third of committee membership plus one. For example, a committee of ten will have a quorum of four members.

7. MINUTES: Minutes are recorded at each meeting and posted on the ICS and CPC website in accordance to ICS Bylaws.

8. REPORTING & ROLES:

The Chair of the ICS-UC shall prepare an annual report to the Board of Trustees that is supported by the committee members. The report outlines achieved goals as well as future objectives, strategy and budget requests.

The Chair of the ICS-UC shall be present at the Annual General Meeting.

The Chair of the ICS-UC shall submit an interim report that is supported by the committee members to the Board of Trustees' mid term meeting. The date that this report will be required will be given in advance each year.

For Terms of Office Information please see the [Membership Page](#)