



International Continence Society

Leading Continence Research and Education

28 – 31 August

www.ics.org/2018 info@ics.org

SHIPPING INSTRUCTIONS

Customer Service
Vista Convention Services South
6901 NW 26th Avenue
Miami, FL 33147
Tel: (305) 673-1123
Fax: (305) 673-8713
Email: vistasouth@vistacs.com

		UNION JURISDICTIONS
ICS 2018 August 28-31, 2018 Philadelphia Convention Center	6901 NW 26TH AVE. MIAMI, FL 33147 PHONE: (305) 673-1123 FAX: (305) 673-8713 E-MAIL: VISTASOUTH@VISTACS.COM	

Union Jurisdictions

Exhibit Labor Jurisdictions

Union exhibit labor claims jurisdiction for the installing, dismantling, and cleaning of prefabricated exhibits and displays when this work is done by persons other than fulltime company personnel. Labor may be employed by completion of labor forms enclosed in the exhibitor kit. They are not required to put your products on display, to open cartons containing your products, nor to perform testing, maintenance, or repairs on your products. If, however, you hire any laborer to assist you, it should be through the Official Contractor.

Freight Handling Jurisdiction

Vista Convention Services South has the responsibility of receiving and handling all exhibits material and empty crates for a fee as published on the enclosed Material Handling page. It is their responsibility to manage docks and schedule vehicles for the smooth and efficient move in and move out of the exhibition. Vista Convention Services South will not be responsible, however, for any materials, they do not handle. Vista Convention Services South will have complete control of the loading dock at all times. If you wish to unload or load you must report to the Vista Convention Services South Service Desk. Do not proceed to the docks until told to do so.

Vehicle must not be left to unattended at the loading areas. Any unattended vehicles will be towed away at owner's expense.

The Fire Marshal absolutely prohibits the storage of empty containers in the exhibit hall. Arrangements are available with Vista Convention Services South to store empty crates. Please refer to the Material Handling and Shipping Information pages for more information.

Gratuities

Tipping is expressly prohibited. This includes such practices as giving money, merchandise, or other special consideration for services rendered. Do not give coffee breaks other than mid-morning and mid-afternoon, when the union has a paid break. Any attempt to solicit a gratuity by an employee for any service should be reported immediately to the Exhibit Manager and Vista Convention Services South.

In General

Craftsmen at all levels must be instructed to refrain from expressing any grievances or directly challenging the practices of any exhibitor. All questions originated by labor are to be expressed only to Vista Convention Services South and/or the Exhibit Manager. Exhibitors are asked to refrain from voicing labor complaints directly to craft personnel. Any questions regarding contract labor should be directed to the Exhibit Manager or Vista Convention Services South.



MATERIAL HANDLING SERVICES & RATES

ICS 2018
August 28-31, 2018
Philadelphia Convention Center

6901 NW 26TH AVE.
MIAMI, FL 33147
PHONE: (305) 673-1123 FAX: (305) 673-8713
E-MAIL: VISTASOUTH@VISTACS.COM

DEADLINE DATE:
FRIDAY, AUGUST 17, 2018

Material Handling Services & Rates

Rates include all labor and equipment required to unload shipment, store up to 30 days in advance at the warehouse address, deliver to booth, handle empty containers to and from storage and remove shipment from booth for reloading onto outbound carriers. ***Please note: 200lbs. minimum for this service.***

Per CWT (100 lbs.) <i>Minimum charge (200 lbs.)</i> Warehouse Rate <u>\$145.60</u> Showsite Rate <u>\$145.60</u>	<u>Crated and/or Skidded Floor Load Shipments</u> These <u>round trip rates</u> apply to crated and/or floor load shipments that can be unloaded at the dock without additional handling (such as ground loading, side door loading, constricted space loading, designated piece loading or stacked shipments) required.
Per CWT (100 lbs.) <i>Minimum charge (200 lbs.)</i> Warehouse Rate <u>\$196.00</u> Showsite Rate <u>\$196.00</u>	<u>Uncrated, Unskidded, Wrapped Shipments and Crated Shipments Requiring Special Handling</u> These <u>round trip rates</u> apply to uncrated, unskidded or wrapped shipments. These rates also apply to shipments that are loaded and charged by cubic space and/or packed in such a manner to require additional handling (such as ground loading, side door loading, constricted space loading, designated piece loading or stacked shipments). FedEx and UPS are included in this category due to their delivery procedures and documentation.
Per CWT (100 lbs.) A 50% surcharge for each occurrence will apply in addition to the above rates.	<u>Overtime Rates</u> All rates quoted above are straight time rates. All freight received at the warehouse and/or showsite that must be moved in or out of the booth before 8:00AM or after 3:30PM on weekdays or all day Saturdays, Sundays or holidays will be charged in addition to the above rates
Per CWT (100 lbs.) <i>Minimum charge (200 lbs.)</i> A 35% surcharge for each occurrence will apply in addition to the above rates.	<u>Deliveries to Warehouse AFTER DEADLINE DATE</u> Shipments received at the warehouse after 3:30PM or after the deadline date of <u>Friday, August 17, 2018</u> will be charged in addition to the above rates.
*First Package <u>\$40.40</u> ***Each additional package \$23.00	<u>Small Package Shipments</u> Cartons and envelopes received at show site without documentation will be delivered without guarantee of piece count or conditions at this rate. Maximum weight per shipment is 50 lbs.



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SHIPPING
&
MATERIAL
HANDLING RECAP

DEADLINE DATE:
FRIDAY, AUGUST 17, 2018

Shipping and Material Handling Recap

For complete information and descriptions on shipping and material handling refer to: SHIPPING INFORMATION, SHIPPING INSTRUCTIONS AND MATERIAL HANDLING AND SERVICE RATES forms within this Exhibitor Service Manual.

Computation of Order: When recording weight, round up to the next 100 pounds.	
<u>Crated and/or Skidded Floor Load Shipments</u>	
Warehouse We will ship _____ lbs. @ \$145.60 per 100 lbs. (200 lb. minimum/\$291.20)	\$ _____
Showsite We will ship _____ lbs. @ \$145.60 per 100 lbs. (200 lb. minimum/\$291.20)	\$ _____
<u>Uncrated, Unskidded Wrapped Shipments and Crated Shipments requiring Special Handling</u>	
Warehouse We will ship _____ lbs. @ \$196.00 per 100 lbs. (200 lb. minimum/\$392.00)	\$ _____
Showsite We will ship _____ lbs. @ \$196.00 per 100 lbs. (200 lb. minimum/\$392.00)	\$ _____
<u>Overtime Rates</u> All rates quoted above are straight time rates. All freight received at the warehouse and/or showsite that must be moved in or out of the booth before 8:00AM or after 3:30PM on weekdays or all day on Saturdays, Sundays or Holidays will be charged a 50% surcharge for each occurrence in addition to the above rates.	
<u>Deliveries to Warehouse AFTER Deadline Date</u> Shipments received at the warehouse after 3:30PM or after the deadline date of Friday, August 17, 2018 will be charged 35% surcharge, for each occurrence, in addition to the above rates.	
Payment Enclosed	\$ _____

We understand that your calculation is only an estimate. Invoicing will be completed from the actual weight as listed on the inbound bills of lading. Adjustments will be made accordingly. Adjustments must be paid at showsite. If you have any questions about material handling, please contact Vista Convention Services South, Exhibitor Service Department.

COMPANY NAME:

BOOTH #

Mail, Fax or Email to Vista Convention Services South at VistaSouth@vistacs.com



SHIPPING INFORMATION

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Philadelphia Convention Center

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E-MAIL: VISTASOUTH@VISTACS.COM

Shipping Information

What you should know:

- * As an exhibitor, you are responsible for providing your carrier with proper delivery and pickup information for your materials, both in advance and at showsite.
- * Please prepay all shipping charges. Vista Convention Services South cannot accept or be responsible for collect shipments. All shipments must be accompanied by a Bill-of-Lading. Shipments received without receipts, freight bills or specified unit counts (UPS, Federal Express, personal vehicles, etc.) will be delivered to the exhibitor's booth without guarantee of piece count or condition. No liability will be assumed by Vista Convention Services South for such shipments. Shipments without certified weight documents will be estimated by Vista Convention Services South. This estimate will be binding on both parties and no adjustments will be made after the show closes.
- * **Do not ship uncrated materials to the warehouse! Loose, uncrated or unskidded materials will be accepted at showsite only. Uncrated shipments received at showsite are charged at higher handling rates than crated, skidded or otherwise self-contained shipments.**
- * Separate mixed van shipments between crated and uncrated. Clearly identify the weights of each on the Bill-of-Lading. Otherwise, Vista Convention Services South will invoice the entire load at the uncrated rate and will be unable to adjust the charges later.
- * Select your carrier carefully. Shipments received on vehicles that cannot be unloaded at the dock are considered "special handling" and are charged at higher rates.
- * All shipments for the show received either in advance or at showsite will be charged material handling by Vista Convention Services South. Refer to the *Material Handling Service and Rates Form*.
- * All material handling rates are roundtrip and are based on incoming weights only. Overtime charges may apply under some circumstances. Please refer to the *Material Handling Service and Rates Form*.
- * If granted permission for early move-in (off-target move-in) by show management and Vista Convention Services South, the exhibitor is required to use Vista Convention Services South labor for booth installation.

Material Handling includes:

- * Storing your booth in our warehouse for up to 30 days in advance of the show. (Advance shipments only)
- * Delivering materials to your booth at showsite.
- * Removing empty containers from your booth, storing them for the duration of the show, then returning them to your booth at close of the show.
- * Moving packed and labeled materials from your booth to the dock area at close of show and reloading them on designated vehicles based on information provided on your showsite Bill-of-Lading.

Material Handling does not include:

- * Labor and/or equipment for uncrating, unskidding, assembling, position, leveling, dismantling, rekrating and reskidding machinery and/or equipment for exhibitors. Additional labor to accomplish these tasks may be ordered from the various labor order forms enclosed. Scheduling any carrier for pick up or delivery of your materials, if other than the official show carrier(s).



SHIPPING INSTRUCTIONS (INBOUND)

ICS 2018
August 28-31, 2018
Philadelphia Convention Center

6901 NW 26TH AVE.
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PHONE: (305) 673-1123 FAX: (305) 673-8713
E-MAIL: VISTASOUTH@VISTACS.COM

Inbound Shipping Instructions

Freight Handling Services:

Vista Convention Services South is prepared to receive your shipment either in advance at our local warehouse or directly at the exhibit site. You may ship via the carrier of your choice.

Rates are based on the incoming weight of shipments. **For rate information, see the MATERIAL HANDLING SERVICE AND RATES order form. Vista Convention Services South must have payment before forwarding freight.**

Shipping in Advance to the Warehouse:

All advance shipments to the warehouse should be addressed/labeled as follows:

TO: ICS 2018
(Exhibiting Company's Name & Booth Number)
VISTA CONVENTION SERVICES SOUTH
C/O MARANO TRUCKING & FREIGHT CO.
9820 BLUE GRASS ROAD
PHILADELPHIA, PA 19114

- To trace your shipment, please contact the Customer Service Department at (305) 673-1123.
- Shipments will be received beginning Wednesday, July 25, 2018.
- Shipments received after the deadline of Friday, August 17, 2018 will be charged an additional 35% surcharge (*except for Bag Inserts*).
- Shipments received after 3:30PM will be charged an overtime rate.
- Advance warehouse receiving hours are **Monday through Friday, 8:00AM to 3:30PM**
- Carriers checking in **after 3:30PM Monday through Friday** will not be guaranteed unloading.
- Warehouse shipments will not be received on weekends or holidays.

Shipping Directly to Showsite: *Supporters who will prefer to deliver their Bag Inserts directly to the PA Convention Center must coordinate the delivery in advance with the Organizer. Please contact the Industry Coordinator, Ms. Sharon Gamliel at sgamliel@kenes.com*

All direct shipments to showsite should be addressed/labeled as follows:

TO: ICS 2018
(Exhibiting Company's Name & Booth Number)
C/O VISTA CONVENTION SERVICES SOUTH
PENNSYLVANIA CONVENTION CENTER
1101 ARCH STREET
PHILADELPHIA, PA 19107

Show site shipments will be received beginning 8:00am—5:00pm on Monday, August 27, 2018.
SHIPMENTS ARRIVING AT SHOWSITE PRIOR TO THIS DATE AND TIME
MAY BE REFUSED BY THE VENUE AND/OR CHARGED AN ADDITIONAL FEE.



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SHIPPING
INSTRUCTIONS
(OUTBOUND)

Outbound Shipping Instructions

Shipping Outbound from Showsite

- All outbound shipments must be accompanied by an official show Bill-of-Lading.
- You may obtain show bills of lading after reviewing your invoice at showsite.
- When shipping to separate destinations, a separate Bill-of-Lading is required for each destination.
- All outbound shipments should be addressed/labeled as follows:

FROM: (Your Company Name)
BOOTH #:
SHOW NAME: ICS 2018
LOCATION: PHILADELPHIA CONVENTION CENTER
TO: (Shipping Address)

- Once your shipment is packed and labeled, return your show Bill-of-Lading to the Vista Convention Services South Service Desk.
- All Bill-of-Ladings must be turned in no later than [7:00pm on Friday, August 31, 2018.](#)

DO NOT LEAVE BILLS OF LADING IN YOUR BOOTH!

- Failure to turn in your show bill of lading by the designated deadline may result in additional overtime charges and/or the rerouting of your materials.
- Be sure to confirm pickup day(s) and time(s) with your selected carrier. All outside carriers (carriers other than **YRC Exhibit Services**) must be checked in no later than [7:00pm on Friday, August 31, 2018.](#)



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LIMITS OF LIABILITY FOR MATERIAL HANDLING

Limits of Liability for Material Handling

- * Vista Convention Services South shall not be responsible for damage to uncrated materials, material improperly packed, or concealed damage.
- * Vista Convention Services South shall not be responsible for loss, theft, or disappearance of exhibitor's material after same has been delivered to exhibitor's booth.
- * Vista Convention Services South shall not be responsible for loss, theft, or disappearance of materials before they are picked up from exhibitor's booth for reloading after the show. Bill of lading covering outgoing shipments, which are furnished by Vista Convention Services to exhibitor, will be checked at time of actual pick up from booth and corrections made where discrepancies occur.
- * Vista Convention Services South shall not be responsible for any loss, damage, or delay due to fire, Acts of God, strikes, lockouts or work stoppages of any kind or to any causes beyond its control.
- * Vista Convention Services South's liability shall be limited to the physical loss or damage to the specific article which is lost or damaged, and in any event, Vista Convention Services South's maximum liability shall be limited to \$.30 per pound per article with a maximum liability of \$50.00 per item, or \$1,000.00 per shipment; whichever is less.
- * Vista Convention Services South shall not be liable to any extent whatsoever for any actual, potential or assumed loss of profits or revenues, or for any collateral costs, which may result from any loss or damage to an exhibitor's materials which may make it impossible or impractical to exhibit same.
- * The consignment or delivery of a shipment to Vista Convention Services South by an exhibitor, or by any shipper to or on behalf of the exhibitor, shall be construed as an acceptance by such exhibitor (and/or other shipper) of the terms and conditions set forth.
- * Rates are based on incoming weight only. All weights are rounded off to the next 100 weight. Each shipment received is considered separately. Freight handling charges are the responsibility of the exhibitor.
- * Exhibitors are urged to carry all-risk floater insurance covering their materials against damage, loss, and all other hazards from the time shipment is made prior to the show until shipments are received back after the show. This can generally be done by adding "riders" to existing insurance policies, often at no additional cost.
- * Empty container labels will be available at the Service Desk. Affixing the labels is the sole responsibility of the exhibitor or his representative. Vista South assumes no responsibility for removal of containers with old Empty labels, mislabeled, or valuables stored inside containers while containers are in storage.
- * Outbound shipping labels and bills of lading will be available at the Service Desk. Exhibitor or his/her representative must pack and label their exhibit material and turn in bill of lading for each shipment at the Service Desk before leaving the show. Vista will route all shipments unless a designated carrier has been assigned. If the designated carrier fails to pick up by the removal date of the show, Vista South reserves the right to route exhibit material by an alternate carrier. As a result of re-routing or handling no liability will be assumed by Vista South.



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IMPORTANT FREIGHT INFORMATION

Important Freight Information

Definition of Special Handling:

“Shipments that are loaded in such a manner as to require additional labor to unload, sort, and deliver.”

Vista Convention Services South uses the following definitions in assessing Special Handling surcharges for material handling:

- ⇒ **Ground Load/Unload** - Vehicles that are not dock height preventing the use of loading docks, such as U-Hauls, flat bed trailers, double drops, etc. Situations where dock utilization is not possible will result in a Special Handling assessment.
- ⇒ **Side Door Load/Unload** - Shipments that cannot be accessed from the rear of the trailer.
- ⇒ **Constricted Space Load/Unload** - Trailers loaded "high and tight", shipments that are loaded in such a manner as to not be readily available (freight down one side of a trailer that must be bypassed to reach targeted freight).
- ⇒ **Designated Piece Load** - Driver with tape measure who requires loading crew to bring multiple pieces of freight to rear of trailer to select next piece; having to unload and reload to fit, etc.
- ⇒ **Stacked Shipments** - Shipments loaded in such a manner as to require items to be removed to ground level for delivery to booth. Loose items stacked on top of crates and/or pallets constitute special handling.
- ⇒ **Mixed Shipments** - Multiple shipments delivered together without shipment integrity; pieces for separate shipments that are loaded mixed throughout the delivery vehicle, such as UPS, FedEx, DHL, USPS.
- ⇒ **Improper delivery receipts** - Shipments that arrive without individual bills of lading, such as UPS, FedEx, DHL and USPS.

 ICS 2018 PHILADELPHIA	 VISTA CONVENTION SERVICES SOUTH	MATERIAL HANDLING SPECIAL SERVICES
ICS 2018 August 28-31, 2018 Philadelphia Convention Center	6901 NW 26TH AVE. MIAMI, FL 33147 PHONE: (305) 673-1123 FAX: (305) 673-8713 E-MAIL: VISTASOUTH@VISTACS.COM	

Material Handling Special Services

Empty Storage

Those exhibitors who elect to **hand-carry in one trip** items into the exhibit hall without the assistance of Vista Convention Services South may acquire on-site storage for empty containers based on the following rates: \$21.00 per carton and \$31.50 per fiber case. This service includes removing empties from your booth, storing them during the show and returning them to your booth after show closing. Please refer to the union regulations included in this manual.

Mobile Unit Spotting

Exhibitors authorized by show management to bring a motorized vehicle into the exhibit hall will be required to hire Vista Convention Services South supervision services at the rate of \$288.75 round-trip per mobile unit. A representative from Vista Convention Services South will escort each vehicle into and out of the exhibit facility to provide safe access and minimize liabilities.

Shipments Returned to Warehouse

At the close of show, for re-forwarding or storage, there will be an additional charge for shipments returned to our warehouse. The initial and minimum fee is \$52.50 up to the first 100 lbs. For shipments over 100 lbs, a fee of \$26.25 per cwt. on straight time and \$31.50 per cwt. on overtime will apply. Warehouse storage space is limited. Please call our Customer Service Department at (305) 673-1123 to confirm availability prior to show.

Special Rates and Services

Steel banding is available at \$2.90 per linear foot, plus one-half hour minimum labor.

UPS & FEDEX Shipments

A fee of \$78.75 will apply for all UPS & FedEx shipments going back to Vista Convention Services South Warehouse.

ADVANCE WAREHOUSE SHIPMENTS ONLY

FROM: _____

TO: _____ (EXHIBITOR NAME) (BOOTH #)

ICS 2018
VISTA CONVENTION SERVICES SOUTH
C/O MARANO TRUCKING & FREIGHT CO.
9820 BLUE GRASS ROAD
PHILADELPHIA, PA 19114

ADVANCE WAREHOUSE SHIPMENTS ONLY

FROM: _____

TO: _____ (EXHIBITOR NAME) (BOOTH #)

ICS 2018
VISTA CONVENTION SERVICES SOUTH
C/O MARANO TRUCKING & FREIGHT CO.
9820 BLUE GRASS ROAD
PHILADELPHIA, PA 19114

FOR ADVANCE SHIPMENTS ONLY

DELIVER NO LATER THAN FRIDAY, AUGUST 17, 2018.
RECEIVING 8:00AM - 3:30PM, MONDAY - FRIDAY, CHECK IN BY 3:00PM

ADVANCE WAREHOUSE SHIPMENTS ONLY

FROM: _____

TO: _____ (EXHIBITOR NAME) (BOOTH #)

ICS 2018
VISTA CONVENTION SERVICES SOUTH
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9820 BLUE GRASS ROAD
PHILADELPHIA, PA 19114

ADVANCE WAREHOUSE SHIPMENTS ONLY

FROM: _____

TO: _____ (EXHIBITOR NAME) (BOOTH #)

ICS 2018
VISTA CONVENTION SERVICES SOUTH
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9820 BLUE GRASS ROAD
PHILADELPHIA, PA 19114

ADVANCE WAREHOUSE
BAG INSERT SHIPMENTS ONLY

FROM: _____

TO: _____ (EXHIBITOR NAME) _____ (BOOTH #)

ICS 2018
VISTA CONVENTION SERVICES SOUTH
C/O MARANO TRUCKING & FREIGHT CO.
9820 BLUE GRASS ROAD
PHILADELPHIA, PA 19114

ADVANCE WAREHOUSE
BAG INSERT SHIPMENTS ONLY

FROM: _____

TO: _____ (EXHIBITOR NAME) _____ (BOOTH #)

ICS 2018
VISTA CONVENTION SERVICES SOUTH
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9820 BLUE GRASS ROAD
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FOR ADVANCE BAG INSERT SHIPMENTS ONLY

DELIVER NO LATER THAN **FRIDAY, AUGUST 17, 2018.**
RECEIVING 8:00AM - 3:30PM, MONDAY - FRIDAY, CHECK IN BY **3:00PM**

ADVANCE WAREHOUSE
BAG INSERT SHIPMENTS ONLY

FROM: _____

TO: _____ (EXHIBITOR NAME) _____ (BOOTH #)

ICS 2018
VISTA CONVENTION SERVICES SOUTH
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PHILADELPHIA, PA 19114

ADVANCE WAREHOUSE
BAG INSERT SHIPMENTS ONLY

FROM: _____

TO: _____ (EXHIBITOR NAME) _____ (BOOTH #)

ICS 2018
VISTA CONVENTION SERVICES SOUTH
C/O MARANO TRUCKING & FREIGHT CO.
9820 BLUE GRASS ROAD
PHILADELPHIA, PA 19114

ADVANCE WAREHOUSE
DISPLAY TABLE SHIPMENTS ONLY

FROM: _____

TO: _____ (EXHIBITOR NAME) _____ (BOOTH #)

ICS 2018
VISTA CONVENTION SERVICES SOUTH
C/O MARANO TRUCKING & FREIGHT CO.
9820 BLUE GRASS ROAD
PHILADELPHIA, PA 19114

ADVANCE WAREHOUSE
DISPLAY TABLE SHIPMENTS ONLY

FROM: _____

TO: _____ (EXHIBITOR NAME) _____ (BOOTH #)

ICS 2018
VISTA CONVENTION SERVICES SOUTH
C/O MARANO TRUCKING & FREIGHT CO.
9820 BLUE GRASS ROAD
PHILADELPHIA, PA 19114

FOR ADVANCE DISPLAY TABLE SHIPMENTS ONLY

DELIVER NO LATER THAN FRIDAY, AUGUST 17, 2018.
RECEIVING 8:00AM - 3:30PM, MONDAY - FRIDAY, CHECK IN BY 3:00PM

ADVANCE WAREHOUSE
DISPLAY TABLE SHIPMENTS ONLY

FROM: _____

TO: _____ (EXHIBITOR NAME) _____ (BOOTH #)

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VISTA CONVENTION SERVICES SOUTH
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ADVANCE WAREHOUSE
DISPLAY TABLE SHIPMENTS ONLY

FROM: _____

TO: _____ (EXHIBITOR NAME) _____ (BOOTH #)

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VISTA CONVENTION SERVICES SOUTH
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PHILADELPHIA, PA 19114

**ADVANCE WAREHOUSE
SYMPOSIUM MATERIAL SHIPMENTS ONLY**

FROM: _____

TO: _____ (EXHIBITOR NAME) _____ (BOOTH #)

ICS 2018
VISTA CONVENTION SERVICES SOUTH
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**ADVANCE WAREHOUSE
SYMPOSIUM MATERIAL SHIPMENTS ONLY**

FROM: _____

TO: _____ (EXHIBITOR NAME) _____ (BOOTH #)

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FOR ADVANCE SYMPOSIUM MATERIAL SHIPMENTS ONLY

DELIVER NO LATER THAN FRIDAY, AUGUST 17, 2018.
RECEIVING 8:00AM - 3:30PM, MONDAY - FRIDAY, CHECK IN BY 3:00PM

**ADVANCE WAREHOUSE
SYMPOSIUM MATERIAL SHIPMENTS ONLY**

FROM: _____

TO: _____ (EXHIBITOR NAME) _____ (BOOTH #)

ICS 2018
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PHILADELPHIA, PA 19114

**ADVANCE WAREHOUSE
SYMPOSIUM MATERIAL SHIPMENTS ONLY**

FROM: _____

TO: _____ (EXHIBITOR NAME) _____ (BOOTH #)

ICS 2018
VISTA CONVENTION SERVICES SOUTH
C/O MARANO TRUCKING & FREIGHT CO.
9820 BLUE GRASS ROAD
PHILADELPHIA, PA 19114

FROM:

TO:

(EXHIBITOR NAME)

(BOOTH #)

ICS 2018

C/O VISTA CONVENTION SERVICES SOUTH

PENNSYLVANIA CONVENTION CENTER

1101 ARCH STREET

PHILADELPHIA, PA 19107

FROM:

TO:

(EXHIBITOR NAME)

(BOOTH #)

ICS 2018

C/O VISTA CONVENTION SERVICES SOUTH

PENNSYLVANIA CONVENTION CENTER

1101 ARCH STREET

PHILADELPHIA, PA 19107

FOR ON-SITE DIRECT SHIPMENTS ONLY

Show site shipments will be received beginning [8:00am—5:00pm on Monday, August 27, 2018.](#)

FROM:

TO:

(EXHIBITOR NAME)

(BOOTH #)

ICS 2018

C/O VISTA CONVENTION SERVICES SOUTH

PENNSYLVANIA CONVENTION CENTER

1101 ARCH STREET

PHILADELPHIA, PA 19107

FROM:

TO:

(EXHIBITOR NAME)

(BOOTH #)

ICS 2018

C/O VISTA CONVENTION SERVICES SOUTH

PENNSYLVANIA CONVENTION CENTER

1101 ARCH STREET

PHILADELPHIA, PA 19107

ON-SITE DIRECT
DISPLAY TABLE SHIPMENTS ONLY

FROM: _____

TO: _____ (EXHIBITOR NAME) _____ (BOOTH #)

ICS 2018
C/O VISTA CONVENTION SERVICES SOUTH
PENNSYLVANIA CONVENTION CENTER
1101 ARCH STREET
PHILADELPHIA, PA 19107

ON-SITE DIRECT
DISPLAY TABLE SHIPMENTS ONLY

FROM: _____

TO: _____ (EXHIBITOR NAME) _____ (BOOTH #)

ICS 2018
C/O VISTA CONVENTION SERVICES SOUTH
PENNSYLVANIA CONVENTION CENTER
1101 ARCH STREET
PHILADELPHIA, PA 19107

FOR ON-SITE DIRECT DISPLAY TABLE SHIPMENTS ONLY

Show site shipments will be received beginning **8:00am—5:00pm on Monday, August 27, 2018.**

ON-SITE DIRECT
DISPLAY TABLE SHIPMENTS ONLY

FROM: _____

TO: _____ (EXHIBITOR NAME) _____ (BOOTH #)

ICS 2018
C/O VISTA CONVENTION SERVICES SOUTH
PENNSYLVANIA CONVENTION CENTER
1101 ARCH STREET
PHILADELPHIA, PA 19107

ON-SITE DIRECT
DISPLAY TABLE SHIPMENTS ONLY

FROM: _____

TO: _____ (EXHIBITOR NAME) _____ (BOOTH #)

ICS 2018
C/O VISTA CONVENTION SERVICES SOUTH
PENNSYLVANIA CONVENTION CENTER
1101 ARCH STREET
PHILADELPHIA, PA 19107

ON-SITE DIRECT

SYMPOSIUM MATERIAL SHIPMENTS ONLY

FROM:

TO:

(EXHIBITOR NAME)

(BOOTH #)

ICS 2018

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FOR ON-SITE DIRECT SYMPOSIUM MATERIAL SHIPMENTS ONLY

Show site shipments will be received beginning 8:00am—5:00pm on Monday, August 27, 2018.

ON-SITE DIRECT

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