



Neuro-urology Promotion Committee Agenda

Tuesday 28th August 2018,

Venue: Pennsylvania Convention Center (PCC)

Room: Meeting Room 3

Time: 13.30-15.30

Chair: Emmanuel Chartier-Kastler

Members: Charalampus Konstantindis, Márcio Averbeck, Rizwan Hamid, Giulio Del Popolo, Pierre Denys, Emmanuel J Braschi, Pawan Vasudeva, Collette Haslam, Doreen McClurg, Jalesh Panicker, Melissa Davies, Juan Carlos Castaño Botero, Daniele Minardi,

Apologies: Thomas Kessler, Carlos D'Anconca, Sanjay Sinha

Also in Attendance: Avicia Burchill, Ryuji Sakakibara, Desiree Vrijens

1. Committee picture to be taken
2. Welcome to new members - Ryuji Sakakibara, Sanjay Sinha and Desiree Vrijens
3. Approval Florence minutes (attached)
4. Committee Terms of Office (attached)

-Thomas Kessler stepping down in Gothenburg.

-Collette Haslam, Doreen McClurg, Giulio Del Popolo and Rizwan Hamid – 1st term finishes in Gothenburg, to confirm if they wish to stand for a second term.

- Ryuji Sakakibara, Sanjay Sinha and Desiree Vrijens term starts on Thursday, runs until 2021.

- Please note committee members will not be replaced until the committee size reaches the maximum 10 person allowance. As confirmed by the Board of Trustees.

5. Committee Terms of Reference (attached)
6. Actions- updates/outstanding;



ACTION POINT: It was agreed to discuss the concept of preparing resources for developing countries and EB will be the leader on this project.

- > Presentation (15-20 minutes): NUPC Project: "Recommendations on Intermittent Catheterization for the Developing World" Dr Emmanuel Braschi
- > Discussion: (create the group and resources for the project).(10-15 minutes?)

7. AOB



Neuro-urology Promotion Committee Minutes

Tuesday 12th September 2017, Florence, Italy

Chair: Emmanuel Chartier-Kastler

Members: Magdy Hassouna, Collette Haslam, Melissa Davies, Pierre Denys, Marcio Averbeck, Doreen McClurg, Charalampos Konstantinidis, Rizwan Hamid, Juan Castaño, Jalesh Panicker, Thomas Kessler, Giulio Del Popolo, Emmanuel Braschi,

Apologies: Daniele Minardi, Pawan Vasudeva

Also in Attendance: Avicia Burchill, Carlos Ancona

1. Approval Tokyo minutes

The minutes were agreed

MH updated the committee with regards to the SNS meeting held in January with Howard Goldman. MH explained that it will be presented here and will be published to NUU.

2. Committee Terms of Office

EM will ask the Board if it possible to add a neurourologist to keep the committee multi-disciplinary. India and Iran ask for courses and so they should targeted when recruiting for new members.

EB and JC both confirmed they would like to extend their term.

ACTION POINT: Office to find out from Daniele Minardi and Pawan Vasudeva if they intend to extend their term.

3. Committee Terms of Reference

No changes required

4. Next step with ICS office for MOOC proposal (P Denys and B Schurch): budget request up to ICS agreement.

PD we discussed that there is a need for medical education in the field of neurourology for rehab physicians and they are asking for an educational programme. PD explained that he has discussed with them there is a big platform for MOOC in science but we want the support of the ICS. It was also discussed with Michael Kennedy from the Physical Medicine and Rehabilitation Society in the US. EM explained that the budget was declined as now the ICS has capacity to film and edit content. AB explained and showed the ICS studio quality content that can be produced. PD as long as the video is available to the students and there is an agreement with the European society of physical medicine and Rehabilitation (PRM) then it should be OK.



JP asked what was the aim of the course as not all countries would be able to accept the content. PD explained that it would be approved by both the ICS and the European society of PRM. RH thought there should be a memorandum of understanding between the two institutions. A discussion was held as to whether the course would be recognised by students organisations and it was felt that a certificate noting that the course fits with the ICS standards would be sufficient to encourage people to view the content. RH asked about the target audience and PD explained that it would be for residence so the content would be basic. EM explained that RH has been appointed interim director of the institute and should be kept informed at all stages.

ACTION POINT: PD to bring societies together to discuss online education course.

ACTION POINT: Office to send PD SOP and template for proposal for educational video.

5. INUS

EK explained that within the last year we went to an agreement to share meetings with INUS at ICS or in Zurich. Then at EAU Sherif Mourad explained that we must not have links with INUS. EK explained we discussed with Thomas and he is in agreement but how to proceed. EK stated that most of you are also with INUS but there has to be a separation in the activities. Ek felt that Sherif Mourad should meet with Helmut Madersbacher to explain the situation. TK stated that as he is representing INUS its important to have clear line and this has not been communicated with INUS which is disappointing. AB explained that all future Society sessions can only be run by societies affiliated with the ICS so INUS would not be allowed a session anyway. EK explained that if any committee member wanted to run an ICS course it must come through the ICS office. All agreed that the aim is to bring neurourology forward and not to compete.

6. SIU/ICUD document:

A discussion was held whether to promote the spinal cord injury document produced by SIU as ICS was not involved. EK explained that this a full book of management of spinal cord injury and will be produced in Lisbon next month. EK my question is whether we promote this document. A discussion was held and it was agreed that if it's a good resource then it should be promoted but how to define "promotion". It was agreed that EK would circulate the document link so that the committee can preview before general promotion.

ACTION POINT: EK will send link for SIU spinal cord injury document and committee can review.

7. 2018 workshops

EK asked for topics ideas and wanted all committee members involved. CH explained that her workshop was turned down but would like to put it in again. JP stated that there should be a



collaboration between the nursing committee. MH suggested something related to urinary infection/neurogenic bladder and urinary tract infection with a special goal to reduce the chance of infection. MA suggested indexing clinical case discussions – present a clinical case and have a pre-discussion. This was discussed as the speakers would have to discuss before and needs to sync nicely but that this also favours the multidisciplinary set up. EB suggested neurourology in undeveloped countries. EK will consider proposals and prepare application.

8. Neurourology in the Developing Countries - Emmanuel Braschi presentation and discussion

EB presented his slides on neurourology in developing countries. EK thanked EB for his thought provoking presentation. EB requires simple non complex recommendations to work around situations where the resources are not available. EK we need to take the international recommendations and translate them into the situation where they don't have the resources and also teach the nurses. EB need people who have the experience of working to the restricted resources. MD explained that there are several patient recommendations available that could be adapted to into restricted resources guidelines. RH suggested that this is something the developing world committee could take on. RH a course is a good way to start but it's a culture change – how much can actually be applied as it needs to be supported within a framework. All thought it was a great topic and the nurses must be involved in its development. CK proposed that ICS through NPC could actively ask to organize courses in junction with local meetings in developing countries.

ACTION POINT: It was agreed to discuss the concept of preparing resources for developing countries and EB will be the leader on this project.

EK mentioned the possibility of having an informal meeting of the neurourology committee in Zurich.

ENDS

Neuro-Urology Promotion Committee Terms of Office

Member	Committee Role	Term Start	Term End	Term Yrs	Elected	Term details
Emmanuel Jean Chartier Kastler	Chair	23-Oct-14	28-Aug-20	6	Y	6 year term will finish in 2020- CANNOT BE RE-ELECTED
Jalesh Panicker	Committee Member	18-Oct-12	30-Aug-18	6	N	6 year term will finish is 2018- CANNOT RENEW
Márcio Averbeck	Committee Member	18-Oct-12	30-Aug-18	6	N	6 year term will finish is 2018- CANNOT RENEW
Melissa Davies	Committee Member	18-Oct-12	30-Aug-18	6	N	6 year term will finish is 2018- CANNOT RENEW
Thomas Kessler	Committee Member	29-Aug-13	05-Sep-19	6	N	6 year term will finish in 2019- cannot renew
Collette Haslam	Committee Member	16-Sep-16	05-Sep-19	3	N	3 year term will finish in 2019- can renew
Doreen McClurg	Committee Member	16-Sep-16	05-Sep-19	3	N	3 year term will finish in 2019- can renew
Giulio Del Popolo	Committee Member	16-Sep-16	05-Sep-19	3	N	3 year term will finish in 2019- can renew
Rizwan Hamid	Committee Member	16-Sep-16	05-Sep-19	3	N	3 year term will finish in 2019- can renew
Magdy Hassouna	Committee Member	23-Oct-14	28-Aug-20	3	N	6 year term will finish is 2020- CANNOT renew
Charalampus Konstantindis	Committee Member	23-Oct-14	28-Aug-20	3	N	6 year term will finish is 2020- CANNOT renew
Pierre Denys	Committee Member	23-Oct-14	28-Aug-20	3	N	6 year term will finish is 2020- CANNOT renew
Juan Carlos Castaño Botero	Committee Member	08-Oct-15	14-Oct-21	6	N	6 year term will finish in 2021- CANNOT renew
Daniele Minardi	Committee Member	08-Oct-15	14-Oct-21	6	N	6 year term will finish in 2021- CANNOT renew
Emmanuel J Braschi	Committee Member	08-Oct-15	14-Oct-21	6	N	6 year term will finish in 2021- CANNOT renew
Pawan Vasudeva	Committee Member	08-Oct-15	14-Oct-21	6	N	6 year term will finish in 2021- CANNOT renew
Ryuji Sakakibara	Committee Member	30-Aug-19	14-Oct-21	3	Y	3 year term will finish in 2021- can renew
Sanjay Sinha	Committee Member	30-Aug-19	14-Oct-21	3	Y	3 year term will finish in 2021- can renew
Desiree Vrijens	Committee Member	30-Aug-19	14-Oct-21	3	Y	3 year term will finish in 2021- can renew
Carlos D'Ancona	Ex-officio	14-Sep-17	03-Sep-20	3	N	Ex-officio

Quorate No=7

Committee number =16

Nominatons 2018

None, committee is over 10 people.

Key	
Colour	Meaning
	Stepping down in Philadelphia
	Stepping down in Gothenburg
	Elect position- will need to re-apply
	Will need to confirm if renewing/ positions will need to be advertised after Philadelphia
	New member/position
	No action

ICS Neuro-Urology Promotion Committee Terms of Reference

1. PURPOSE:

Aim of this committee is to promote Neuro-Urology and to assist centres requesting help, to set up and develop this sub-specialty

2. FUNCTIONS:

1. To promote educational efforts, including materials related to Neuro-Urology
2. To manage and run the Neuro-Urology Fellowship
3. To encourage multidisciplinary and multicentre research relating to Neuro-Urology
4. To contribute to the creation of standards and guidelines in Neuro-Urology in collaboration with other relevant committees and organisations

3. RESPONSIBLE TO: ICS Board of Trustees and ICS Membership

4. COMPOSITION:

Total Members	Method of Appointment	Name	Term of Office
General Secretary	Ex Officio		2 years
Chair:	Elected. A member must sign his/her agreement to stand. This nomination is signed by nominator and seconder, all being current ICS members. The nominee for Chair would be a current or recent member (past 5 years) of the Neuro-urology Promotion Committee. If no one is nominated the ICS Nominations committee may suggest a suitable candidate. Nominations received by 1st March for current members all other applications by 1st April. Voting regulations as stated.	See Membership	Term of office: 3 years, renewable once by formal election.
Membership	All members of ICS committees must be active ICS members (paid for current membership year) (By-law 2.3.2) and have completed a disclosure form. One position on the committee to be held exclusively for nurse applications.	See Membership	3 years, renewable once by Chair and committee approval. Further terms could be approved in exceptional circumstances and by referral to the ICS Trustees. Members must attend at least 1 out of 3 annual meetings to be considered for a renewal of term.

Subcommittees (if any)			<u>The committee will have a maximum of 10 people.</u>
	Neuro-Urology Guidelines	See Membership	
Updated August 2018			

Deleted: January

Deleted: 6

5. MEETINGS:

One face-to-face meeting during the Annual Scientific meeting; other deliberations normally by electronic media. Another meeting will be considered if necessary and will ideally be combined with a major European conference.

6. QUORUM:

One third of committee membership plus one. For example, a committee of ten will have a quorum of four members.

7. MINUTES:

Minutes are recorded at each meeting and posted on the ICS website in accordance to ICS Bylaw 6.1-6.4).

8. REPORTING & ROLES:

The Chair of each committee is required to prepare an annual report to the Board of Trustees outlining achieved goals/budget requests and future objectives and strategies. The Chair is also required to be present at the Annual General Meeting should the membership have any questions over committee activities.

The committee Chair is also responsible for submitting an interim report to the Board of Trustees' mid-term meeting. The date that this report will be required will be given in advance each year.

For Terms of Office information please see the [Neuro-Urology Promotion Committee Membership page](#).