



Urodynamics Committee Minutes

Tuesday 28th August 2018,

Venue: Pennsylvania Convention Center (PCC)

Room: Meeting Room 1

Time: 15.30-16.30

Chair: Enrico Finazzi Agro

Members: Jian Wen, Alex Digesu, Alexandre Fornari, Eskinder Solomon, Luis Abranches Monteiro, Tufan Tarcn

Apologies: Michael Guralnick,

Also in Attendance: Jenny Ellis, Sherif Mourad

1. Committee picture to be taken

A committee picture was taken and will be uploaded to the committee page post meeting.

EFA welcomed everyone to the meeting. Everyone introduced themselves.

2. Approval Florence minutes (attached)

No changes or additions were requested. 1st AD, 2nd ES.

3. Committee Terms of Office (attached)

- Jian Wen and Alex Digesu stepping down in 2019

- Alexandre Fornari, Eskinder Solomon, Luis Abranches Monteiro, Tufan Tarcn– 1st term completed, will need to confirm if they wish to stand for a second term

AF, ES, LAM and TT all completed their first term. All requested to renew for a second term.

Action: Office to renew AF, ES, LAM and TT for a second term.

EFA advised that he had received an expression of interest from Maurizio Serati who is interested in joining the committee.



-Discuss whether to increase size of committee for continuity purposes. This would need Board approval.

EFA advised that two people need to be recruited next year – one gynaecologist and one nurse.

Group discussed about the specifics needed for the committee, JE suggested that the committee create a news article to outline what they are looking for. All agreed. ES thinks we should focus on engaging gynaecologists, as they are moving away from urodynamics.

Action: Committee to create a news article on the available committee positions.

4. Committee Terms of Reference (attached) – Any changes required?

Committee reviewed the TOR, only change noted was to remove “that” from sentence.

Action: Office to remove “that” from the last sentence, first paragraph in the TOR.

5. Outstanding Actions:

Action: Committee to review and discuss the link between the committee and the institute. The TOR may need to be changed based on these discussions.

TT asked how the institute differed from the committee? AD confirmed that the institute will be focused on creating content for the ICS eLearning platforms. Group discussed the type of content that will be created and how this links to the committees plans. All happy with the discussion.

Action: Committee to discuss possible strategies to make urodynamics look better/increase uptake of urodynamics.

AD confirmed that the Board are thinking about creating more standards and publishing them in NAU – like Marcus Drake’s supplement. The types of content would be e-pocket sized documents, eLearning standards – created to ensure minimal conflicts related to publishing of documents.

6. AOB

6.1 Teaching Modules

ICS teaching modules, see attached list. Some modules have been completed, two are near completion. Another forty-two are planned over the next year. All committee members will be involved in the modules. EFA advised that we would need to do a systematic review, but the content is moving quickly. We also need proposals for



systematic reviews. JE clarified whether an SOP was required for a systematic review? Group discussed the ICS SOP's, EFA asked JE to send the committee the ICS SOP's.

Action: Office to send all committee members the ICS SOP's.

TT confirmed that we have finished a number of teaching modules, now not sure which to start with. JE advised that the office can help prioritise the list.

Action: TT to discuss modules prioritise list with the office.

Group discussed the Turkish request to translate document. JE highlighted there is a process for translating documents, to ensure information is not lost in translation.

Postscript Note: TT confirmed that all published teaching modules have already been translated to Turkish by a professional translation company and further medical language correction and control has been carefully performed on these documents by a group of 3 board members of Turkish Continence Society (including me) and they are ready for distribution. We further received the copyright approval from Wiley so that we may use these only for educational and non-profit purpose in Turkey.

6.2 Urodynamics and Education joint project

EFA advised that he had been working with the education committee on a joint project – reviewing urodynamic course requests. Following the new process, all recognised courses must use the ICS content/slides at the meeting. There is concern that the course hosts are not using the official ICS content/information, we are therefore proposing to send a committee member to these new courses to check that the correct information is being provided to delegates. EFA has estimated that £5000 budget annually is required to cover travel costs for members to attend these courses. EFA will discuss this at the Trustee-Chair meeting tomorrow. EFA will confirm in due course.

Action: EFA to request £5000 from the Board for committee members to attend ICS recognised Urodynamics courses.

6.3 Workshop at ICS 2019

EFA would like to have a workshop at ICS 2019. This will be discussed further going forward.

Action: EFA to discuss ICS 2019 workshop with committee.

6.4 Urology News

EFA was approached by the office to submit an article on behalf of ICS. This has been



submitted and will be published later in the year. EFA thanks TT and LAM for his help with this document.

6.5. Future projects

It was suggested that the committee offer a urodynamics traces quality check. ES will be involved in this project. The proposal was received from Andrew Gammie in Bristol. This will be a new service that the ICS will offer. There will be a poll of reviewers to check trace quantities. Group discussed and expressed concern that this was a big project. EFA will look into this further and will provide an update to the committee in due course.

EFA proposed to publish a book on “practical urodynamics” with the Committee. This proposal will be further discussed and defined within the next year.

ENDS



Urodynamics Committee Agenda

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2. Approval Florence minutes (attached)
3. Committee Terms of Office (attached)

- Jian Wen and Alex Digesu stepping down in 2019

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-Discuss whether to increase size of committee for continuity purposes. This would need Board approval.

4. Committee Terms of Reference (attached) – Any changes required?

5. Outstanding Actions:

Action: Committee to review and discuss the link between the committee and the institute. The TOR may need to be changed based on these discussions.

Action: Committee to discuss possible strategies to make urodynamics look better/increase uptake of urodynamics.

6. AOB

Urodynamics Committee Minutes

Tuesday 12th September 2017,

Venue: Fortezza da Basso

Room: n5 Palazzina Lorenese

Time: 07:00-08:00

Chair: Peter Rosier

Members: Alex Digesu, Luis Abranches-Monteiro, Michael Guralnick, Tufan Tarcn, Alexandre Fornari, Eskiner Solomon, Jian Wen

Also in Attendance: Jenny Ellis, Sherif Mourad, Enrico Finazzi Agro

1. Committee picture to be taken

The picture was taken and is available on the committee homepage.

2. Approval Tokyo minutes

The minutes were approved by the committee, first TT, seconded by MG.

3. Committee Terms of Office

EFA is the new committee chair, PR is stepping down in Florence. PR was presented with his certificate of appreciation and the committee thanked him for his hard work.

4. Committee Terms of Reference

PR highlighted that the committee would need to create a balance between the committee and the institute- which was launching in Florence. This will need to be reviewed and discussion further going forward- changes may need to be made to the TOR regarding this changes.

Action: Committee to review and discuss the link between the committee and the institute. The TOR may need to be changed based on these discussions.

5. Actions discussion:

- **Committee to look into a “How to set up equipment” video (ongoing)- Committee**

The committee all agreed that this was an important video to complete. 4 modules were published in 2017, 6 in 2016 and 5 teaching modules have also been completed. The full list is available to view on the committee report [here](#). More modules are being planned now.

TT asked whether there is a set slide format? PR confirmed that we have a slide set so all modules are in a set format.

Action: PR to send TT the slide format to create ICS modules.

Action: TT to send his module slides to PR for review.

- **EFA to advise how often the tracking data (the number of times the pages / articles are accessed) should be sent-EFA**
See below action.
- **The office to provide the tracking data (track the number of times the pages / articles are accessed)to EFA (frequency to be confirmed)- Office**
JE confirmed that all page statistics are now visible on the ICS website, if you select which page you are interested in then you can view the statistics for that page.

6. Future of urodynamics discussion

PR presentation to the committee- see attached slides. PR highlighted the history of urodynamics. Now when you google urodynamics the perception is negative. Feedback at urogynaecology conferences is also negative. We therefore need to develop a strategy to make urodynamics look better- committee agreed.

LAM highlighted in his country urodynamic presentations focus on the 'new urodynamics.' So we need to consider this- new concepts/how to make urodynamics relevant.

PR asked the committee how urodynamics looked within their country?

ES highlighted in the UK there is a shift, it is now seen as less important and only used in private practice. ES felt that we need to re-educate clinicians on the importance of urodynamics.

LAM agreed. It's seen as an invasive procedure.

MG stated that in the US people were moving away from urodynamics. At the recent SUFU meeting delegates questioned why "do" urodynamics.

SM joins the meeting.

JW highlighted the view wasn't as strong.

AD felt it was a health insurance issue.

PR felt this could be resolved with a good PR campaign. The committee need to look into current perceptions, latest science, relevance and new techniques. As a committee we need to address this. A 4 pronged approach was suggested:

>Accreditation

>Science
>Innovation
>PR

We could create an 'ICS Urodynamics Promotion Campaign' project.

SM felt this issue was that urodynamics was not being used properly by clinicians. This is because current guidelines are trying to move away from urodynamics. Clinicians therefore follow this step by step. We need innovation to make it less invasive to increase uptake.

TT felt that people don't know/understand the benefit of urodynamics.

PR agreed. Education can help in this area- the committee and ICS as a whole could work on this.

AD felt that clinicians have poor urodynamics training, we therefore need to address this issue. PR agreed- we need to improve standards of training in this area.

LAM highlighted in his country clinicians who perform urodynamics are also trained to treat patients based on the outcome of the tests.

PR highlighted this is mixed internationally e.g. UK/US nurses to the testing, other places its Dr's. But all professionals need to be trained- there's a lot of work to do.

EFA joins the meeting.

Group discussed the importance of education, accreditation maybe required to increase the uptake of urodynamics internationally. The committee need to think about a strategy on how to make urodynamics look better.

Action: Committee to discuss possible strategies to make urodynamics look better/increase uptake of urodynamics.

7. ICS Institute discussion

SM provided an overview on the institute concept. This will be an umbrella for all ICS educational content. As it is stored centrally it should increase the update of ICS science, education and training. It will also make finding content easier on one platform.

AD stated that the institute will be a platform for all content e.g. videos, webcasts, modules etc.

PR will be the institute director for urodynamics working with the committee to create content. EFA highlighted that the committee and institute will be working on different, but complimentary projects. The committee can introduce topics, SOA, modules etc for the institute. The committee will continue to produce educational materials in conjunction with the Chair of the Institute (PR). These won't be overlapping for the 2 groups, we will clearly define these projects.

The group stated that they were interested in an accreditation topic. But it was decided it would be difficult as different countries have different accreditation. But we need to think and act globally.

8. AOB

No further points.

Urodynamics Committee Terms of Office

Member	Role	Term Start	Term End	Term Yrs	Elected	Term details
Enrico Finazzi Agrò	Chair	14-Oct-17	28-Aug-20	3	Y	3 year term will finish in 2020- can renew once
Jian Wen	Committee Member	29-Aug-13	05-Sep-19	6	N	6 year term will finish in 2019- cannot renew
Alex Digesu	Committee Member	29-Aug-13	05-Sep-19	6	N	6 year term will finish in 2019- cannot renew
Alexandre Fornari	Committee Member	16-Sep-16	05-Sep-19	3	N	3 year term will finish in 2019- can renew once
Eskinder Solomon	Committee Member	16-Sep-16	05-Sep-19	3	N	3 year term will finish in 2019- can renew once
Luis Abranches Monteiro	Committee Member	16-Sep-16	05-Sep-19	3	N	3 year term will finish in 2019- can renew once
Tufan Tarcan	Committee Member	16-Sep-16	05-Sep-19	3	N	3 year term will finish in 2019- can renew once
Michael Guralnick	Committee Member	23-Oct-14	28-Aug-20	3	N	6 year term will finish is 2020- CANNOT renew
Alex Tong-Long Lin	Exofficio	14-Sep-17	28-Sep-20	3	N	Ex-officio

Quorate No=4
Committee number = 8

Nominations 2018

Jian Wen and Alex Digesu stepping down in 2019

Alexandre Fornari, Eskinder Solomon, Luis Abranches Monteiro, Tufan Tarcan– 1st term completed, will need to confirm if they wish to stand for a second term

Key	
Colour	Meaning
	Stepping down in Philadelphia
	Stepping down in Gothenburg
	Elect position- will need to re-apply
	Will need to confirm if renewing/ positions will need to be advertised after Philadelphia
	New member/position
	No action

ICS Urodynamics Committee Terms of Reference

1. PURPOSE:

The ICS Urodynamic Committee develops specific content for the training of good urodynamic practice as well as for the correct use and interpretation of urodynamic tests. The ICS-UC should provide this for basic and (very) advanced education, about the complete variety of diagnostic methods that applicable to diagnose LUT and pelvic floor function that has an ICS watermark and can be made available to all relevant persons.

2. FUNCTIONS:

To initiate and support the development and the maintenance of educational modules that are relevant for ICS. To guide ad-hoc working groups with an initiative to develop a future ICS teaching module, according to the ICS-UC manual (2010) or other documents (reviews, position papers, trials) useful for the purpose of the committee.

The educational materials for e-learning programs should be produced by the committee in agreement with the Institute of urodynamics.

3. RESPONSIBLE TO: ICS Board of Trustees and ICS General Secretary

4. COMPOSITION:

Total Members	Method of Appointment	Name	Term of Office
ICS General Secretary	Ex officio	See Membership Page	3 years
Chair:	Elected. A member must sign his/her agreement to stand. This nomination is signed by nominator and seconder, all being current ICS members. The nominee for Chair would be a current or recent member (past 5 years) of the Urodynamics Committee. If no one is nominated the ICS Nominations committee may suggest a suitable candidate. Nominations received by 1st March for current members all other applications by 1st April Voting regulations as stated.	See Membership Page	Term of office: 3 years, renewable once by Chair and committee consensus. Further terms could be approved in exceptional circumstances and by referral to the ICS Trustees. <u>The committee will have a maximum of 10 people.</u>
Members:	All members of ICS committees must be active ICS members (paid for current membership year) (By-law 2.3.2)		3 years, renewable once by Chair/committee approval. Further terms could be approved in exceptional circumstances

Updated January 2018

			and by referral to the ICS Trustees.
Subcommittees	None		
Updated <u>August 2018</u>			

5. MEETINGS: One face-to-face meeting during the Annual Scientific meeting; Occasional gatherings during other congresses. All other deliberations and internal minutes will be circulated by email.

6. QUORUM: One third of committee membership plus one. For example, a committee of ten will have a quorum of four members.

7. MINUTES: Minutes are recorded at each meeting and posted on the ICS and Urodynamics website in accordance to ICS Bylaws.

8. REPORTING & ROLES:

The Chair of the ICS-UC shall prepare an annual report to the Board of Trustees that is supported by the committee members. The report outlines achieved goals as well as future objectives, strategy and budget requests.

The Chair of the ICS-UC shall be present at the Annual General Meeting.

The Chair of the ICS-UC shall submit an interim report that is supported by the committee members to the Board of Trustees' mid term meeting. The date that this report will be required will be given in advance each year.

For Terms of Office information please see the [Membership Page](#)

Deleted: January

Deleted: 6

Deleted: CPC

Updated January 2018