



Children and Young Adults Committee Agenda

Tuesday 3rd September 2019,

Venue: Swedish Exhibition & Congress Centre

Room: [Meeting Room 3](#)

Time: 10.30-11.30

Chair: Giovanni Mosiello

Members: Ashani Couchman, Jennifer Dart Yin Sihoe, Mario Patricolo,

Unconfirmed: Selcuk Yucel, Kwang Myung Kim, Nelly Faghani, Rien Nijman, Giuseppe Masnata

Apologies:

Also in Attendance: Marcus Drake, Stuart Bauer

1. Committee picture to be taken
2. New Members/Exiting Members/New Roles - discussion
Welcome to new members- Israel Franco and Beulah Jebakani
3. Approval Philadelphia minutes (attached)
4. Committee Terms of Office (attached)
5. Committee Terms of Reference (attached)
6. Reminder SOP process
7. Coloplast Fellowship Review
8. Wellspect Project - Consensus statement for neurogenic bladder (Priority 1) and bowel management (Priority 2) in children and adolescents.
9. Project Update: Best practice management of neurogenic bowel dysfunction in children and young adults.
10. ICS Stand-alone Course on Transitional Continence - 20.12.2019, Abu Dhabi, UAE.
11. Elected Chairman address and strategy - MP



12. Update on committee actions since Philadelphia

13. AOB



Children and Young Adults Committee Minutes

Tuesday 28th August 2018,

Venue: Pennsylvania Convention Center (PCC)

Room: Meeting Room 2

Time: 07.30-08.30

Chair: Giovanni Mosiello

Members: Ashani Couchman, Nelly Faghani, Mario Patricolo, Jennifer Sihoe

Apologies: Rien Nijman, Stuart Bauer, Kwang Myung Kim, Selcuk Yucel, Jian Guo Wen, Giuseppe Masnata

Also in Attendance: Jenny Ellis, Marcus Drake

1. Committee picture to be taken

GM welcomed everyone to the meeting.

2. Welcome to new members- Giuseppe Masnata and Jennifer Sihoe

GM welcomed the two new members, Giuseppe Masnata and Jennifer Sihoe, to the committee. Giuseppe Masnata sent his apologies.

3. Approval Florence minutes (attached)

NF first and AC seconded minutes. The Florence minutes are therefore approved.

4. Committee Terms of Office (attached)

-Giovanni stepping down in Gothenburg. Applications open for this elected position. JE will email the process information and form over when available.

Action: Office to email Committee members to confirm the elected position application process.

GM felt that there was a big difference in Chairs, when he took over, which took time to address. GM would therefore like to ensure that there is a smooth transition this time. He will ensure that there is a full handover between Chairs in Gothenburg.

- Selcuk Yucel and Kwang Myung Kim stepping down in Gothenburg. These positions will be called for after the Philadelphia meeting. MP requires, in order to complete document on continence in children with special needs, to maintain his position inside the committee for



1 year more. The committee members on this basis approve to present this request to the BOT.

Action : GM to request one year extension for MP at the Trustee-Chair meeting.

- Nelly Faghani 1st term ends in Gothenburg, needs to confirm if standing for a second term. NF discussed her contribution to the committee and wasn't sure if she should stand again. MP felt that having a physiotherapist was an integral part of the committee. JE highlighted that NF doesn't need to make a decision today, she can think about it. GM agreed and invited NF to remain.

Action: JE to contact NF regarding renewing her terms of office, for a second term.

GM welcomed the new members. GM invited all members to present new ideas and projects, if there is a project that you are interested in then please suggest this.

- Giuseppe Masnata and Jennifer Sihoe term officially starts on Thursday, runs until 2021.

5. Committee Terms of Reference (attached)

JE highlighted that the BOT implemented, 10 person maximum rule, has been added to the TOR. JE will add the current TOR to the committee forum for review.

Action: JE to add the committee TOR to the committee discussion form for further discussion.

6. Update on committee actions since Florence

- ICCS

GM reports that the relationship with ICCS is very good: a joint course will be held in the next September, a book with authors of ICS and ICCS has been recently published. GM feels that part of this good relationship are related to his idea to involve an ICCS member inside CYAC, as a co-opted member. GM would like to keep an ICCS co-opted position on the committee in the future. We currently have Stuart as this delegated person. Group discussed ICCS co-opted position and all agreed that having a rep strengthens relations between the two organisations.

MP stated that ICCS have published a lot of SSC/guidelines. We need to work in parallel and not duplicate work. MD agreed, the committee need to work on separate projects as well as the joint projects. GM agreed, it is important to remember that ICCS has competence for pediatric. While ICS has adolescents and Young adults, as well as transition. Of course we must work together on projects and best practice recommendations, etc.



Action: Committee need to ensure that they work in parallel with ICCS on relevant joint projects.

AC felt that the transition project needs to have both groups working on it. All agreed that we need to work together on this project.

Action: Committee to work with ICCS on transition project.

MP thinks we need to clarify the roles between the two groups. GM confirmed that the BOT have approved an ICCS project for a book on transitional care of continence and that we have to start this project. MD stated that the committee need action and to show outcomes from projects.

Group discussed the transition project, the similarities with a published ICCS document, planned ICS outcomes and whether this should proceed. MD felt that the topic 'how to handle adult transitional urology' would be useful. MD felt a document would be preferable to a book monography, this kind of book takes a lot of time to produce and has minimal impact.

GM agreed with MD, because a book could take a long time to produce, but if the editorial project will be focused on a practical handbook this will require a reduced time to produce. We need something for transitional urologists to use. It varies country to country, so we would need to consider this. The aim of this book will be to offer to HCP, not expert of transitional care, a practical instrument for daily working activity, and will be produced jointly with ICCS.

AC felt that the first project the committee should focus on was the transitional care document. MD felt that the committee need to do so quickly. The majority of people who see these patients are urologists, not transitional care specialists. MD suggested a 2000-word document, like the current supplement. You can easily read and digest this in 20 minutes. These types of document are a stepping stone. GM will have a meeting with SB in the next days and will discuss with him how to proceed.

Action: Transitional urology document to be created in conjunction with ICCS.

GM advised that he would discuss again with BOT and ICCS regarding the book project, approved previously by ICS BOT then by the ICCS board. The Committee will discuss the paper following the meeting in Philadelphia.

7. Paper on CIC

GM highlighted that we need to quickly produce the paper on CIC best practice it will focus on stoma, tips and tricks, special needs , adolescents ,etc



GM advised that he would like to have a 2nd meeting tomorrow, 2-3pm in the committee quiet room.

GM stated that we have to respect previous decisions, so we need to produce the document on CIC before. We need to define the documents structure and subgroups for both, but considering a fast track for CIC.

Action: Committee members to attend 2nd meeting on Wednesday 29th August 2018, 2-3pm, committee quiet room.

Action: GM to provide an update to the office following the 2nd face to face meeting in Philadelphia

Action: Committee need to define CIC and transitional care project and assign sub groups

8. Fellowships

GM confirmed that we also have the Coloplast funding for the fellowships. We would like to start this project as soon as possible; the host papers have been drafted and sent to the office. A news article will need to be produced in conjunction with the office, in order to announce officially the call.

Action: GM to work with office on fellowship launch – news article wording etc.

MP questioned whether we could use the fellows to produce the document? JE highlight the previous committee discussion – we need to focus on recruiting the host institutions first. Group discussed the number of hosts required – all thought having 2-3 centers would be good initially and we can build on this going forward.

MP advised that in the USA, UAE, you can't touch patients until you are board certified. Group discussed the merits of hands on or observing fellowships.

MD thought that the committee should define their scope and then choose the centers. It's an honor to host a fellowship. We need to ensure that we use an external review panel to ensure transparency of host applications. GM could discuss this with the Board. GM felt that we need to have a committee member on the review panel. No objections from the committee members to this suggestion.

GM confirmed that we are close to starting the host recruitment, some concerns were raised regarding the host center application form, but this has been re-reviewed and it is



fine for our requirements. The centers will focus on different areas, that will offer a range for fellows to choose from, based on their need.

Action: Committee will start the fellowship project soon, according to the defined scope of the fellowship and host centres selection criteria, discussed in the past months.

Action: GM to look into possible review panel members for the fellowship host centers.

9. AOB

GM advised that he would like to have one or two workshops at the Gothenburg annual meeting.

Action: Committee to work on one to two workshop proposals for Gothenburg.

Also, if there are any courses taking place locally GM would like committee members to speak – we need to maintain our presence. MP would like to host a course in Abu Dhabi. JE advised that if any member is speaking on behalf of ICS then you need to submit an application via the Education Committee.

Action: JE to provide the committee with the Education Course application form.

No further points raised, GM thanked everyone for attending the meeting.

ENDS

Children's Committee Terms of office

| Member | Role | Term Start | Term End | Term Yrs | Elected | Term details | Additional Information |
|-------------------|--|------------|-----------|----------|---------|--|------------------------|
| Giovanni Mosiello | Chair | 29-Aug-13 | 05-Sep-19 | 6 | Y | 6 year term will finish is 2019 - CANNOT RENEW | |
| Mario Patricolo | Chair | 05-Sep-19 | 08-Sep-22 | 3 | Y | 3 year term will finish in 2022- can stand again | |
| Mario Patricolo | Committee Member- Paediatric urologist | 18-Oct-12 | 05-Sep-19 | 6 | N | 7 year term will finish is 2019- CANNOT RENEW | |
| Selcuk Yucel | Committee Member | 29-Aug-13 | 05-Sep-19 | 6 | N | 6 year term will finish in 2019- CANNOT renew | |
| Kwang Myung Kim | Committee Member | 29-Aug-13 | 05-Sep-19 | 6 | N | 6 year term will finish in 2019- CANNOT renew | |
| Nelly Faghani | Committee Member | 16-Sep-16 | 05-Sep-19 | 3 | N | 3 year term will finish in 2019- can renew | |
| Stuart Bauer | Co-opted member | 23-Oct-14 | 28-Aug-20 | 6 | N | Co-opted position | |
| Ashani Couchman | Committee Member | 14-Sep-17 | 28-Aug-20 | 3 | N | 3 year term will finish in 2020- can renew | |
| Rien Nijman | Committee Member | 14-Sep-17 | 28-Aug-20 | 3 | N | 3 year term will finish in 2020- can renew | |
| Giuseppe Masnata | Committee Member | 30-Aug-18 | 14-Oct-21 | 3 | Y | 3 year term will finish in 2021- can renew | |
| Jennifer Sihoe | Committee Member | 30-Aug-18 | 14-Oct-21 | 3 | Y | 3 year term will finish in 2021- can renew | |
| Israel Franco | Committee Member | 05-Sep-19 | 08-Sep-22 | 3 | Y | 3 year term will finish in 2022- can renew | |
| Beulah Jebakani | Committee Member | 05-Sep-19 | 08-Sep-22 | 3 | Y | 3 year term will finish in 2022- can renew | |
| Marcus Drake | Ex-officio | 14-Sep-17 | 28-Aug-20 | 3 | N | Ex-officio | |

Quorate No=4.

Committee number =8

Nominations 2019

Stepping down in Gothenburg : Giovanni Mosiello, Selcuk Yucel, Kwang Myung Kim, Nelly Faghani

Need to confirm if renewin g: Ashani Couchman, Rien Nijman

Starting 2019: Israel Franco, Beulah Jebakani

| Key | |
|--------|---|
| Colour | Meaning |
| | Stepping down in Gothenburg |
| | Stepping down in Las Vegas |
| | Elect position- will need to re-apply |
| | Will need to confirm if renewing/ positions will need to be advertised after Gothenburg |
| | New member/position |
| | No action |

ICS Children and Young Adults Committee Terms of reference

1. **PURPOSE:** The ICS Children and Young Adults Committee is responsible for supervising workshops and sessions at the annual ICS meeting relating to continence in children, adolescents and young adults. The specific action of the Committee is focused on transitional from pediatric age to adult service for continence care to produce guidelines, standards of terminology between children and adults, working with International Children's Continence Society but with a specific role for transitional needs.

2. **FUNCTIONS:**
 - monitoring and meeting the needs of members for educational updates, topic reviews, and clinical mentoring;
 - promoting research initiatives that bridge the child-adult interface;
 - Actively seeking to work together with International Children's Continence Society to promote high quality care for children and young adults with bladder and bowel dysfunction who are seen by ICS members.

3. **RESPONSIBLE TO:** ICS Board of Trustees and ICS General Secretary

4. **COMPOSITION:**

| Total Members | Method of Appointment | Name | Term of Office |
|-----------------------|--|-------------------------------------|--|
| ICS General Secretary | Ex officio | See Membership Page | 3 years |
| Chair: | Elected. A member must sign his/her agreement to stand. This nomination is signed by nominator and seconder, all being current ICS members. The nominee for Chair would be a current or recent member (past 5 years) of the Children's Committee. If no one is nominated the ICS Nominations committee may suggest a suitable candidate. Nominations received by 1st March for current members all other applications by 1 st April. Voting regulations as stated. | | Term of office: 3 years, renewable once by Chair/committee approval. Further terms could be approved in exceptional circumstances and by referral to the ICS Trustees. |
| Membership | All members of ICS committees must be active ICS members (paid for current membership year) (By-law 2.3.2) | | 3 years, renewable once by Chair/committee |

| | | |
|------------------------|--|---|
| | | approval. Further terms could be approved in exceptional circumstances and by referral to the ICS Trustees. The committee will have a maximum of 10 people. |
| Subcommittees (if any) | | |
| Updated August 2018 | | |

- 5. MEETINGS:** One face-to-face meeting during the Annual Scientific meeting; other deliberations normally by email.
- 6. QUORUM:** One third of committee membership plus one. For example, a committee of ten will have a quorum of four members.
- 7. MINUTES:** Minutes are recorded at each meeting and posted on the ICS and CPC website in accordance to 2009 ICS Bylaw 6.1-6.4). Extract from the 2009 ICS Bylaws:

8. REPORTING & ROLES:

The Chair of each committee is required to prepare an annual report to the Board of Trustees outlining achieved goals/budget requests and future objectives and strategies. The Chair is also required to be present at the Annual General Meeting should the membership have any questions over committee activities.

The committee Chair is also responsible for submitting an interim report to the Board of Trustees' mid-term meeting. The date that this report will be required will be given in advance each year.

For Terms of Office Information please see [Membership Page](#)

Children and Young adults Committee Report

Activities and achievements over the past year: organization of

- joined course with ICCS and ESPU in September 2018
 - workshop in Gothenburg on transitional care of neurogenic and anatomical incontinence
 - round table in Gothenburg on transitional care of functional incontinence, September 2019
 - Course on transitional care of incontinence in Abu Dhabi, December 2019
-
- definition of criteria, and selection of fellowship on pediatric and adolescents Neuro-Urology . Training center have been defined, fellows have been selected.
 - improvement on activities related to neurogenic Bowel and bladder as defined previously, starting preparation of 2 manuscripts,
 - agreement with Urodynamic Committee for an educational module project on Urodynamics in myelomeningocele patients

- Plans for the next year

Organize 1-2 workshop in Las Vegas

Organize 1 educational course, maybe joined to ICCS Congress

Maintain project with fellowship on pediatric Neuro-Urology

Publication of 2 papers on neurogenic bladder and bowel best practice management

Publication of educational module on urodynamic

- Notification of any new subcommittees (as the Trustees should formally approve these, per the ICS Bylaws) **no at the moment**
- Details of any budget requests for the coming year, **no** at the moment
- Confirmation of whether the committee will call for expressions of interest for new committee members, **no**
- Special request for any members whose terms are ending to be renewed for one more term, or part of a term, **no at the moment , to discuss in Gothenburg**