



ICS Board of Trustees Meeting and Conticom-ICS Ltd Directors Meeting Minutes
SUNDAY 1 SEPTEMBER 2019
Gothenburg, Sweden

Trustees present: Sherif Mourad (Chair/General Secretary), Jerzy Gajewski (Treasurer), David Castro Diaz, Mauro Cervigni, Carlos D’Ancona, Alex Digesu, Marcus Drake, Alex Lin, Cristina Naranjo-Ortiz

ICS office staff: Daniel Snowdon (Executive Director/Company Secretary), Dominic Turner (I.T. Director), Avicia Burchill (Projects and Events Manager)

1	<p><u>Apologies for absence</u></p> <p>None</p>
2	<p><u>Approval of Agenda</u></p> <p><i>Motion: To approve agenda</i></p> <p>JG proposed</p> <p>CD seconded</p> <p>All in favour</p> <p><i>Motion approved</i></p>
3	<p><u>Matters arising from Board Minutes, 1-2 February 2019</u></p> <p><i>Action points outstanding/to be raised:</i></p> <p>446: MC met with the Treasurer of European Society of Coloproctology. CD suggested that they prepare a workshop for ICS 2020. It was agreed that CD will help assist MC.</p> <p>ACTION POINT 467: CD and MC to continue work with European Society of Coloproctology and suggest they prepare a workshop submission and investigate mutual lectures</p> <p>451: DS confirmed the guidelines have been updated to reflect this and no further action required</p> <p>444: DS reported that the work demand report put on hold. Current focus on core and essential business. DS there has been a steady increase rather than the expected spike of work. DT explained that team looked at our overall editing processes and have been able to automate editing process– the quality will be much better and a lot less time to edit post production – possibly within a month. Needs based on strategic discussion to come and new GS plans.</p> <p>456: Discuss at Board meeting and consider as part of strategic update. DT have been looking at various forms of revenue on demand printing/publish. This is the proposed module for ICI 7. This is a huge benefit as we don’t need to put in investment to get the printing. There were hidden costs, fulfilment of the order to post-shipped. The on-demand model takes care of all of this.</p>

	<i>All other action points resolved</i>
4	<p><u>Approval of Board Minutes, 1-2 February 2019</u></p> <p><i>Motion: To approve Board Minutes, 1-2 February 2019</i></p> <p>MD proposed</p> <p>CD seconded</p> <p>All in favour</p> <p><i>Motion approved</i></p>
5	<p><u>Approval of Board Minutes, 24 July 2019</u></p> <p><i>Motion: To approve Board Minutes, 24 July 2019</i></p> <p>JG proposed</p> <p>CN seconded</p> <p>All in favour</p> <p><i>Motion approved</i></p>
6	<p><u>Summary of progress to date on Board actions</u></p> <p>445 – AD and Bernie will meet face to face. SM have to think about future replacements.</p> <p>447 – DS the changes were made and had enough imaging reviewers.</p> <p>448 – DS confirmed this was actioned and added to the evaluation form.</p> <p>449 – 32 page magazine complete and ready for ICS 2019. This will be in all delegate bags. SM thanked for all involved.</p> <p>450 – Investment SM this took a long time to secure the money and DS made a lot of effort to chase CWM. To be discussed in the finance section.</p> <p>452 – Standards document – Complete and promoted at ICS 2019. Members can download for free. All can purchase a hard copy for a fee. SM thanked for excellent work. A discussion was held around the print on the demand service.</p> <p>453 – AUA society session – AUA considered this then responded to say their programme does not have space for additional sessions. SM they are welcoming more urology rather than specialised societies like us.</p> <p>454 - Kept under consideration for when the projects start to develop further. Current focus on core and essential business functions. Can take up this option post ICS 2019 or linked to upcoming strategic review</p> <p>455 – DS confirmed this was an agenda item. Contract is reaching final stages on similar terms to current contract.</p> <p>456 – DS confirmed this was an agenda item. Review and report received which indicates the ICS should not start an independent journal in the current climate.</p> <p>457 – DS confirmed a response from sent to Peter Petros and no further discussion has happened.</p>

	<p>458 – ICI meeting held in June, actions set and agreed</p> <p>461 – PCC role. JG there is the option to disband. Or reduce the size of the committee. DS confirmed this was an agenda item.</p> <p>462 – It was suggest to discuss this with the Fundamentals agenda item. MD felt that it will cause confusion – almost need an overview document. MD suggested the need to update the fundamentals document – now that we have both male and female document. CD to discuss with Bernie.</p> <p>ACTION POINT 468: CD to discuss with Bernie Haylen who could produce a short report regarding why ICS is splitting male and female definitions.</p> <p>463 – CN created a video for more female applications – had 2 applications and they were unfortunately not successful. CN asked how can we get more woman on the board – SM the issue is how can we do this when the delegates vote. CN maybe we should state that 30% of the board. MD agreed that the board look like outdated, we need to get more women on the board. SM what about adding a physio and nurse rep rather than just 1 allied health. CN we can change the bylaws to reflect this. DS need to providing means of empowerment i.e. workshop or the ICS mentor scheme. To be discussed tomorrow.</p> <p>464 – on agenda</p> <p>465 – MC discussed Boston Scientific – some discussions held during EAU. FDA banned mesh surgery and therefore need to be cautious. SM felt that Boston Scientific have other relevant products. DS confirmed that they will meet Boston again in Gothenburg.</p> <p>466 – DS confirmed that the handbook has been updated and reviewed.</p>
7	<p><u>Decisions made on Board discussion forum</u></p> <p><i>Motion: To accept decisions made on board discussion forum as minuted decisions.</i></p> <p>CN proposed</p> <p>JG seconded</p> <p>All in favour</p> <p><i>Motion approved</i></p>
8	<p><u>General Secretary report</u></p> <p>SM wanted to share some recent accomplishments. Institute is now live and working well. The education committee has also done learner assessment project and ICS TV is still growing. ICS has secured the 7th ICI which is a good achievement. There is a MOU SUFU IUGA & AUGS & INUS so good relationships in place. Entered first collaboration with EAU and ELUTS. The terminology reports have grown year on year. All reports/and scientific publications are in the ICS Standards book. We offered 20 guest lectures, and the cadaver training course in Oct and the Fistula course either Aswan or Sudan in December. We have issued 11 fellowships and 12 members through the conference travel award. The lifetime award goes to Helmut. The ICS membership continues to exceed 3000 members. We continue to work with other societies and our journals to improve our membership services. We are still financially stable and hope this is the same going forward. SM felt that the Board did a great job and to the Office for excellent work.</p>

9	<p><u>Executive Director summary report</u></p> <p>DS felt that the 2019 meeting has an excellent scientific programme. A strong and diverse marketing campaign was conducted and can honestly state we did everything we could within the budget and resources available. We represented ourselves at all the major meetings, extensive world of mouth campaign and our ambassadors highly active on social media. ICS interviews and now a major platform for getting the word out there.</p> <p>We are already working towards 2020 – putting into effect some lessons learnt from ICS 2018 and some of the challenges faced then. A good site visit was held in February. Lots of discussion to ensure a compelling programme and moved the meeting days. DS has been emphasising the LOC role and their assistance with marketing and the development of the programme. A division of responsibility document has been created.</p> <p>2021 will be challenging but we have a highly engaged and enthusiastic LOC. Marketing and strategic discussions underway. Continnence Foundation of Australia not holding their meeting that year and will combine with ICS 2021 with a some compensation in the agreement.</p> <p>2022 Strong team and will be meeting them in Gothenburg.</p> <p>Other activities include ELUTS and ICI 7 progression. 4 societies MOU. Membership has exceed 3000 members for 3rd year in a row. Education committee continue to do strong work with a new mentor scheme. 33 guest lectures in 2019. A learner assessment project was held and the early career sessions. Elise remains in place for 3 years. SSC this is very productive and passionate committee. ICS Glossary now rebranded and in place. There is also a discussions section which was produced by Beth Shelly – all launched in Gothenburg. SOP procedures now in place – thanks for AB for her work on that. This is our way of ensuring gold standard and allows the office and board to control content. Lastly we created the magazine and the standards book. JG did question the ability to reprint from NAU but MD felt this wasn’t an issue.</p>
10	<p><u>I.T. Director summary report</u></p> <p>DT confirmed the major achievements of the year including the official launch of the glossary. The office continues to offer a range of merchandise. DT showed the ICS TV analytics showing almost 90K views in 2019 which has significantly increased from 2018. The new ICS document system will be rolled out in this last quarter of 2019. DT has been continuing to improve the performance of the website and explained that Microsoft Teams has been rolling out through the organisation. The 2019 app will be the best ever and a lot of work has been undertaken to make it very slick this year. The CPA website has been given a facelift.</p>
11	<p><u>Finance Report of Treasurer</u></p> <p>a) Final accounts and review for ICS 2018, Philadelphia</p> <p>JG confirmed the Total Revenues for ICS 2018 were \$1,687,418 and the total expenses were \$1,586,825 giving a surplus of: \$100,593. The issue in the US is that you have to add tax and gratuity and union fees on everything and even though it was attempted to estimate this they still came requesting more. A comparison of the surplus’ to previous years was shown and discussed.</p>

b) ICS and Conticom annual accounts and review to 31 December 2018

JG confirmed that 2018 ICS Consolidated Accounts show a deficit of £278,174 (compared to surplus of £354,956 in 2017). The low Philadelphia 2018 Annual Meeting surplus largely contributed to the year-end deficit. The consolidated accounts were shown. The Fund balances as at 31 December 2018 of £1,451,555 cover the calculated operating costs for 2019 and 2020 and therefore meet the ICS Reserves policy.

c) Half year finance report for 2019

JG suggested the board to view the actual income 30/06/19 and the projected income 30/06/19. ICS income - ICS membership income shows as below projected income as at 30/6/19 as this does not include the members by registration. ICS invoices Kenes for these post annual meeting. This is in the region of £25,000. Membership numbers are 3,050 currently so we are approximately on track for the projected income. Other donations received are from members. Donations of £15,700 have been received from Pfizer towards scholarships. Interest on investments is bank interest received. Other income includes £12,593 for the Cadaver Course 2019, £7,750 from the GPC towards the Sudan Fistula course and £600 for ICS recognition of courses. Conticom Income –As at 30/6/19 the projected surplus for the year for Gothenburg was £310k, however the latest indications are of an overall surplus of £235k for the year). Interim reimbursements relate to expenses paid for the annual meeting and then reimbursed by Kenes. Actual expenditure 30/06/19 and the projected expenditure 30/06/19 were discussed. ICS expenditure – Direct expenditure costs include NaU journal costs of £33k, Committee costs of £8k and Membership costs of £600. Education courses costs are as per the monthly summary reported to the Education Committee. Overheads are roughly to budget and include staff wages, office running costs, professional costs, Trustee meeting costs and bank charges and are split with Conticom. Fellowships, Awards and Grants have not been spent yet this year, the £690 negative is for an adjustment for 2017. Conticom expenditure – Annual meeting expenses are higher than budgeted but all costs incurred are reimbursed by Kenes and the income was shown on the previous slide. Overhead expenses are roughly to budget.

d) Financial projections for 2019 – 2023 and review

JG showed summary of the projections for 2019 to 2023. Some years are expected to produce an excess and others a deficit depending upon location. These projections show prudent estimates for the results from meetings. The Projections indicate that funds will increase throughout the next five years. 2019 projected deficit is £72,518 which would give funds at the end of the year of £1,379,036. Funds in the company just cover the Reserves policy of 2 years running costs plus £100k which equates to £1,343,149. ICS income – ICS income is fairly consistent across the 5 years. The donations received in 2019 are for a Pfizer grant and a Laborie grant. Other income is for the Cadaver Course income. Investment income is estimated based on the investment made in 2015. Conticom income - Annual meeting income is shown for the year in which the Annual Meeting took place, regardless of when the money was actually received. Annual meeting expenses are not shown in years 2020-2023 as all income is offset by costs incurred (shown on the next slide). Latest August indication of £235k (€259k) surplus for

	<p>Gothenburg 2019 is reflected in the figures. ICS expenditure - Direct expenditure includes NaU journal costs of £65k per year (an increase in previous year as now being charged sales tax), membership costs and committee costs. ICS costs are higher in 2020 as £80k has been estimated for the ICI meeting costs. GPC costs of £20k have been included from 2020 onwards. Fellowships, Award and Grants are £61k in 2019 (one off Laborie \$15k, Coloplast £18k) but have been included at £35k in future years. Overhead costs include staff wages, office running costs, professional costs, Trustee meeting costs and bank charges and are split with Conticom. Costs are generally based on a 1-2% increase each year. Conticom expenditure - Annual meeting costs not shown for 2020-2023 as these are offset by income. Overhead costs are split with ICS.</p> <p>Summary of bank balances held as at 16th August 2019 was shown. £640,000 was placed into investments in September 2015. The investment was converted to cash on 15th July 2019 and currently stands at £771,620. JG expecting to be by the end of year reserves should be 1.45m</p> <p><u>e) Investment update</u></p> <p>JG explained that the Board decided to pull money out of investment in February but its still not yet completely done. £771 held as cash. 6.6% drop as of year-end 2018, quick recovery of cash resulted in total reduction of 2.3%. Represents 20.6% growth. JG explained the issue with Crystal Wealth was very slow with all the compliance. JG showed the split of the bank accounts hopefully by tomorrow Monday 2nd September.</p> <p>DC suggested that the membership fee should be increased. Either we find alternative income or increase the fee. A discussion was held around the increase of the membership fee. DT felt that the timing the critical – not just before the AGM. DC suggested a letter explaining the reasoning. To be discussed on Thursday.</p>
12	<p><u>ICI 2020 plans and negotiations</u></p> <p>SM - all chapters are assigned and earlier than normal and now working on chapters. To be discussed that we do e-book only and on demand printing only. JG confirmed that there was to be a steering committee meeting in Gothenburg and asked for any suggestions/recommendations. DS showed the draft budget.</p>
13	<p><u>Update of Fundamentals of Standardisation</u></p> <p>MD explained that we published this as N&U Supplement 6 in Volume 37 last year and proposed that we start another round of simplified basic documents based on full Standardisation documents. For next year MD proposed the ICCS Terminology, ICCS Urodynamics, ICS Male LUTS, IUGA/ ICS Female LUTS, ICS Urodynamic Equipment, Female Anorectal and Underactive bladder documents. These would be submitted to N&U but probably when each is ready, rather than grouping as a supplement since grouping will be done in "ICS Standards 2020". We also need to decide about fundamentals approach to the range of pelvic organ prolapse and surgery/ complications documents. MD asked for a gynaecologist to review the complicated pop and surgery/complications gynae documents. AD agreed to help. MC also agreed to help. MD suggested could also ICIQ. JG liked it with a supplement as felt they may get lost in with all the other content. MD - now we have put them into the standards what is the best format.</p> <p>ACTION POINT 469: MD to work on an update to the Fundamentals of Standardisation.</p>

14	<p><u>ICS Standards 2019</u></p> <p>MD explained that he deliberately named it ICS Standards and it includes ICI algorithms, all ICS consensus documents, ICS education modules, all standardisation reports and the glossary. There will be more standardisations and more fundamentals. MD asked what else could be included? JG suggested the ICIQ and voiding diary. MD agreed! MD question content from the Institute. AB explained that its mostly video content but it could be a review of what's on the Institute. AD suggested to talk to Enrico and Tufan with their ebook – it shouldn't be duplicated. DT suggested copies of the years' prize winning abstracts. AB suggested a list of translated documents that are available. MD agreed that there was a need for more adverts and more awareness within the document and also to ensure that the contents page is duplicated in both volumes</p> <p>ACTION POINT 470: Office to keep a log of published content and assist in identifying any potential content to be added to the ICS Standards book each year.</p> <p>ACTION POINT 471: It was agreed that the deadline for ICS Standards content should be end of May 2020 to allow time for the office to collate the material prior to the annual meeting.</p>
15	<p><u>NAU contract review and renewal</u></p> <p>SM – we now have advanced draft contract. Same financial levels but concerns over some of the legal dialectic and then look to sign later this year. Income is 20% of all non-member revenues and then \$85K access fee. Both income and cost is shared with SUFU. JG suggested that perhaps we can mention about the standards book in the contract.</p>
16	<p><u>ICS Annual Magazine</u></p> <p>Already discussed.</p>
17	<p><u>Review of Kenes performance 2018 – 2019</u></p> <p>DC asked whether the 100k tax was resolved. DS confirmed that it would appear that we are still expecting the receive the tax relief but it will take several months before its confirmed.</p> <p>SM asked the board and staff their thoughts about Kenes performance. The service had noticeably improved and remained consistent throughout the year. It was agreed to keep contract.</p>
	<p><u>AOB</u></p> <p>AD – Vik Khullar emailed questioning remote access to meeting. It was agreed to discuss with Kenes.</p>



Trustees present: Sherif Mourad (Chair/General Secretary), Jerzy Gajewski (Treasurer), David Castro Diaz, Mauro Cervigni, Carlos D’Ancona, Alex Digesu, Marcus Drake, Alex Lin, Cristina Naranjo-Ortiz

In attendance: John Heesackers (from 12pm), Mor Kristal, Avital Rosen

ICS office staff: Daniel Snowdon (Executive Director/Company Secretary), Dominic Turner (I.T. Director), Avicia Burchill (Projects and Events Manager)

18	<p><u>Approval of agenda</u></p> <p>No AD</p> <p><i>Motion to approve agenda</i></p> <p>AL proposed</p> <p>MD seconded</p> <p>All in favour</p> <p><i>Motion approved</i></p>
19	<p><u>Strategic collaborations</u></p> <p>SM explained that we have an old relationship with IUGA and journal relationship with SUFU. We are all members of EAU and some of us involved at executive level and we are old friends. AUA we have long history as members but we want to discuss more. Each society was discussed in detail.</p> <p>IUGA – the MOU between 4 societies. We have reciprocal lectures and exchange of booths and marketing.</p> <p>SUFU – MOU signed with for terminology reports. Reciprocal lectures agreed.</p> <p>EAU – joint partnership with ELUTS in Prague. Will have to take decision whether to continue with future ELUTS events. We are partners in the GPC with ICS/AUA/SIU. We have agreed to share news articles every quarter to advertise more. Reciprocal booths space at each other’s annual meeting and marketing.</p> <p>AUA – AUA could not add an ICS session to their programme. SM - we could go early before the meeting. AB asked about workshop or a paid session and SM explained that this is not possible as society sessions are not for free. MD Male LUTS assessment would be a topic to cover. It was agreed to consider a pre-conference society session.</p> <p>ACTION POINT 473: A trustee with senior contacts at AUA to discuss the option of ICS joining the pre-conference programme for 2021.</p> <p>INUS – MOU signed but there are concerns that discussions are not going as agreed. DC concerned that they are sending speakers all over the world. Helmut is asking to send someone to Romania and the response from Emmanuel is delayed/no response. DC we need to talk with Emmanuel. A discussion was held about Turkey and the plans with INUS and the political issue between the societies. Also discussed about applications for guest lecture for Turkey Urology Association. It was agreed that there should be no issue</p>

	<p>with this application. Speaker representation at next meeting either MD or GJ. DS - if you want to be 50/50 partnership we need to take more initiative.</p> <p>ESIC – MC has suggested that there may be a future collaboration with this society. Request for mutual lecture – SM put the request to the board and it can be discussed.</p> <p>ACTION POINT 474: Office to send MC the SOP for society collaboration.</p>
20	<p><u>ELUTS 2019 discussion and ELUTS 2020, early plans</u> – IN CAMERA ITEM</p>
21	<p><u>Strategic Plan update, February 2020</u></p> <p>First major strategic plan for ICS was developed over 2012 – 13. Highly targeted and successful. Moderate review and update in 2015. Lighter touch review in 2017. Resulted in new primary aim by 2022 for ICS: <i>“To be the global home of science and clinical education for LUTS, Incontinence and Pelvic Floor Disorders”</i>. A 2019/20 review and update is now due: period of time since last review; achievements since 2017; change of environment; change of leadership and trustee composition. While this review does not need to be as extensive as the one carried out in 2012/13, we understand the Society, its activities and its operating environment have changed sufficiently since then to make it important to ensure sufficient information is collected to enable the trustees to make informed decisions at their meeting in January 2020.</p> <p>On the basis of our current understanding we suggest the following steps:</p> <p>1st meeting at ICS Office with George Levvy and staff (Dan, Dom, Avicia) PLAN: to scope the review, plan the review process, agree the information that needs to be gathered and put in place the actions for its collection.</p> <p>2nd meeting at ICS Office (same group) PLAN : to consider the information collected and to develop a structured situation analysis to inform subsequent thinking.</p> <p>3rd meeting, same group plus 2-3 Trustees PLAN : to consider the situation analysis and develop a high-level summary draft strategy for consideration by the trustees.</p> <p>4th meeting at Board meeting on Friday 31st January 2020 PLAN : consideration of the draft strategy by the trustees in January 2020 in order to finalise the strategy and agree the steps to be followed in its implementation.</p> <p>DS has already contacted George Levvy to discuss the review and update of strategy. JG wanted the board to consider financial sustainability of the society – this needs to be priority.</p>
22	<p><u>ICS Institute: Directors’ working plans for 2019/2020</u></p> <p>SM felt that the content is filling. DS explained that they have sent reports and showed the high level reports. AB expressed concerns with Karl-Erik and lack of activity. AB suggested to dissolve the steering committee and have one person on the board as a contact. It was agreed to leave that until the next board meeting to decide way forward.</p>
23	<p><u>ICS 2020: Chairman’s contract discussions</u> – IN CAMERA ITEM</p>

24	<p><u>Kenes update and discussions on ICS 2019, 2020 and 2021</u></p> <p><i>Mor Kristal and Avital Rosen from Kenes entered</i></p> <p>MK gave an overview of the social events and the registration numbers. Note the group reduction in the registration which is a general trend of meetings. MK suggested to consider limiting the number of submissions per delegate i.e. 3-5 max. ICs 2019 represents the highest percentage of members since 2013 and good returnee numbers. MK confirmed there were 10 new companies this year and new start-up packages for exhibition and product theatre but only 1 symposium. The pipeline is drying for pharma companies but the device companies are growing. Kenes are starting to compile an updated database of the device companies and plan continuing with the start-up packages, an industry forum plus the strategy meeting in December. MK showed the potential companies and asked the board if anyone has connections to be in contact.</p> <p>ICS 2020 – the issue with 2020 with compliance so we need to work hard to keep within the rules. MR showed the venue and the marketing plan. There was discussion to consider sessions in Spanish.</p> <p>ACTION POINT 477: Office to circulate all ICS 2020 promotional materials to board members</p> <p>A discussion over the registration price was held and whether to offer a reduced rate for South American. DC asked to get a reduced rate with airlines. AR yes its possible but the budget airlines offer more than the reductions offered by the major airlines. MR showed the budget. There was a discussion about suggested items to reduce costs – removal of the programme book and bags. AV costs and number of halls. Catering costs – lunch box – CD buy a subsidy voucher.</p> <p>MK reported that they are finding it challenging to find a location for the annual dinner due to size of event. It was therefore discussed whether to offer an alternative to note the 50th celebrations and make it more of a party with a DJ and dancing.</p>
25	<p><u>ICS cadaver course, September 2019</u></p> <p>AB gave an overview of the cadaver course. There was agreement to continue for 2020.</p> <p>The Izmir cadaver course was discussed and SM felt this was a good course to be connected with.</p>
26	<p><u>Fistula course, December 2019</u></p> <p>SM reported that last year very successful. Aim is to run again in December 2019 and need to decide whether Aswan or Sudan if the area is calm. <i>Post-meeting note: the course will run over 12-14 December in Sudan again.</i></p>
27	<p><u>ICS membership: review and plans for 2019/2020</u></p> <p><i>John Heesackers entered the meeting</i></p> <p>Membership slides were shown. Percentages mainly close. DT shown the new members – in the last 3 years we have been offering to join as part of their registration. This is working very well and we have the highest ever new members. There was a discussion about affiliated societies and DC suggested to consider SIUFD – JH knows the IFU chair.</p>

	<p>The Korean Continence Society brought less members. AB said there are 2 ongoing enquires with India and China nurses.</p> <p>ACTION POINT 478: Office to circulate affiliate guidelines and ask board to think of contacts for possible connections for 2020 ICS membership.</p> <p>MD suggested to write to BAUS to advertise the membership and free membership through them.</p>
28	<p><u>Validity of ICS Committee - Ethics, PCC</u></p> <p>Ethics committee – a discussion was held about the validity of committee. It was agreed that DC will attend the meeting on Wednesday to discuss the possibility of dissolving.</p> <p>PCC – JG to attend the PCC meeting this year and explained that a new chair and editor had been elected. It was decided to allow 2 years to review committee and to revise TOR and to possibly reduce numbers. The editor will be the chair of the committee.</p> <p><i>POST-MEETING NOTE:</i></p> <p><i>The Ethics Committee will review TOR and will prepare report to Board by Feb Board meeting.</i></p> <p><i>The PCC will review TOR and will prepare report to Board by Feb Board meeting.</i></p>
29	<p><u>Definition of Urogynaecology: proposal for "Urogynaecology / Female Urology"</u></p> <p>SM gave the background. A discussion was held about the concept of using Urogynaecology / Female Urology rather than female pelvic medicine and reconstructive surgery.</p> <p><i>Motion to use Urogynaecology / Female Urology</i></p> <p>8 in favour</p> <p>1 against</p> <p><i>Motion approved</i></p> <p>ACTION POINT 479: Change all terminology on ICS website and future documents to Urogynaecology / Female Urology</p>
30	<p><u>ICS Award for Outstanding Contribution</u></p> <p><i>JG was not in room.</i></p> <p>DS explained the concept that this award would be in addition to the lifetime achievement. We wanted to offer more awards to acknowledge the strong work within the ICS.</p> <p><i>Motion to approve outstanding contribution award.</i></p> <p>4 in favour</p> <p>2 against</p> <p>1 abstain</p> <p><i>Motion carried</i></p>

	<p><i>JG entered the room.</i></p> <p><i>A series of motions were proposed:</i></p> <ul style="list-style-type: none"> • <i>Proposal to amend lifetime achievement to include criterion of outstanding contribution to the ICS as a society.</i> • <i>It was discussed to also amend wording to state that the Board does not need to issue either award each year.</i> • <i>For the new Outstanding Contribution award, a discussion was held to offer the award of just ICS membership for one year plus one year of free meeting registration and Annual Dinner ticket</i> <p>5 in favour</p> <p>3 against</p> <p><i>Motions approved.</i></p> <p>ACTION POINT 480: Draft application form and criteria for new Outstanding Contribution award. Add wording updates to Lifetime award criteria.</p>
31	<p><u>Co-opted Board member for 2019/2020</u></p> <p>DC proposed Lori Birder as she is highly regarded and US based and not a urologist.</p> <p><i>Motion to co-opt Lori Birder onto the Board for 1 year.</i></p> <p>All agreed</p> <p><i>Motion agreed</i></p>
32	<p><u>Trustee committee allocations – review and confirm</u></p> <p>It was agreed to review this at the next Board meeting on Thursday</p>
33	<p><u>Any other business</u></p> <p>There was a moment to thank Alex – Jerzy and Sherif for their contribution to the Board and their commitment to the ICS.</p>