



Children and Young Adults Committee Minutes

Tuesday 3rd September 2019,

Venue: Swedish Exhibition & Congress Centre

Room: [Meeting Room 3](#)

Time: 10.30-11.30

Chair: Giovanni Mosiello

Members: Ashani Couchman, Jennifer Dart Yin Sihoe, Mario Patricolo, Kwang Myung Kim, Nelly Faghani, Rien Nijman, Giuseppe Masnata

Apologies: Selcuk Yucel,

Also in Attendance: Marcus Drake, Stuart Bauer, Israel Franco, Beulah Jebakani

GM welcomed everyone to the meeting.

1. **Committee picture to be taken** - Taken
2. **New Members/Exiting Members/New Roles** – Mario will discuss later in the meeting

Welcome to new members- Israel Franco and Beulah Jebakani: GM welcomed the new members to the committee. The two new members introduced themselves to the committee.

Members stepping down - Selcuk Yucel, Kwang Myung Kim and Nelly Faghani: GM gave out the certificates to the members stepping down and thanked them for their service.

3. **Approval Philadelphia minutes (attached)-** AC 1st, NF 2nd the Philadelphia minutes, which are now finalised.
4. **Committee Terms of Office (attached)** - Ashani and Rien would like to renew their positions on the committee.

Action: Office to update TOO and website.

5. **Committee Terms of Reference (attached)** – Committee discussed and thought a review after Gothenburg would be useful.

Action: JE to add TOR to the committee forum for review, after Gothenburg.



MP will prepare a proposal for the committee members to review.

6. Reminder SOP process

JE showed the SOP slide, highlighting the need to follow the ICS SOP's for all projects. If any questions, please contact Avicia at the office: avicia@ics.org

- 7. Coloplast Fellowship Review-** GM and all CYAC Members not completely happy with the process and suggested improvements going forward; however, we have satisfied the Coloplast agreement. GM will speak to MP to discuss future plans; we are hoping to offer this fellowship again next year. GM suggested that we identify other centres for training.

Postscript note: MP confirmed that the meeting with Coloplast occurred and we are all in agreement. GM submitted during the BOT Meeting that the CYAC wants to continue the fellowship for at least one more year.

Group discussed some of the issues that they faced this year – limited timeframe to advertising the opportunity, restrictions on the applicant's location etc. We also discussed international limitations for fellows – in certain countries (USA & UAE) you are not allowed to touch the patients. This would mean the fellows would have more of an observer, rather than hands on role. AC therefore suggested that ICS offers this as an observership/fellowship opportunity. MP highlighted the need to refine the terms of the fellowship (*Job description, application criteria, selection criteria, choice of centres specification and choice criteria*).

Action: MP to refine the terms of the fellowship for next year.

RN thought that more extensive candidate information was lacking in the application forms. Also, some of the applicants were not fluent in English, which should be a requirement.

JE advised that we can revise the questionnaire as the committee see fit – we would just need to confirm the changes and we can amend next year's online application.

Action: Committee to confirm to the office the changes required to next year's fellowship online application.

Group discussed the ages of applicants – some were clearly not trainees. Group suggest that the application form stipulate that candidates need to be less than 10 years from completion their training. JE advised this would be updated with the other changes requested, as noted above.

MD felt that the committee needed to set out the essential and desirable criteria for the candidates.



Action: Committee need to define essential and desirable criteria for the candidates, for the fellowship in 2020

Group discussed and suggested that a 1st cull of the applications be made using this criteria, and then the committee will only review applications that meet these standards.

MP felt that it was important for the candidates to inform the panel at the time of their application that they will use the *acquired* knowledge/training when they return to their home institution (*projects, clinical application*). This should be their goal and included in the application form.

Action: Fellowship candidates need to outline how they would apply their knowledge in practice. This should be added to the application form.

MP was concerned about the advertisement of the fellowship. JE confirmed this was advertised as soon as the host centres were confirmed but agreed that a longer lead in time is needed. MP felt a good year of advertising is appropriate. JE confirmed the closing date for applications is in May, so we would need to confirm next year's details asap. MP also suggested we put a timeline for advertising next year fellowship on the 20th of December both online and at the ICS Abu Dhabi Course, simultaneously.

Action: MP to confirm the questionnaire updates and advert details, so that they can be advertised for a longer time.

IF asked how long is the fellowship? GM confirmed it is 3 months that includes up to £5,000 in funding.

GM felt that we needed more host centres, which would provide a potential for rotating fellows among these centres. All agreed. SB thought we should ask the fellows *and the centres* for their feedback, before starting next year's application process.

Action: Committee to draft an evaluation form to send to the current fellows.

8. Wellspect Project - Consensus statement for neurogenic bladder (Priority 1) and bowel management (Priority 2) in children and adolescents.

We received £10,000 from Wellspect to help prepare the paper on bowel and children's papers. GM will introduce MP to the Wellspect rep during the meeting in Gothenburg. GM sent the draft paper to all committee members, ahead of the meeting – see



attached. This is a starting point for the papers, but he has now passed that responsibility to MP as the new chair. GM confirmed the bowel paper would be ready next year – to be discussed later in this meeting, under new projects.

Postscript note: MP sent application form and draft to AB for new SOP process.

9. ICS Stand-alone Course on Transitional Continence - 20.12.2019, Abu Dhabi, UAE.

This has been approved, advertised, planned and organised; we will request for a raffle at the course for 3 future ICS memberships to the winners.

Postscript: 3 ICS memberships were requested at the BOT meeting.

10. Group discussed the proposed education course in Dubai, 2020. JE advised the education committee would need to sign off on any course, therefore an application form needs to be submitted.

Action: MP to submit an education course application form for the proposed Dubai 2020 course.

GM relinquished the chairmanship to MP who then discussed his plans for the committee for the coming year. MP thanked GM for his hard work as Chair over the last 6 years; the *committee thanked GM with a hearty round of applause.*

MP stated that he is honoured to be the incoming chair of the committee.

11. Elected Chairman address and strategy - MP

MP would like to improve the committee compliance and further educational initiatives, including patient representation. We need to be leading a group on the consensus *statement* document.

In the year to come, he felt we need to adhere to the TOR's, specifically regarding committee numbers. We should increase our affiliations and invite specific people, from other international organisations, to be liaisons to our committee, in a co-opted capacity. There are several ongoing papers that the committee are working on. On 15th October MP will send his draft paper *on continence management in learning disability*, to all members for review.

Action: MP to email all committee members his draft paper for review, on 15th October.

We then aim to send the draft to the BOT for their feedback, by 15th November.



The transitional continence care document will be approximately 3000 words; one caveat is we need to ensure it differs from the ICCS documents.

The clean intermittent catheterisation document is in its draft phase. We need to focus on the Wellspect neurogenic bladder document first but consider combining it with current documents. Further discussion will be needed.

Action: Committee to discuss whether we should combine the clean intermittent catheterisation and Wellspect neurogenic bladder document

The bowel document has been submitted to the BOT; we are awaiting feedback.

Coloplast fellowship – We hope to continue this next year. We need a timely formal announcement to the ICS membership. JE advised we should start advertising the fellowships in December.

Action: Office to advertise the Coloplast fellowship by 20th December.

Co-opted members – MP would like GM to stay on the committee in a co-opted capacity. This will ensure a smooth transition period for the committee and its projects. Committee suggested Professor Francesco *Cappellano* to be co-opted as he is an expert in *transitional* neurourology.

Action: MP to send CV and EOI form to JE to add to the committee forum.

Action: Committee to vote on co-opted applications.

The Committee need to define the age range for the transitional period in different *countries/cultures*.

Action: Committee to define the age range for transitional period in different *countries/cultures*.

Encourage ICS attendance at the annual meetings, BOT to provide funding for 3 people to receive ICS membership. JE advised this should be raised at the Trustee-Chairmans' meeting.

Action: MP to request funding from the BOT for 3 people to receive ICS membership.

ICS workshop at ICCS in Dubai – this will be a parallel workshop from ICS, lasting about 4 hours. MD agreed the Board would like to see more affiliations with other similar societies, and would welcome collaboration at these events.

MD highlighted the standards book and suggested that the committee could add content to next year's edition. MD suggested an ICCS collaboration; IF volunteered to be



Action: IF to be the ICCS liaison and work with the committee on collaborated content for next year's standards book.

12. Update on committee actions since Philadelphia- Discussed in the points above.

13. AOB- None.

GM hoped to maintain his relationship with the committee, he thanked the committee for their support, especially Marcus and Jenny.

ENDS