



Education Committee Minutes

Tuesday 3rd September 2019, Gothenburg Sweden

Chair: Elise De

Members: Alex Digesu, Paula Igualada-Martinez, Frankie Bates, Amy D. Dobberfuhl, Nikolaus Veit-Rubin, Enrico Finazzi Agrò, Matthew Oliver Fraser, Massarat Zutshi, Mikolaj Konrad Przydacz

Apologises: Massarat Zutshi

Also in Attendance: Mauro Cervigni, Avicia Burchill

	Outline of Role of Education Committee and Relationship to other Committees and Institutes. TOR Ed Comm and Institutes to be sent ahead
1	<p>Welcome & Introductions</p> <p>Each member gave their goals for the meeting and the committee. MKP suggested an area on the website for early career professionals! To include information and videos. Maybe within the Institute have a ECP area.</p> <p>ACTION: Create an ECP area on the website – with multiple links leading to this site - to host information and videos and to house links</p> <p>ED- delegation of tasks allowed projects to progress and thank you. Think the Institute needs someone to guide the directors. MC future direction of mesh within the education is of importance. FB – continue focus on the mentor programme and have it noted within the ECP programme. AD suggested to move the deadline for ECP review earlier. A discussion was held about the ECP programme and the topic - How to bring your abstract to publication or how to design your next study – was suggested. EF expressed concerns about the SOP process and how long the process is. A discussion was held and ED commented that the review process should be tightened up so as to not delay the authors any further. There had been a discussion in the Urodynamics Committee and it was suggested that a call for working group members would have to be made and in addition for each chapter. ED and AB felt that this was not their understanding of the SOP but would check.</p> <p>ACTION: AB to view book SOP and report back to EF on requirements to call for working group members. Encouraged to align chapter authors with module authors and to run by those interested proactively</p>
2	<p>Approval London minutes</p> <p>Approved</p>
3	<p>Committee Terms of Office</p> <ul style="list-style-type: none">a) AD – entering final year – cannot renew and therefore it was agreed to call for expressions for a urogynae rep.b) PI confirmed she will renew her position on the committee.
4	<p>2019 Workshop Review and Plans for 2020</p> <ul style="list-style-type: none">a) Confirmation of new workshop application format <p>A discussion was held and it was confirmed that no changes were required to the workshop application apart from the ability to see all questions before.</p> <p>ACTION: Advertise all workshop questions in advance so that people can see what is required before entering workshop system. For London select out as much as possible prior to the meeting. PI to do workshop acceptance video.</p>

	<p>b) Proposal of any adjustments</p> <p>There were no proposed adjustments to the workshop applications. It was agreed to amend guidelines to state that expect your workshop to be cut in time unless clearly hands on – “interactive” doesn’t count.</p> <p>ACTION: Amend guidelines to state that 3 hour workshops are hands on only – not interactive and to expect workshop to be cut in time.</p> <p>ACTION: Change the education committee workshop evaluation form to include the chair so they too can be evaluated.</p> <p>c) Call for any specific workshop content</p> <p>The following areas would be of interest to call for but it was noted that it may be tricky to do this at ICS 2020 in view of ICI and limitations on budget:</p> <ul style="list-style-type: none"> – Surgical basics for ECP – Bowel <p>d) Action point from London: PI to contact USA PT workshop group to discuss application regarding, what your PT does/how your patients are assessed and treated.</p> <p>PI got in touch with Gill (international physio) but will follow up APTA.</p> <p>ACTION: PI to investigate working with the APTA for workshops for ICS 2020.</p> <p>e) How ICI sessions will affect number of workshops and content in addition to Core and Institutes</p> <p>It was discussed how the expectations for the ICI sessions and ICS 2020 budget and numbers are such that the committee has to seriously reduce the number of workshops. It was discussed that Institutes and Committees propose joint sessions for ICS 2020. This was discussed at Board meeting and Institutes meeting as well. A discussion about how to attract people to come to the meeting and the follow societies were suggested to be in contact with and the office will follow this up</p> <ul style="list-style-type: none"> – SUNA – American Society of Clinical Urologist & UROPAC - Political urology! – Practice Managers Organizations (ED can find out) – Urology Nurse of Canada. AUGS. ASCRS. Society of Clinical Urologists. AACU. SUNA. APTA.
5	<p>SOPs – Provision of Table and Final SOPs ahead of meeting</p> <p>ED explained that the feedback is that they are cumbersome and hard work but that they are working. They do slow things down and we have to be mindful of that. We have to keep the forward momentum. AB requested assistance with the link to external video SOP and NV agreed to assist.</p>
6	<p>Online Content</p> <p>A discussion was held about how to review of ICS TV/Institute content and it was suggested that there should be the ability to comment/member alert to state content out of date</p> <p>ACTION: Office to investigate whether possible to have comments options on videos on ICS TV.</p> <p>ED had suggested that it might be useful for Education Committee members to be offering services/support and help to the Institute Directors. It was discussed and felt this wasn’t appropriate and the SOPs allow the Education Committee ability to comment at the appropriate time. Concept dismissed.</p> <p>a) The Learner assessment project was discussed and the committee were mindful that the project had not received much interest. EF felt that people are only interested to watch if they are getting something back i.e. proper CME. Per EF Italian society of UDS difference was significant. 10x.</p>

	<p>This was discussed at the BOT meeting.</p> <p>ACTION: Office to provide how many took the survey and review learner assessment project</p> <p>A discussion was held for the various faculty development videos and it is hoped that PI will come to the office to film a “how to get your workshop accepted” video. It was agreed that a mentor video would be useful possibly role play if we can’t get actual mentor/mentees and then details of the programme, or both. ED suggested that Sherif or David would be good for a “how to get involved” video.</p>
7	<p>Review of 2019 Educational Events</p> <p>The budget and courses for 2019 were reviewed and the following pending courses were agreed:</p> <p>TIFU – Iran £750</p> <p>Urodynamics - Buenos Aires £2500</p> <p>PACS 2020 - £2000</p>
8	<p>Faculty - Mentor Database</p> <p>AB acknowledged that whilst the mentor scheme was launched successfully it was not heavily advertised. It was suggested to add to the ECP video and to prepare a ready to use slide for speakers.</p> <p>ACTION: Office to re-launch the mentor scheme in Q4 of 2019</p> <p>ACTION: Office to investigate whether ICS Youtube can suggest “Up next” video suggestions?</p>
9	<p>Strategy for 2020-2022</p> <p>The following ideas were suggested:</p> <ul style="list-style-type: none"> – Highlight tracks for the attendee – ECP track – multi-dis track for your practice – Online Education lead – co-opted institute leader – Targeting patient education – Identify patient appropriate videos. – ECP website b) Comment box on each institute – there are Institute emails.
10	<p>Date of next meeting – 1st February 2020 – LONDON</p>